Shivaji University, Kolhapur
Programme: B. Com.
Level 4.5 Semester-I
Course Code: AEC - I
AEC-I English for Business Communication -I
(Introduced from June 2024)

Course Outcomes:
1. To enable students to learn and enrich vocabulary in English
2. To assist students to learn and use present and past tenses
3. To help students to use future aspect
4. To introduce different types of sentence constructions in English
5. To enable students to use new vocabulary in sentences with correct tenses.

2 Credits	50 marks (Semester end examination 40 and internal evaluation 10)	Total 30 hours
Unit No.	**Course Content**	**No. of Hours**
Unit-I	**Enriching Vocabulary**	15 hours
Unit-II	**Tenses and Types of Sentences**	15 hours

Reference Books Recommended:
1. Swan, Michael (2007). Practical English Usage. New Delhi: Oxford University Press.
2. Rao, Prasad (2019). High School English Grammar and Composition. New Delhi: Blackie ELT Books.
3. Jones, Daniel (2006). Cambridge English Pronouncing Dictionary. Singapore: Cambridge University Press.
4. https://www.collinsdictionary.com/
5. Reclaim Your Creative Confidence by Tom Kelley & David Kelley
6. The Complete Works of Rabindranath Tagore, General Press, New Delhi 2017

Nature of Question Paper
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Time: 90 Minutes   Total Marks: 40 Marks

Question No. 1	a) Multiple Choice Questions (5 questions)	5 Marks
	b) Answer in One sentence (5 questions)	5 Marks
Question No. 2	a) based on Unit 1	10 Marks
	b) Based on Unit 2	10 Marks
Question No. 3	a) based on Unit 1	5 Marks
	b) Based on Unit 2	5 Marks

Internal Assessment: 10 marks