



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	RAYAT SHIKSHAN SANSTHA'S CHANDRABAI-SHANTAPPA SHENDURE COLLEGE
Name of the head of the Institution	Smt. Parvati Bhagwan Patil
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02302450355
Mobile no.	9850286254
Registered Email	acscollegehpr@yahoo.co.in
Alternate Email	parvatibpatil7899@gmail.com
Address	A/P :Hupari Tal: Hatkanangale Dist. Kolhapur
City/Town	Hupari
State/UT	Maharashtra
Pincode	416203

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Mr. Tulshikatti Deval Chenbasu
Phone no/Alternate Phone no.	02302450355
Mobile no.	9423284396
Registered Email	devaltulshikatti@yahoo.com
Alternate Email	dattabhosale9@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://csscollegehpr.com/pdf/aqar18-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.csscollegehpr.com/aqar1920/ac1920.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.66	2013	05-Jan-2013	04-Jan-2018
3	B+	2.72	2019	09-Aug-2019	08-Aug-2024

6. Date of Establishment of IQAC	25-Jun-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

One Day workshop on	30-Dec-2020 1	104
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1 Preparation of Academic Calendar 2 Preparation for PEER team visit of NAAC 3 Organization of Lead College Workshop 4 Motivation for faculty for research publication 5 Encouragement to the students to participate in various activities.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To make planning for the meetings schedule for discussing important issues regarding quality education	IQAC held the meetings as per the schedule and discussed important issues regarding quality education.
View File	

14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <thead> <tr> <th>Name of Statutory Body</th> <th>Meeting Date</th> </tr> </thead> <tbody> <tr> <td>College Development Committee</td> <td>01-Jul-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	College Development Committee	01-Jul-2019
Name of Statutory Body	Meeting Date				
College Development Committee	01-Jul-2019				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes				
Date of Visit	01-Jul-2019				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2021				
Date of Submission	26-Aug-2021				
17. Does the Institution have Management Information System ?	No				

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum Planning: ChandrabaiShantappaShendure College is affiliated to 'Shivaji University, Kolhapur.' & follows the curriculum designed by same university. University revises the curricula of each class after three years by rotation. Some of our faculty members are the member of BoS and actively participated in designing the curricula. University organizes the workshops on revised syllabus. Our faculty member participates this workshop and shared their views regarding the syllabus. Faculties merely send their suggestions to BoS through correspondence. Every department held departmental meeting and made discussion on the methodologies and different approaches to the curriculum. Each department circulates the revised syllabus to students through WhatsApp group & online lectures and hard copy of the syllabus is made available in the college library to easy access to the students. The IQAC of the College and Heads of the Departments concentrates on the feedback reports of the stakeholders on curriculum and accordingly provided value added courses or skill development short duration courses. Institute runs 20 short term course. Our faculty designed the curricula of those courses and approved by Shivaji University, Kolhapur. and our parent institute's academic development committee named 'KarmveerVidyaPrabodhini.' Curriculum Implementation: The institute and IQAC ensures effective curriculum delivery through well planned implementation process as follows: 1. Each department prepares Academic Calendar, distribute the work-load and prepares teaching schedules. 2. faculty prepares semester-wise teaching plan. & maintains Academic diary and daily teaching Synopsis. Head of the department and Head of the institute checks these record after

specific intervals and if there remain any lacunas, head of the institute gives suggestions to relevant person. 3. IQAC and Head of the institute keeps internal control and checks whether the teaching process is going through according to teaching plan. 4. To enrich the academic performance of the student's department organizes co-curricular activities e.g. classroom seminars, Group discussions, various competitions, exhibitions, wall Papers presentations, College Annual Magazine and student's Research projects etc. 5. The college provides library and e-learning facilities to the faculty for effective delivery of the curricula. 6. The college has separate computer lab, English Language Lab, which is well equipped with Projector, LCD smart board and other internal facilities. 7. The feedback committee collects Students feedback on teachers and it is analyzed and gives proper suggestions to the faculty to make teaching- learning effective. 8. Through 'Students Adoption Scheme' faculty personally interact with the students & tries to know students learning difficulties and minimize their problems. 9. To impart quality education institute runs 20 short term course, out of these 12 courses are Skill Development Courses, 2 courses are Value Added Courses and 6 courses are Global Competency Professional Development Courses. 10. IQAC emphasize on the implementation of cross cutting issues like Gender Sensitization, Environmental Consciousness, Social and Health Issues and National Integration with the help of various courses to bridge the gap between curriculum. 11. Head of the institute invites Syllabus Completion Report and Action Taken Report and follow ups the teaching-learning status. As above the IQAC mentors for effective implementation of the

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	1	10/06/2019
BA	6	10/06/2020
MCom	1	10/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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Human Rights	05/10/2019	10
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Environmental Science	132
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

feedback obtaining and analyzing mechanism: Chandrabai Shantappa Shendure College, Hupari. established special Feedback Committee in the academic year of (2019-20). Committee prepared feedback forms as per NAAC guidelines. Committee decided to collect 50 feedbacks by random sampling method. Under this committee feedback forms allotted to the students. Every feedback form has nineteen questions. Committee instructed to the stakeholders gives feedback about: 1) Students' feedback about Teachers 2) Parents' feedback about college 3) Alumni'feedback 4) Employers feedback Committee circulates notice to the parent teacher about feedback collection from their allotted students and convinces the students to visit institute website and registered their feedback within fifteen days. Parent Teachers collected feedback forms from the adopted students. Students registered their feedbacks through the feedback forms. In this academic year committee became successful in collecting feedbacks from the students about Teacher, Parents about the college, Alumni. and Employer. Feedback committee analyzed these feedback forms The Feedback committee, IQAC and higher authority of the institute concentrate on this analysis and realize the lacunas of the faculty, administration and of institute. The students have expressed their responses about the programmes and courses as well as syllabus. The students also responded regarding teacher's performance about teaching learning process. The students have expressed views about facilities provided by the college. The alumni as well as parents have been expressed the satisfaction about the overall performance of the college and facilities provided by the college. Analyzed Report utilized for overall development of the institution: The committee calls the meeting of the faculty and administrative staff and discusses on the lacunas stated by the stakeholders. Our principal Communicates compliance and suggest remedial measures with friendly to particular person for overcome their lacunas related teaching and learning process. Staff members accepted their lacunas and promised to the principal about improvements. According to student's feedback analysis, the expectations of the students regarding to the Teaching- Learning process and administration of the institute IQAC prepares action plan and tries to fulfill the expectations of the students. According to the parents and employee's feedback institute introduced various value added courses, skill development

courses and global competency and entrepreneurship development courses. And our faculty always takes care for overall development of the students. Beside this institute established the Internal Complaint Cell and Redressal committee. This committee takes care of complaint free campus and developed gender sensitization. According to alumni's feedback IQAC tries to develop the library facilities, sport facilities and introduced the competitive examination centre which will help to students for their career development and employability of the students. If any requirement of the stakeholder about infrastructural development, all those requirements and other compliances related to financial aid Principal discussed with College Development Committee and tries to make over these requirements. Comprehensive feedback mechanism work is followed for continuous quality improvement in execution of programmes as per the suggestion of NAAC. The IQAC of the college always focuses on providing all the essential facilities expected from all the stakeholders. Rationales behind introducing the above courses are to equip the

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nil	480	444	444
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	933	74	16	2	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
16	15	11	9	1	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A Innovative scheme developed by The Parent Institution, Rayat Shikshan sanstha is Mentor Mentee Scheme (Dattak-Palak Yojana) This Scheme is introduced with the objective to solve the difficulties of the students while taking education and thus can achieves the aim of education institution i.e 'All-round development of the Students' Following is the procedure of the scheme, The coordinator of the scheme distributes nearly 50 to 60 students from different classes and streams to each faculty. A detailed form for this scheme is prepared by the coordinator which consist personal information of the students, family background, educational and economic status, students performance in previous examination, different scholarship and free ships, hobbies and interest

of the students .The mentor of the students can know the detailed information of students, socio- economic, educational status of the students and try to encourage, counsel and motivate for the overall development of the students. The concern mentor organizes minimum two or three meetings with all the allotted students to him/her every year .The mentor takes reviews about student's attendance in the class, provides information regarding scholarship, free ships, and various campus and off campus interviews. Performance in test and internal examination. The mentor motivates the students to participate in various activities i.e various workshops, seminars, placemen cell, competitive examination guidance, information about university examination, study tours, other college activities etc. The students participate in these activities according to their interest and thus the mentor can utilize the hidden talent and capacity of the students. During the meeting the students discusses about their personal or educational problems or difficulties with the concerned mentor freely as the students can't speak it openly in the classroom. Through Dattak-palak yojana mentor decides slow and advance learner by taking diagnostic test after deciding slow and advanced learners,the mentor makes special provisions of coaching for slow learners. Advanced learner students are provided extra reference book and text books. By taking special efforts for slow and advance learners the make there academic progress. Also through Dattak -palak scheme the mentor visits to the homes of the adopted students they know the situation of girls students which are unable to take education due to really marriages and other reasons. The mentor councils the parents of these girl students and health's to bring the girls students in to the flow of education. The scheme is very beneficial for the students as well as college .It helps poor and needy students so they can continue their further education .It creates report and harmony between teacher and students and helps healthy academic atmosphere. It also helps to reduce drop-out rate of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1007	16	1:63

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
21	19	5	1	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr .D.R.Bhosale	Professor	Promoted as a professor
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	B.A.I.	I/2019	15/11/2019	26/12/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The major evaluation reforms are implemented at the university level and it is compulsory to follow it. Major reforms made by the affiliated Shivaji University is the implementation of continues internal evaluation sustain for

each class of the college. To observe the students continues progress various efforts are made by the college. Separate examination committee is working in the college for the smooth functioning of the evaluation of students. Every department conduct home Assignment, unit test, open book test, surprise test, mock test, quizzes, group discussion, debates for each class. Question bank also proved to students. Surprise tests are conducted once a week. Unit test are conducted once in a month. Some department provides essay type question. Quizzes are conducted on the special days. i. e constitutional day, karmaveer jayanti, Environment day, World population day etc. After completion of syllabus of each term every faculty conducts preliminary exam on the basis of university norms. For final year students i.e B.A.III and B.Com. III 10 marks of seminar, group research for semester V and VI are implemented. Also for second year students of B.A.II and B. Com. II university has started group research project for the subject Environmental science, At the end of IVth Semester students complete their projects related to various environmental issues also they have to face theory exam of shivaji University Kolhapur. All the record of various exams conducted by the college are kept in the respected department and made it available to the students. The process of examination is transparent. Students know their academic progress and it helps them to improve their academic performance.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic and Administrative committee of the college 'Academic Calendar' at the starting of every year and display it in the college campus for the information of students and faculty and various stake holder every faculty prepares his/her academic calendar according to class-wise, paper-wise and subject wise entire consol rated academic calendar of the college prepare according to it .The academic calendar includes annual academic teaching plan. starting of the academic term and end of the academic term, various holidays, national holidays(independence day, Republic day,) birth and death Anniversary of social reformers, educationalist and patriotic conducted by college committee e.g. cultural programmees, literature association, various statutory and non statutory committees i.e. B c cell committee, internal complaint committee etc. academic and Administrative committees constitution day etc, Academic calendar also includes various regular activities of N.S.S. unit which is organized in adopted village of university jurisdiction. The academic calendar also includes information about sports activities i.e. fitness camp, coaching camp, various zonal and interzonal competitions, indoors and out door games.etc. For overall development of the students various courses are implemented in the college. The information about various career oriented courses, short term courses, skill based courses, value added courses also included in the academic calendar. Every faculty conducts his/her lectures according to the academic calendar, for the evaluation of students information about home assignments, Class room test, Seminars, projects, preliminary examination and university annual examination also includes in the academic calendar. The academic calendar helps for the smooth functioning of academic and administrative activities of the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://csscollegehpr.com/pdf/poco.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students	Number of students passed	Pass Percentage
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			appeared in the final year examination	in final year examination	
B.A.	BA	English	12	12	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.csscollegehpr.com/aqar1920/sss1920.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National service scheme:A national movement	NSS	30/12/2019
Gender Equality	Sociology	18/01/2020
Faculty Development	Lead college committee and IQAC	15/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Colour award for sports (Physical director)	Dr.I.H.Mulla	Shivaji Uni.	29/12/2020	Shivaji Uni.
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	1	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Geography	1	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	4
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	Nil	Nil	0
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	13	8	1
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
National Servicescheme	Shivaji University	1	3
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	Nil
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachha Bharat abhiyan	NSS	Swachha Bharat abhiyan	6	65
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
National service scheme:A national movement	160	NSS	1
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nil	Nil	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	Nil	0	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20000	83414

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libreria	Fully	2.0.3715-287-28	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1233	127500	1047	96920	2280	224420
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	67	3	7	4	2	6	18	5	43
Added	0	0	0	0	0	0	0	0	0
Total	67	3	7	4	2	6	18	5	43

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Videos	http://csscollegehpr.com/Vinod_Hanumant%20Awaghade_CSSH.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

247000

394182

167000

501356

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

interrupted and smooth functioning of these services and facilities.
 Statement: The policy assures the optimum utilization and proper maintenance with the standard required specification of physical, academic and support service facilities of the college to accomplish the high degree of excellence imbuing human values in all endeavours. Aims: • To achieve optimum utilization of facilities and services for the benefit of stakeholders. • To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities. • To prevent misuse and misconduct of resources and services. • To achieve timely up-gradation, replenishment, repairing and replacement of the resources and services. • To set standardized maintenance and utilization procedures for resources. • To reduce probabilities of accidents at work place for ensuring safety. The mechanism for implementation: Administrative office: The administrative office is at ground level and day to day administrative work takes place in consultation with the principal. Purchase Committee: The purchase committee headed by a senior faculty takes an annual review of the facilities and services. The report is put forth in the meeting of purchase committee chaired by the principal. In these meetings, priorities are fixed, and important decisions are referred to the LMC/CDC meetings. After receiving permission from IQAC and LMC /CDC committees, the purchase or maintenance expenses are utilized as per the predetermined procedures. Local Management Committee or College Development Committee: LMC/ CDC monitor overall functioning of facilities and services. The reports and reviews received from the purchase committee are taken into consideration during these meetings. The absolute and essential requirements of minor expenses of maintenance, replacements or construction are immediately sanctioned in the meetings. The requirements of large expenses are sent to the parent institute for approval. The college has appointed the technical staff for ICT facilities maintenance and upgradation. It is the policy of the parent institute to recruit the support staff as per the norms government and the parent institute. General Measures for optimum utilization: 1. Departments and office staff take care of facilities provided to them. 2. Instructions are displayed for the proper use of infrastructure facilities. 3. The technical staff looks after ICT facilities for major problems, the college has AMC with the local service provider. 4. The support staff having technical and mechanical skills looks after the day to day maintenance of infrastructure. 5. At the end of the year whatever amount is spent on maintenance is approved in the college development committee. The college goes through financial audit in every academic year. 6. Fire extinguishers are placed in appropriate places such as office and library. Their maintenance is carried out whenever necessary. 7. An external electrician takes care of electric fittings and wiring periodically. 8. The facility of pure drinking water is made available in the college.

<https://www.csscollegehpr.com/aqar1920/4.4.2.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship	454	362895

Financial Support from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial Coaching	01/04/2020	29	College
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Karmveervidya Prabodhini, Rayat Shikshan Sanstha's, Satara	44	Nil	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nil	Nil	TCS	6	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	7	B.A	Sociology	Shivaji	M.A

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Gandhi Vichar Sanskar Pariksha 2019	State	31

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	nil	Nil	Nil	Nil	00	nil

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college usually forms students council every year during the first term of the academic year in accordance with the provision of Maharashtra public Universities Act 2016, 99, 147, (2) (i), Maharashtra Ordinance No. XXVIII and Statue S.442 to S.467 and Board of student welfare of Shivaji University, Kolhapur. However, during this academic year the Student Council was not formed as there was no circular regarding this issue by Shivaji University, Kolhapur. Beside this the college has formed the students Council as per the guideline of Shivaji University, Kolhapur for the academic year 2019-20. The college has students Council and it is chaired by the Principal. The council includes representatives of each class who are the toppers in their respective previous examination, one representative is from Sports, NSS and Cultural department respectively, and two students are nominated by the Principal. All Academic policies and development decision are finalized by the Council. The mechanism for working out these policies is also decided by the council. The decisions are taken unanimously by the council with the democratic spirit. There is no provision of separate funding for this body. The following academic and administrative bodies have student representation on them: 1. College Annual Magazine Committee. 2. Anti-ragging Committee. 3. Internal Quality Assurance Cell (IQAC). 4. Earn and Learn Scheme. 5. College Wallpaper Committee. 6. National Service Scheme (NSS). 7. Gymkhana Committee. 8. Library Committee. 9. Vivek Vahini Committee. 10. Cultural Activities Committee. Students member of College Magazine and Wall paper committee helps the chairman of the committee for collecting, selecting and processing the literature. Anti-ragging Committee – It shall be the duty of the Anti-ragging Committee to ensure compliance with the provisions of these Regulation as well as the provisions of any law for the time being in force concerning ragging, and also to monitor and oversee the performance of the Anti-ragging Squad in prevention of ragging in the college.

Students' member of this committee helps to conduct over all function. Student members of Library Committee help the chairman of the committee in collection of suggestion and improve the Library facility. Student representative of the NSS committee helps the programme officer in organizing activities as well as special camp. The student representatives of other statutory committee perform their role and support the college to run all the activities effectively. It brings transparency in day to day activities in between institute and students. Student council play very important role in augmentation of physical facilities in the college. Member of student council collect verbal information and aspiration of student and convey it to Principal. Principal, who is chairman of student council in turn convey aspirations of students community to College Development Committee (CDC) and University authority. CDC and University respond positively to demand and concern of the student community. Since last few years the students council as per the procedure of university is smoothly functioning in the institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Since the establishment of the college in 1991, the alumni contribute to the development of the college through financial as well as non financial manner. The construction of the college building was possible only through the donation of the local people especially the past students of the college. At the time of the second cycle of NAAC reaccreditation Silver Ornament exhibition was organized by the alumni association and the funds generated through this exhibition were donated for the college development. The alumni association also contributes by donating books, plants and sports material to the institution from time to time. The members of the association remain present for various functions organized in the college. They held timely meeting to discuss the problems and difficulties of the college. On 5th October, 2018 alumni meet was organized in which 50 past students were participated. For this meeting they generously donated the banner, moment and they also bear the expenses of advertisement of the meet. The alumni association is registered and it is functional in every sense of the term. One of the Alumni Members, Mr. Ajit Patil, is working as a member of College Development Committee. The alumni of the college are very active, supportive and enthusiastic for the development of the college. They are always ready to give the helping hand for the all round development of the college. The Alumni association of the institution registered to the Dharmaday Aukt karyalay, Dist. Kolhapur, Government of Maharashtra in the year 2019. The purpose of alumni association is to foster a spirit of trustworthiness and promote the general welfare of our organization. Alumni association exist to support the parents organization goals and to strengthen the ties between alumni, the community and the parent organization. Maintaining the updated and current information of all Alumni. To encourage, foster and promote close relations among the alumni themselves. To provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues of the day by organizing and coordinating reunion activities of the Alumni. Besides the formal Alumni, we also have informal alumni gatherings. The college receives legal and consultancy help from all alumni members. The structure of Alumni as follows. 1 Mr. Ajit Nemgonda Patil President 2 Mr. Shivraj Sadashiv Naik Vice President 3 Mr. Nilesh Ashok Mali Vice President 4 Mr. Sunil Chandrakant Barge Treasurer 5 Mr. Anil Prakash Bhandare Member 6 Mr. Sohel Shoukat Jamadar Member 7 Mr. Rohit Raosaheb Kumbhar Member 8 Mr. Vinayak Andarao Ranbhare Member 9 Mr. Sudarshan Adinath Makhan Member 10 Mr. Vinayak Vishwanath Chikhalge Member 11 Smt. Tejaswini Balasaheb Jadhav Member 12 Mr. Dhairyashil Dadaso Chougule Member 13 Mr. Dhanaji Yashawant Khemlapure Member 14 Adv. Smt. Aruna Algure Member 15 Adv. Smt. Rukmini Sadarekar Member 16 Smt.

Parinita Pandurang Ranmale Member 17 Mr. Pruthviraj Rajaram Gaikwad Member The Alumni of the institution are very enthusiastically and sincerely as well as actively

5.4.2 – No. of enrolled Alumni:

28

5.4.3 – Alumni contribution during the year (in Rupees) :

2800

5.4.4 – Meetings/activities organized by Alumni Association :

Yes, since the establishment of the college in 1991, the alumni contribute to the development of the college through financial as well as non financial manner. The construction of the college building was possible only through the donation of the local people especially the past students of the college. At the time of the second cycle of NAAC reaccreditation Silver Ornament exhibition was organized by the alumni association and the funds generated through this exhibition were donated for the college development. The alumni association also contributes by donating books, plants and sports material to the institution from time to time. The members of the association remain present for various functions organized in the college. They held timely meeting to discuss the problems and difficulties of the college. On 5th October, 2018 alumni meet was organized in which 50 past students were participated. For this meeting they generously donated the banner, moment and they also bear the expenses of advertisement of the meet. The alumni association is registered and it is functional in every sense of the term. One of the Alumni Members, Mr. Ajit Patil, is working as a member of College Development Committee. The alumni of the college are very active, supportive and enthusiastic for the development of the college. They are always ready to give the helping hand for the all round development of the college. The Alumni association of the institution registered to the Dharmaday Aukt karyalay, Dist. Kolhapur, Government of Maharashtra in the year 2019. The purpose of alumni association is to foster a spirit of trustworthiness and promote the general welfare of our organization. Alumni association exist to support the parents organization goals and to strengthen the ties between alumni, the community and the parent organization. It maintaining the updated and current information of all Alumni. The alumni association encourages, fosters and promotes the close relations among the alumni themselves. The alumni association provides a forum for the Alumni for exchange of ideas on academic, cultural and social issues of the day by organizing and coordinating reunion activities of the Alumni. Besides the formal Alumni, we also have informal alumni gatherings. The college receives legal and consultancy help from all alumni members. The organizing body of Alumni is as following. 1 Mr. Ajit Nemgonda Patil : President 2 Mr. Shivraj Sadashiv Naik : Vice President 3 Mr. Nilesh Ashok Mali: Vice President 4 Mr. Sunil Chandrakant Barge: Treasurer 5 Mr. Anil Prakash Bhandare: Member 6 Mr. Sohail Shoukat Jamadar :Member 7 Mr. Rohit Raosaheb Kumbhar: Member 8 Mr. Vinayak Andarao Ranbhare: Member 9 Mr. Sudarshan Adinath Makhan : Member 10 Mr. Vinayak Vishwanath Chikhhalge: Member 11 Smt. Tejaswini Balasaheb Jadhav: Member 12 Mr. Dhairyashil Dadaso Chougule: <http://csscollegehpr.com/aqar1920/5.4.4.pdf>

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) College Development Committee: In order to get desired effect, the various departments have carried out decentralized activities. The parent institute has

adopted the policy of decentralization for the smooth functioning of the management. The parent institute involves the last man of society to the man from high position in the management. The college works under the guidance of parent institute. The Santha has given the freedom and at the same time it shoulder responsibilities on the local community and staff. The CDC is composed of renowned persons from society and the staff. Under the guidance of CDC, the college works in the leadership of principal. The IQAC is an important component in the management. The IQAC and CDC of the college take the important decisions and implement them in the overall functioning of the college. As a part of decentralization, various committees are formed which shows the implementation of decentralization in the college. The institution has made the plan to look after the academic and administrative work to fulfill it successfully. The principal has nominated vice principal for academic and administrative coordination. The head of all departments carries the responsibility of the academic as well as curricular and extracurricular activities of the departments. In this process of decentralization, the students, stakeholders, faculty, vice-principal, principal, the administrative office and supportive staff is involved. 2) Working Committees for organization of Trade Fair : The college has formed various committees to bring about desired effect in mechanism. The department of Commerce organized one Day Trade Fair through this decentralization mechanism. In the IQAC meeting of the college, it was decided to organize 'Trade fair' on behalf of the department of Commerce. The Trade Fair was organized with the view of giving scope for business and entrepreneurship. It was the intention of the institute to encourage the students for taking initiative and interest for establishment of firm or organization.. The meeting was held under the presidency of the principal of the college. In the meeting it was resolved to organize conference in the month of February - 2020.. The said proposal regarding the organization of Trade Fair was put forward in the meetings of college development committee. In the meeting, it was decided to focus on increasing the number of participants for the Trade Fair.. The proposal of the programme was sanctioned in the meeting. Prof . V.H. Awaghade was nominated as the coordinator of the activity and Prof. Banderao Tarhal as a secretary. The various working committees were formed for the organization of Trade Fair, The Steering committee, Advisory committee, Invitation committee, Publication committee, Registration Committee, feedback committee, Tea, Breakfast Lunch Committee, Rangoli Beatification committee etc. had greatly contributed to the smooth functioning of one day Trade Fair organized by the Department of Commerce. All the committees formed for the trade fair prepared the plan, discussed with their members and completed their task effectively. The principal as well as Vice-Principal takes review of the committees work time to time. In this

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>8. Admission of Students: College forms "Admission Committee" with the help of senior an experience faculty. The guidelines regarding admission are given in prior of the process and the same are displayed on the notice board. The admission committee works very smoothly by following all the rules and regulations of admission as per the</p>

guidelines of State Government and Shivaji University, Kolhapur. For smooth functioning of admission process the committee displays the important instructions on board.

Industry Interaction / Collaboration

7. Industry Interactions : Student of commerce Department visited the Infosys Company, Pune to know about how corporate industries work. Students of sociology department visited Shivaji University, Kolhapur to study various aspects of higher education system. Economics Department students gave visit to Bank to learn about the experience of bank work. Students from Geography Departments visited to the village for taking Water and soil analysis. The Department of History arranged the excursion at the historical place. The institution signed MOU's with neighbouring colleges and parent institute as signed MOU's with various industries such as TCS Mumbai, BVG Home keeping .

Human Resource Management

6. Human Resource management : Welfare measures for faculty and staff. Provision of well-maintained and functional office Infrastructure and other space to carry out the work effectively. Motivational talks for faculty and staff Human Resource Management is governed by the parent institution and head of the institution. Committee are from Involving teaching staff, administrative staff, Peers Alumni and student for efficient functioning of all aspect of college.

Library, ICT and Physical Infrastructure / Instrumentation

5. Library, ICT and physical infrastructure / Instrumentation: Computer Lab N.R.C.Centre is available for students and faculty member. Computer lab with internet facilities. Language lab with software. BIAYNI Software use for Language lab.PPT Bank is available in library.86 computers 3 Laptop, 9 LCD, 01 T.V,01 smart board, 01 Camera, 03 Scanner,01 refrigerator, 01 lamination machine, CCTV with 08 camera, Instrumentation facilities are provide the document.

Research and Development

4. Research and Development: The parent institution and college administration always encourages to the faculty to undertake the research work. The administration deputed the faculty to participate and presents research

paper in the seminar and workshop. The faculty publishes their research paper in referred UGC journals. The institution as a research committee which encourages the faculty to minor and major research project by various financial bodies. Some of our faculty is engaged themselves in book writing and some of published. Some faculty pursuing the Doctorial work. In the Institution the Avishkar committee is formed specially encourages student to participate in the research competition. Provision of research grant of Rs.10, 000 made for the students for Avishkar Competition parent instituted. This competition is arranged on the sanstha and university level.

Examination and Evaluation

3. Examination and Evaluation: the instituted conducts internal assessment as per university guidelines for a B.A part I internal evaluation Methods are continuous through (Class internal evaluation) CIE calendar is prepared for continues evaluation of student. During university Exam supervisors are appointed by the head of the institution prior to the exam paper setting. Assignment, Moderation etc. works are always considered at prior level. CAP for B.A I serpent room is alerted for download. Print and photocopy of question paper received online from Shivaji University Kolhapur. Care is taken to maintain the society.

Teaching and Learning

2. Teaching and learning: the Institution always alerts regarding the quality of syllabus and its implication to have best results the institution observes same management in teaching, preparing and evolution processes. These are the faculty plans annual teaching plan of syllabus. They writhe daily lessen note, this is mandatory. The faculty brings innovation in their teaching methods. They use technology (ICT).group discussion. Filed visit, study tours, guest lecher, brain storming. Quiz competition, Poster presentation, class room seminar and project. To Motivate Students the institution provide internal facility, awards for merit student beside this institution arranges the lectures of expert person .

Curriculum Development	<p>1. Curriculum Development: Same Faculty are BoS Members. Number of teachers participated in syllabus framing committee. The university revises syllabus after every tree year. Teachers are motivated to participate in Curriculum based programme Organized by university .Institution and other instauration the facility of institution framed the syllabus of sum short term Course. Value added and skill based courses which are conducted in the institution to improve the quality of students. the institution has a facility of feedback. Feedback on curriculum by student. Faculty for further development. Through this feedback the suggestion are conveyed to BoS of respective subject</p>
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6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	<p>Planning Implementation: The institution has taken initiative in the implementation of all tasks as per the planning made by the college. At the beginning of academic year the head of the institute conducts the meeting of teaching and non-teaching staff. The college forms various committees as per the guidelines of UGC, University parent institute. The IQAC of the college prepares the annual calendar regarding various activities to be organize in the academic year. All the departments also conducts the departmental meetings and they discuss and plans regarding departmental activities to be organize in the academic year. The head of the institute takes review regarding all these activities time to time. The parent institute takes initiative for overall progress of the college by asking to send the various repots regarding the activities done in the college.</p>
Examination	<p>Examination: The institute implements the process of examination as per the guidelines of university. The college notifies the circular regarding filling of examination forms in each semester. The university has implemented semester pattern for each class. The students fill their examination forms online. The administrative staff helps the students to fill their forms properly.</p>

The hall tickets, online mark list the students can generate online. The university declares the result online and then it send the mark lists to the college. The college conducts the examinations as per the schedule of the university. The university appoints Internal as well as External senior supervisor for each session. The college displays the code of conduct of examination for students teachers. The assessment of question papers implements as per the norms of university. The internal examination conducts time to time and sends the internal marks to university in time.

Administration

Administration: The institution is headed by Rayat Shikshan Sanstha, Satara. It is one the renowned institute in Maharashtra. The administration of the college is very smooth, effective and transparent. All the administrative work with relates to university, UGC, Joint Director of higher education as well as with the parent institute completes with the electronic mode. The college gives responses to all circulars, letters through e-mails and other e- tools. The all office correspondence completes with use of computer, internet, and fax. The parent institute is very alert with relates to effective administration. The parent institute conducts the meeting of all principal's of the sanstha and it gives guidelines and motivational talks for best and effective administration.

Finance and Accounts

Finance and Accounts: The work relates with finance and accounts implemented by use of e- module. The college prepares its annual budget including salary and submits to joint director of higher education. The parent institute also asks to all colleges to submit their annual budget. The expenditure on various heads are utilizes as per the norms of parent institute. As per the procedure of parent institute the quotations as well as tenders are invited for particular purchase or expenditure on particular item. The parent institute has the special audit department, which works as per the norms of university and state government. Every year the audit department conducts audit camp twice in

a year. The chartered accountings firm 'Kirtane Pandit of Pune verifies the account statements every year. It also gives final audit statement to each institute. The college implements the grants on proper head received from government and non government organizations. The various kinds of fees received from the students sent to university time to time.

Student Admission and Support

Students admission and support: The procedure regarding admission and support for the students takes place as per the norms of university and state government. The college publishes prospectus highlighting all the details regarding admission procedure. Through prospectus the college provides all information regarding student facilities. Admission for first year gives on merit basis. The college displays all details regarding merit based admissions. The college follows all rules regarding admission for students belong to reserve category. The fee details and the information regarding available subjects publish in the prospectus. The support services as well as enhancement schemes publish in the prospectus of the college. The information regarding scholarship displays on notice board as well as circulates in the class.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	Chaugale V. P.	Rayat Shikshan Sanstha, Satara Training Programme of BOSCH-BRIDGE Course	Rayat Shikshan Sanstha, Satara	480

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	organised for teaching staff	organised for non-teaching staff				
2020	Faculty Development	Faculty Development	15/02/2020	15/02/2020	21	7
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	2	04/11/2019	16/11/2019	13
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
15	15	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
15	15	3

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The parent institute Rayat shikshan sanstha , Satara has the separate audit department held at the central building of the parent institute. The parent institute has nominated the chief of the audit as 'Auditor' to one of the Principals of higher education institute of the sanstha. Under the leadership of the Auditor many Chartered accountants are appointed. The audit process of all branches of parent institute completes by audit department of the sanstha. All types of educational branches of the parent institute are more than seven hundred. As per the policy and guidelines of the parent institute every year the process of audit implements rigorously. The audit department of the parent institute has designed the rules and regulations for purchase and expenditure by the higher education institute as well as for the all other branches of the parent institute. During each financial/ academic year the Institute submits its budget for the different heads. The institute takes special prior permission of the management for the special expenditure in certain situation. It is obligatory to all institutions of the parent institute to invite the quotations minimum from three firms or organizations for complete the work. It is also essential to invite tenders from various agencies before giving them order of work. The audit department of the management conducts audit regularly as per the guidelines and planning made by the central audit department. In each academic / financial year the team of accountant including chief accountant visits twice to the institute and they checks all the different heads on the expenditure or credit has done authentically. The visiting team of audit department verifies all the details of financial accounts of each head of the purchase and expenditure. If they found any difference or gap of variation they mention it in audit report. It is obligation to each institute to complete

the queries of variation with the sign of Auditor . Accounts are audited regularly with three tier audit system as mentioned below: • Internal Audit by the audit department of parent institution is done after every six months. • The second phase audit is done by the external and competent chartered accountants firm namely M/S. Kirtane Pandit Association, Pune. • Annual salary and non-salary audit is conducted by Joint Director and is verified and approved by Senior Auditor of Higher Education, Kolhapur and finally by Accountant General (A.G.), Mumbai. • Annual salary and non-salary audit is done by senior auditor. Mechanism for settling audit objection: After the completion of the college audit by the internal and external competent chartered accountants firm namely M/S. Kirtane Pandit Association, Pune. They submit their audit report to the Audit Department of Parent Institute. The Parent Institute submits this report to the college for compliances. The audit report is discussed in the Local Management Committee (LMC) of the college. After the discussion with LMC, Principal completes the compliance report and submits to Parent

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr. Kadam Z. S.	5000	Education
View File		

6.4.3 – Total corpus fund generated

50000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	Rayat Shikshan Sanstha, SataraRayat Shikshan Sanstha, Sata
Administrative	No	Null	Yes	-

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent -Teacher meet 2. My Mother in My College. 3. Patriotic Cultural Program

6.5.3 – Development programmes for support staff (at least three)

1.Participation in Seminar and Conferences. 2.Participation in training programme. 3.Innovation for upgrade the skills.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<ul style="list-style-type: none"> • Preparation of NAAC Peer Team’s visit to the institution for third cycle of NAAC. • Motivation for faculty to publish and present research papers in seminar/conferences. • To motivate for publishing research articles in reputed journals. • Motivation for students to participate in curricular, co-curricular and extracurricular activities.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Rashtriy Seva Yojana Ek Rashtriy Chalval	07/12/2019	30/12/2019	30/12/2019	125
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nirbhaya pathak guidance	28/12/2019	28/12/2019	123	8
one Day work shop pn gender equity progrramme	18/01/2020	18/01/2020	44	39
krintijyoti savitribai phule jayanti vyakhyan	03/01/2020	03/01/2020	100	55

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Though we don't have the renewable energy sources in the college, we use the LED Bulbs in the college everywhere. The ventilation and the light is fully available in the college campus. The management and staff has been created the awareness among the students about the use of energy and light. Due to the awareness created in the students they do switch off the fans and lights while leaving the class.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Ramp/Rails	Yes	3
Scribes for examination	Yes	3
Any other similar facility	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	22/08/2019	1	Celebration of Karmaveer Jayanti	Rally, Jana jaagran	204
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct of College, Prospectus and as per UGC Regulation	15/06/2019	The institution is functioning as per professional code of prescribed/ suggested by statutory bodies / regulatory authorities for different professions. The college functions as per the prescribed code of conduct formulated by the Govt., Dept. of Education, Affiliated University and the parent Institution strictly. In case of inappropriate behavior and conduct, strict action is taken against the person who violates this code of conduct. At sanstha level, there is Disciplinary Action Committee to look into the matter of grave concern. Disciplinary measure such as transfer, stoppage increments and even suspension are taken against the person concerned. UGC Regulations https://www.ugc.ac.in/UGC_Regulations_Colleges.aspx

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of	26/09/2019	26/09/2019	200

constitution Day

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Lawn is developed in the centre place of college building. 2) Different types of trees are planted in the premises of college. 3) College participated in the Tree Plantation Programmes arranged by Government e.g. Shatkoti Vruksh Lagvad 4) Rain Water Harvesting System 5) Drainage water is soaked into the ground by scientific way.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title: Trade Fair Introduction: Rayat Shikshan Sanstha's Chandrabai-Shantappa Shendure College, Hupari imparting quality education to the rural and down trodden society of Hupari and surrounding villages of it. The institute with its goal and objectives effectively working for the overall transformation and development of the students. The institute has taken initiative to organize different activities and practices for quality enhancement through teaching, learning and other best practices as well extension activities in the campus

Objectives of the practice: 1) To provide practical experience of the marketing to the students. 2) To develop entrepreneurial skills among the students. 3) To enhance business skills among the students. 4) To improve communication skills about marketing. 5) To create awareness about risk in the business. 6) To provide the guidelines about business profit and development of the firm or organization.

Context of the practice: The Department Commerce of our institution is one of the leading departments which conduct various activities through the year. As per the decision taken in the IQAC meeting the institute has decided to implement two best practices in the institution, Trade Fair is one best practice out of it. The IQAC had given instruction to the commerce department to organize the activity in the month of February. As per the planning the department of commerce organizes the meeting with all the faculty members as well as it notifies to the students about organization of Trade Fair. The department invites the names of the students willing to keep the stall in the trade fair. The department takes particular charges for each stall standing by the students. It also circulates the terms and conditions about the stalls. In the trade fair the students from commerce as well as arts stream participates very enthusiastically. During the academic year 2019-2020 the department commerce organized the trade fair on 14th Feb, 2020. Prof. V.H. Awaghade was the co-coordinator and Prof. Tarhal was the secretary of the programme. Prin. Dr. P.B. Patil was the convener of the activity. Principal Dr. V. M. Patil and Prin. Dr. V.A. Mane invited as the chief guest for inaugural of the programme. Shri. Mansingrao Desai, member of college development committee chaired the programme. The invited guests appreciated the activity of the college and also they expressed their best wishes for the students for future development in the business sector. In Trade Fair 33 stalls were set up by the students. In trade fair mainly the stalls like jewelry, dress material, saris, agricultural tools, help desk for farmers etc available. The students also arranged funny games, stalls of food items like Pani Puri, pav bhaji, ice-cream, tea, coffee, juice, veg thali made available for the customers. The stalls were opened in the morning at 9.00am and closed at 5.00 pm in the evening. The response of the other students as customer was very rich. Along with the faculty members the out side villagers and customers also enjoyed the shopping in the campus. It was also guided to the owner of the stall to prepare their balance sheet of marketing so that they can know their marketing status of profit and loss.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your

institution website, provide the link

<http://www.csscollegehpr.com/agar1920/bp1920.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Rayat Shikshan Sanstha , Satara was founded by Late Padmabhushan Dr. Karmaveer Bhaurao Patil who was a social reformer and an educationist. In 1919, he established the institution with a view to impart education to the rural masses. He was under the powerful influence of the philosophy of Mahatma Jyotirao Phule, father of Indian social revolution, Late Rajarshi Chhatrapati Shahu Maharaj of Kolhapur and Mahatma Gandhi. The institution runs 42 colleges including Arts, Commerce, Science, Engineering and Law College. The liberal education is the main focus but it also renders skill based education through MoUs and linkages with the major corporate companies and prominent industries. In our management, people like eminent scientist Dr. Raghunath Mashelkar and former Vice Chancellor Dr. Manikrao Salunkhe are playing significant role in shaping the academic policy by creating innovative academic ecosystem. The Sanstha is headed by eminent people including politicians, diplomats, and educationists like former Deputy Prime Minister of India, Late Yashwantrao Chavan, Member of Parliament and President of Rayat Shikshan Sanstha, Satara Shri. Sharad Pawar, Former Chairman of Rayat Shikshan Sanstha, Satara and the senior activist of Maharashtra Dr.N.D.Patil and others. Its aim is to realize the dream of casteless and classless Indian society and to shape the young blood into responsible citizens of India by inculcating scientific temperament and rational approach. In 2018-19 Sanstha celebrated its centenary year. Even after 100 years the objective of the Sanstha is one and the same. As far as the college is concerned, it was established in June 1991. It is the multi faculty college imparting quality education to the masses in and around Hupari village. Hupari is well known for its silver business and it is known as silver city of Maharashtra. The college has been working in the spirit of Rayat Shikshan Sanstha since last 25 years. It has Arts and Commerce stream. In 2004, the college was accredited with 'B' grade. in July 2019, third cycle of NAAC, the CGPA is 2.72.. The college runs undergraduate classes of Arts and Commerce. It has the Post Graduation course in Commerce i.e. M.Com. The college also runs 18 short term courses. These courses are skill rendering in its nature. The college has done excellent work in academic field and sports. The students have been succeeded in zonal and inter zonal tournaments. Our students have participated in various tournaments and some of them have received medals at State and National level sport completion. The staff is equally competitive and research oriented. Some faculty members are selected or nominated on Board of Studies of Shivaji University, Kolhapur and other Autonomous Institute. They have contributed in framing of academic syllabus. Some of them are working as M. Phil. and Ph.D. guide. Some of the Faculty members have also been honored with awards for their social and academic contribution. For the last 27 Years, the college has been continuously working with its goal of overall development of the institution. The institution has good rapport with all stakeholders

Provide the weblink of the institution

<http://www.csscollegehpr.com/agar1920/id1920.pdf>

8.Future Plans of Actions for Next Academic Year

Introduction: Chandrabai-Shantappa Shendure College was established in 1991 by the parent institute Rayat Shikshan Sanstha, Satara to cater educational facilities to the students' rural and downtrodden society of Hupari and the neighboring villages surrounded to Hupari. During last twenty seven years the

college has succeeded in earning its reputation in the educational field that attracts students to admit themselves for the higher education in the college. On 24th and 25th July, 2019 the NAAC peer team visited for 3rd cycle accreditation of the college and the college accredited with grade B ,CGPA 2.72. In order to maintain quality, the college undertakes following future plans.

- 1 Preparation of academic calendar: to complete all the curricular, co-curricular and extra curricular activities successfully and effectively the IQAC of the institute will prepare academic calendar of the college.
- 2 To prepare strategic plan of the institution: As per the recommendations given by NAAC Peer team the IQAC will take initiative for strategic plan of the college.
- 3 Organizations of workshops, seminar and conferences: The IQAC will encourage the departments for organizations of workshops, seminar and conferences. The students as well as faculties will participate in it.
- 4 Encouragement for research: The IQAC will encourage the faculty as well as students for research publications in reputed journals.
- 5 To undertake minor and major research projects. : The research committee and IQAC will take initiative for encouraging the faculty to send research proposals to various funding agencies.
- 6 Organization of guest lectures: Under the student and faculty exchange programme the guest lectures will be organized.
- 7 To sign MoU and Linkages: The IQAC will encourage the departments to sign MOU and Linkages with other institutions.
- 8 To organize extension activities : To keep the rapport with the community the NSS unit as well as the departments will take initiative for organizations of extension activities in the campus as well as in the neighboring villages of the college.
- 9 Participation in Youth festival: The cultural department will encourage the students to participate in district level as well as central youth festival organized by Shivaji University, Kolhapur.
- 10 Celebrations of various days: The various departments of the college will motivate the students to participate in different activities and programmes organized by the departments.
- 11 Organization of mid term examination: The evaluation committee of the college will focus on organization of mid semester examination for the students.
- 12 Organization of excursion and field visit: The departments will take initiative in organization of excursion and field visit by which the students will get experiential learning.
- 13 Motivation for sports activities: The department of Physical education will encourage the students to participate in zonal, inter zonal sports competitions organized by the university.
- 14 To facilitate the value added, skill based courses: The institute will take initiative to provide the skill based and value added courses for the students. By implementing the courses in the college students can get the skillful knowledge to compete in the world of globalization.
- 15 Initiative