



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	RAYAT SHIKSHAN SANSTHA'S CHANDRABAISHANTAPPA SHENDURE COLLEGE
• Name of the Head of the institution	Smt. Parvati Bhagwan Patil
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02302450355
• Mobile no	9850286254
• Registered e-mail	acscollegehpr@yahoo.co.in
• Alternate e-mail	parvatibpatil7899@gmail.com
• Address	A/P :Hupari Tal: Hatkanangale Dist. Kolhapur
• City/Town	Hupari
• State/UT	Maharashtra
• Pin Code	416203
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Shivaji University, Kolhapur				
• Name of the IQAC Coordinator	Mr. Tulshikatti Deval Chenbasu				
• Phone No.	02302450355				
• Alternate phone No.					
• Mobile	9423284396				
• IQAC e-mail address	devaltulshikatti@yahoo.com				
• Alternate Email address	dattabhosale9@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://csscollegehpr.com/pdf/agar_19-20.pdf">http://csscollegehpr.com/pdf/agar_19-20.pdf</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.csscollegehpr.com/pdf/ac2021.pdf">http://www.csscollegehpr.com/pdf/ac2021.pdf</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.66	2013	05/01/2013	04/01/2018
Cycle 3	B+	2.72	2019	09/08/2019	08/08/2024
<b>6. Date of Establishment of IQAC</b>			25/06/2004		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
1 Preparation of Academic Calendar. 2 Planning about online teaching. 3 organization of Lead college workshops. 4 organization of Webinars . 5 Organization of Extension activities.		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
To make planning for the meetings schedule for discussing important issues regarding quality education	IQAC held the meetings as per the schedule and discussed important issues regarding quality education.
To prepare teaching plans for the year 2020-2021	Teaching plans were prepared by the faculty and teaching-learning process was completed accordingly.
To increase visiting faculty for PG course.	Visiting faculty share for PG course in M.Com was increased.
To prepare Academic Calendar 2020-2021	Academic Calendar 2020-2021 was prepared and activities were organized accordingly.
To conduct Bridge Course for English Department	Departments in English Department conducted Bridge course in order to minimize gap between student competency level/ knowledge and course contents.
To boost up Competitive Examination Guidance Centre in the college	The study room and library facility made available for the students of the center..
To make active participation of students in cultural programmes	Students participated in the different events of Youth Festival organized by the Shivaji University, Kolhapur.
To celebrate Karmaveer Jayanti and to organize different co- and extra-curricular activities	Karmaveer Jayanti was celebrated and different co- and extra-curricular activities were organized accordingly.
To arrange Blood Donation Camp	Organized Blood Donation Camp on birth anniversary of Karmveer Bhaurao Patil
To promote effective use of ICT aided TLP	Faculty increased ICT aided TLP/Onlide mode teaching conducted.
To organize different workshops	Workshops and guest lecturers

and lectures of experts and scholars on various themes	were organized.
To attend and present research papers at seminars, conferences and publish papers in reputed journals, proceedings	Faculty members attended seminars/ workshops and presented papers as well.
To arrange study tours, industrial visits of the students	Study tours and industrial visits of the students were arranged.
To encourage students to involve in N. S. S. , Sports and other social activities.	Quite a few students involved in N. S. S. Sports and other social activities.
To organize Traditional Day	The event was not organized.due to Covid restrictions.
To organize a patriotic cultural programme on Republic Day	Cultural programme on 'Patriotic theme' was not organised on occasion of Republic Day due to Covid 19.
To get consolidated feedbacks (responses) from students, alumni, parents in the IQAC	Three types of feedbacks were sought, analyzed and revisions made accordingly.
To conduct programmes on environmental awareness	No Vehicle Day was observed in college campus in order to create awareness about the environment; displayed slogan plates as well.
To organize Mahila Din Programme	On occasion of international woman day the women were felicitated
To get all types of accounts audited by the parent institute mechanism	The accounts of the college were audited by the parent institute mechanism.
To publish college annual Karmrajat	The material submitted to printing press for publication.
<b>13.Whether the AQAR was placed before statutory body?</b>	Yes
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
College Development Committee	14/06/2020
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020-2021	23/03/2022
<b>15.Multidisciplinary / interdisciplinary</b>	
<b>16.Academic bank of credits (ABC):</b>	
<b>17.Skill development:</b>	
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>	
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>	
<b>20.Distance education/online education:</b>	

## Extended Profile

### 1.Programme

1.1 11

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 947

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 530

Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 44

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 17

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 21

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>11</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>947</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>530</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>44</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>17</b>
File Description	Documents
Data Template	No File Uploaded

3.2	21
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	3114448.22
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	87
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institute is affiliated to 'Shivaji University, Kolhapur.' & follows the curriculum designed by same university. University revises the curricula of each class after three years by rotation. The Institution ensures effective curriculum delivery through a well planned and documented process as follows:

1. IQAC and Higher authority of the college organized meeting and discussed on the curriculum planning and required faculty and Add-on Courses for the effective delivery of the curriculum
2. Every department held departmental meeting and made discussion on the methodologies and different aspects of the curriculum, Prepared Time table and allotment of the work-load
3. Every Departments and committees prepared Academic Calendars comprises with curriculum, Co-curriculum and extension activities which are supportive and needful to enrichment of

the curriculum..

1. IQAC prepared annual academic calendar on the basis of departmental and committees Calendar and concentrates whether the teaching and learning process is going through Academic Calendar or not.
2. Every subject teacher makes daily synopses as per university guidelines and higher authority of the college checks it on specific intervals.
3. To judge the performance of the students ICE conducted Unit tests, Home Assignments, Seminars etc.
4. Bridge Course and Remedial -Teaching undertaken for the difficult subjects.

IQAC mentors and keeps internal check on above process for the effective implementation of the curricula.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">nil</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute and IQAC adheres to the Institute's Academic Calendar including

Continuous Internal Evaluation (CIE) as follows:

Every Departments and committees prepared Academic Calendars and submitted to IQAC.

IQAC prepared annual academic calendar on the basis of departmental and committees Calendar.

Our Examination Department prepared academic calendar to conduct CIE and displayed

calendar on website of the institute and Notice board of the college. The college examination

committee follows calendar for CIE.

The CIE Committee conducted Continuous Internal Evaluation System and follows all the

rules and regulation described by 'Shivaji University, Kolhapur' According to Academic

calendar the schedule of all examinations are decided by the committee

The Schedule of paper setting, Evaluation of answer books and submission of mark lists

prepared separately for each and every activity of CIE and communicate to faculty. This

committee keeps control on Examination and evaluation process. Higher authority of Institution

to take care of weather this process is completed in time or not according to schedule.

During Covid-19 pandemic situation the university laid down the responsibility of

organization of First years examination on the college,. Our examination committee made special

plan for conducting the same Exam and conducted this examination very rigorously

IQAC Coordinator and HODs mentors and keeps internal check on the activities of the

Committees that weather activities are going according to Academic calendar or not.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">nil</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating** A. All of the above

**University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

3

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

41

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- Arts and Commerce contains many units that cover topics related to professional ethics,

Gender, Human Values, Environment and Sustainability ability as:

Human Values: in the literature (Poetry, Plays, and Novels) of three languages as well as topics

in social Sciences, Environmental Sciences integrates Human Values and Social integrity,

Humility, sense of responsibility and equality, brotherhood are the key concepts in the

curriculum followed by the college. College specially introduced the Short term Course in

'Human Rights'

Professional Ethics: A commerce and Management study includes professional Ethics,

corporate social responsibility, Motivational Theories, Personnel Development, Emotional and

social intelligence etc.

Environmental Awareness: The Special Paper of Environmental studies is taught through

theory and fieldwork projects to develop environmental awareness amongst the students. All the

environmental key issues are studied and researched by the students through their projects on

different topics. Environmental Awareness is also created by NSS and NCC students through

Tree Plantation, Plastic- free drives etc.

Gender Awareness and sensitization: the College ensures safe and secured environment

for students through Discipline Committee and Internal Complaint Cell .Various counseling

sessions are created for the sensitization, Lectures, workshops, Brain storming session are

organized for the sensitization of Gender Equity and awareness. Lectures on Women Health and

Importance of Self- defense and women Protection laws are organized for the empowerment of

girls students.

Various co-curricular activities such as workshops, lectures and 'Covid-19' Survey etc.

were organized by the college as Protection against Covid-19 Pandemic,

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

307

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

### 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

B. Any 3 of the above

from the following stakeholders Students  
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	<a href="http://csscollegehpr.com/pdf/4.4.2%20all.pdf">http://csscollegehpr.com/pdf/4.4.2%20all.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://csscollegehpr.com/pdf/4.4.2%20all.pdf">http://csscollegehpr.com/pdf/4.4.2%20all.pdf</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

**947**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

435

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After completion of admission process at the beginning of the academic year, the college identifies slow and advanced learners with the help of their merit in the previous exam and also by conducting diagnostic tests for them. Slow learners are given extra coaching in remedial teaching classes in English and Accountancy while advanced learners are encouraged by providing them with Book Bank Facility. In addition to this, the college has designed and introduced a Certificate Course in Basic English Grammar for those who are poor in English. Those who are identified as slow as well as advanced learners are assessed at the end of academic year by their performance in the semester examinations held by affiliated university. By taking into consideration their passing percentage, the teachers pay due attention to the concerned students to improve their quality in the respective subjects.

The department of English helps and counsels the students those who are weak in the English subject. The department also supports the students of part III in preparation for BOSCH bridge course and TCS placement camp. The faculty of Department of English takes efforts for improvement for communication skills in English. Through the mentor-mentee scheme all the faculty members counsels and help them in their academic difficulties.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
947	17

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college takes every possible effort to make learning student centric. In order to help the students to acquire life skills and knowledge management skills, the college conducts various activities such as workshops, group discussions, guest lecturers etc. In addition to this, the college conducts seven short self-financing courses. Though lecture method is predominantly used for many programmes, an effort is made to make it more effective by introducing interactive method, project based method, departmental seminars, use of audio-visual aids, etc.

Experiential learning Method -

1. Use of ICT-PPT presentation, videos, Group eBook reading, Visit to educational websites

2. Film & Drama Screening

3 Participation in. Avishkar Research activity.

4. Online lectures by using different media.

Participative learning Methods

1. Wall magazine ( Kusumanjali ) published department of Marathi , Hindi, NSS, History etc.

2. Seminar activity- At under graduate and Post graduate level as per requirement of syllabus

3. Project work - At under graduate level as per requirement of syllabus

4. Organization and participation in Workshop/Seminars etc.

5. Local Field visits, Industrial visits, Institutional visits, Library visits, Educational tours

6. Organised test & home Assignment for internal Evaluation of under graduate level.

7. Organised internal Examination for internal Evaluation of under graduate level.

8. To enhance classroom learning various activities are conducted such as organisation of

guest expert lectures, lecture series etc.

Problem Solving Method

1.Group Discussion, Counselling to students regarding learning.

2.Students adoption Scheme.

3.Question bank facility available in the library

Any others

1. In the college, library facility is made available to students. Besides to this, many books, journals, magazines, textbook, and references books are also made available to the students. This library facility is helpful to enhance knowledge of the students and faculty.

2. Book bank facility is available in the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">nil</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In order to enrich learning experience of students, modern teaching aids are used. It includes use of ICT -PPT presentations every teacher has the access to the computers which is made available to the students also. There are screening of films and

dramas based on prescribed text books. E-books are made available to the students as well as teachers on Inflightnet

In last academic year majority of the teaching- learning process it was conducted by online mode. The lectures held by the faculty through, Google meet, Zoom App, You Tube etc. Under the Lead College scheme the workshops on different topics organized by the institution. The students from cluster college along with their teachers participated in it.

Educational tours are arranged to places of historical importance, industries, banks and other educational institutions with the view to provide exposure to the students. There is one scheme named Lead College Activities in which workshops on topics of relevance are arranged in which the students both within and outside the institutions participate. Such workshops arranged by other neighboring colleges under cluster and our students and teachers also participate actively in the workshops. Village survey is conducted by the department of Geography. Similarly articles are obtained from students on the occasion of international days ( Jagatik Marathi Din) and a wall paper devoted to such occasion is published at the hands of eminent persons.

Impact on students learning

1. Creates interest among the students about teaching-learning process
2. Inculcates the moral values among the students
3. The students enthusiastically participate in the interactive activities
4. Increases awareness about crosscutting issues
5. Creation of environmental Awareness.
6. Creates global competences among Students.
7. Develops the skills of pronunciation & Communication

Year

No of Teacher

## ICT using teacher

%

Learning Management System (LMS)

E learning Resources

2020-21

16

16

100

Zoom Meeting,google meet, You tube etc

<https://www.academia.edu.in>, <http://www.nlib.ee/en>,  
<https://www.wikipedia.org/>, <http://www.niscair.res.in/>,  
<http://www.encyclopedia.com/>, <https://www.britannica.com/>,  
<https://en.wikipedia.org/wiki/Encyclopedia>, <https://www.merriam-webster.com/dictionary/encyclopedia>,

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

382

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the institution the Internal Evaluation Committee is formed which looks after the internal assessment of the students from various classes. It conducts a CAP (Central Assessment of Papers) at college level for B. A. Part-I and B .Com .Part-I examination which are conducted by university. This work is done by concerned subject teachers. When assessment work is done, the marks are uploaded on the university examination portal in the prescribed format of the university. Similarly classroom seminars and project are also conducted at B. A. Part-III and B. Com. Part-III classes. The same procedure of uploading the marks is carried out.

The schedule of classroom seminar, project work, Home Assignment and Test is followed by the department and the subject teacher. The college also conducts internal examination for B.A. & B.Com. Streams. At post graduate level, Viva-Voce and Project work are carried out within stipulated time with the help of external referees. The college examination committee strictly follows the rules and regulations regarding the assessment work of the university examination.

The college administration gives freedom to the departments to choose the method of formative evaluation. These methods of internal examination and evaluation are as follows:

1. Unit test
2. Home Assignment
3. Seminars
4. Project report
5. Viva and project report for post graduate level.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">nil</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is a special mechanism of transparent and robust internal assessment in terms of frequency and variety. The provision of a right of demanding the photocopy of answer book is made available to the students. If a student feels any grievance against the evaluation of his answer book, he can demand the photocopy through a proper channel like an application demanding the photocopy. He has to pay the prescribed fee through proper channel to affiliated university. When university grants permission for revaluation, the answer book is rechecked by a faculty from the nearby college. The change in result is sent to the university and later the university declares the result. This process has to be done within ten (10) days after declaration of university result.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">nil</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has two programmes B. A. & B. Com. It is a three year integrated programme and we have six departments at B. A. Part-III special level- Marathi, Hindi, English, History, Geography, and Sociology. We also have post graduate department in our commerce wing.

The college also runs seven short term courses affiliated to Adult and Continuing Education and Extension, Shivaji University, Kolhapur. They are Certificate course in Personality Development, Rural Journalism, Sugam Sangit (Light Classical Music) Human Rights, Basic English Grammar, Introduction to Income Tax and Tally. Three short term skill based courses (Fashion Designing, cookery and Beauty Parlor ) of Karmaveer Vidhya Prabodhini, Rayat Shikshan Sanstha, Satara. The college also runs four COC courses (Translation and Communication Skill, Banking, Computerized Accounting and E-Commerce) funded by UGC.

The parent institution Rayat Shikshan Sanstha, Satara established important MoUs with Tata Consultancy Service (TCS) and BOSCH. They runs a bridge course of BOSCH in which 21 students have enrolled their names. This course has been started from 15th Dec. 2017.

The following chart shows the Program outcomes, program specific outcomes and course outcomes.

Subjects

Outcomes

B.A. in English

1. To acquire the knowledge of literature and English language

2. To get familiar with fundamental concepts and theories in literary criticism to interpret literary texts.

3. To make study of language phonetically

4. To explore creativity of the students through literature.

#### B.A. in Hindi

The programme will enable the students

1. To acquaint with basic knowledge of the sound system and script of Hindi language

2. To develop generic skills like critical thinking

3. To utilize knowledge of Hindi language for career and progression

4. To explore the knowledge of literary texts.

#### B.A. in Marathi

The programme will enable the students

1. To get familiar with knowledge of Marathi literature with all its conceptual terminologies

2. To get acquainted with the use of essential concepts and terms in literary criticism to interpret literary texts.

3. To develop analytical power about the structure of language at different levels.

4. To develop literary abilities for media and publication

#### B.A. in History

The programme will enable the students

1. To develop understanding of different peoples , cultures and historical heritage of the world

2. To articulate the diversity of human experience in history
3. To develop critical thinking among students.
4. To demonstrate ethical views of historical sources and provide authentic citations in research writing

#### B.A. in Political science

The programme will enable the students

1. To make study of democratic system of governance in India
2. To enable the people to be responsible citizen by educating them about the human rights and duties.
3. To develop the knowledge of political theories and concepts.
4. To make study of the sociopolitical movements and civil society activism in Maharashtra.
5. To get acquaint with political theories of the world.

#### B.A. in Economics

The programme will enable the students

1. Demonstrate terms and concepts of economics
2. Use knowledge of economics in day to day life practices
3. Analyze critically Indian economy and financial

#### B.A. in Geography

The programme will enable the students

1. Demonstrate knowledge of the significant physical and cultural features of the earth
2. Show knowledge of quantitative methods used by the geographers to solve the problems in Geography
3. Demonstrate knowledge of foundation of geographical information systems ( GIS)

4. Use the subject knowledge to make vertical mobilization B.Com in Accountancy After completion of the program

#### Commerce

1: Students will be able to acquire progressive learning of various tax issues and tax forms related to individuals.

2: Students will come to know about progressive affective domain development of values, the role of accounting in society and business.

3: Students will get knowledge about relevant financial accounting career skills, applying both quantitative and qualitative knowledge to their future careers in business.

4: Students will learn relevant managerial accounting career skills, applying both quantitative and qualitative knowledge to their future careers in business

#### M.Com

1: To develop independent logical thinking and facilitate personality development.

2 To equip the students for seeking suitable careers in management and entrepreneurship.

3 To inculcate the method of data collection and their interpretations among the students..

4 To develop communication and analytical skill among students

#### DEPARTMENT OF COMMERCE B.COM [GENERAL] PROGRAMME OUTCOME

PO - 1 : After completing three years for Bachelors in Commerce (B.Com) program, students would gain knowledge about the

fundamentals of Commerce and Finance.

PO - 2 : The commerce and finance focused curriculum aim at a number of specializations and practical exposures that would equip the students to cope up with the modern-day challenges in commerce and business.

PO -3 The total inclusive outlook of the course offers various value based and job oriented courses that ensures students about training.

Program Specific Outcome (PSO)

PSO -PSO

PSO -PSO -PSO - 5: Learners will gain complete systematic and subject skills within various disciplines of commerce, business, accounting, economics, finance, auditing and marketing.

PROGRAM OUTCOME Master of Commerce (M.Com)

P01 To equip Post Graduate students to accept the challenges of business world.

P02 P03 P04 P05

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">nil</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of Programme Outcomes:

Introduction:

Evaluation of the attainment of Programme Outcome is a key to assure the quality enhancement process of an institution. Every department of the college conducts meeting for result analysis. The unique feature of the meeting is the performance of the students is assessed impartially.

**Mechanism:**

All departments of the college are asked to evaluate programme outcomes of the students' result. The result of B.A.III, B.Com. III and M.Com are sent to the parent institute along with form - D. The form - D. contains all the information regarding gradation of students mark (paper-wise).

Gradation

Percentage

Class

Sub.

Paper

No.

Students

Enrolled

Appeared

O

A

B

C

D

E

F

Paper

Uni.

90-100

80-89

70-79

60-69

50-59

40-49

00-49

If the percentage of result of particular subject remains lower for consecutive three years (compared to the result of university), the parent institution asks explanation from the concerned teacher. If the concerned teacher fails to provide satisfactory explanation, the parent institution takes necessary action against the concerned teacher. As per the objectives, each department of B. A., B. Com. has been conducting their programs and achieves their goals. As per the Course objectives departments plan to fulfill the objectives.

The departments of the institution take review of pass out students about their further progress regarding their higher education as well as placement. Through the correspondence of Alumni meet the committee take review about their progression.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">nil</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during

the year

233

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="#">nil</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://csscollegehpr.com/pdf/student%20satisfaction%20survey%202020-21.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">nil</a>

## 3.2 - Innovation Ecosystem

### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Chandrabai-Shantappa Shendure College, Hupari is a skill based and meritorious educational institute and it is one of the branches of Rayat Shikshan Sanstha, Satara The college is started in 1991 to offer higher education to the students of rural and deprived masses of Hupari and its nearby villages. The college renders a golden opportunity for the students of Maharashtra-Karnataka boarder to pursue their higher education. The needy and meritorious students of the college are benefitted from Central Government Scholarship, Scholarship for Physically Challenged, State Government Merit Scholarship and National Merit Scholarship.

In collaboration with Rayat Shikshan Sanstha's Karmveer Vidya Prabhodhini, the college runs Competitive Examination Guidance Centre for the students who are preparing for MPSC, UPSC, Banking

and other such examination. The centre also conducts group discussions, coaching classes, online lectures and unit tests for the benefit of the students.

In order to minimize the knowledge gap between the advance learners and slow learners, the institute runs remedial coaching classes. The institution has 'Student Adoption Scheme'. Each faculty adopts certain number of students. The faculty maintains all the details of the students with its emphasis on all round development of them. Its primary focus is the transfer of knowledge. The college also runs Earn and Learn Scheme. The institute has introduced Internet facilities, e- library, e- journals to trigger innovative research among faculty. The institute has also organized guest lecturers to develop intellectual abilities among the teachers. The institution has taken these initiatives for creation and transfer of knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://csscollegehpr.com/pdf/3.2.1.pdf">http://csscollegehpr.com/pdf/3.2.1.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="http://www.csscollegehpr.com/research.php">http://www.csscollegehpr.com/research.php</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

18

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college undertakes various extension activities through NSS

unit which includes Gram Swachata Abhiyan, Tree Plantation and various rallies emphasizing topics of social importance and relevance to Covid 19, pandemic situation, Voters Awareness etc. Special drive on Covid 19 pandemic situation in the nearby villages and the adopted village the activities were organized by the NSS unit of the college. Blood Donation Camp, Women Health Check-up Camp, Street Play on Corona Awareness was organized in Different parts of the area of the neighboring community. Mask distribution; sanitize distribution and Grain Distribution to the poor and needy people made by the NSS volunteers. At Hupari Police Station and Cottage Hospital, Hupari the NSS volunteers distributed the masks and sanitizers.

During the pandemic situation of Covid 19 the college had taken initiative to create awareness among the students and society the through Google form relates with questionarie based on Covid 19. Field Surveys on problems and issues of Hupari town, a geographical analysis, composition of population of Jangamwadi and problems of silver industry, Hupari and agricultural problems of Jangamwadi village are taken by the students. To create awareness about Environment during Ganesh festival, the NSS volunteers motivated the villagers to save the environment.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

09

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

239

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

06

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities as per the norms of the university and it helps to run the different programs successfully. The college campus including the main building and women hostel is situated in 03 acres (12,140.58 sq. Mt.). The college is well-equipped with the physical and technology infrastructure that supports the existing academic programmes and administration. The college campus is also utilized as a centre for Yashwantrao Chavan Maharashtra Open University (YCMOU), Nashik for conducting the programmes like B.A. ,B.Com and M.A. (Marathi & English). The public organizations such as Rotary club, Rotract club etc. conducts their different programmes in the multimedia hall of the college. The students who are interested in

sports use the college sport ground every day. The senior citizens use the ground for evening walk.

The institution has the following facilities for teaching-learning.

- Well -furnished Classrooms - 17
- 08 ICT enabled classrooms
- Spacious seating arrangements with light and ventilation
- Each class room has the facility of Dais
- Glass boards and electric fans
- A well-furnished Principal Cabin
- The ICT enabled administrative block
- 03 well equipped laboratories (Geography, Computer and Language lab.)
- Well furnished Multi-purpose hall

All the departments, library and laboratories are equipped with ICT facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://csscollegehpr.com/pdf/4.1.1%20photos.pdf">http://csscollegehpr.com/pdf/4.1.1%20photos.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Chandrabai-Shantappa Shendure College, Hupari was established by Rayat Shikshan Sanstha, Satara. The institution always takes initiative in providing the various facilities to the students. Along with the other student support services the institution encourages the students to participate in sports and cultural activities organized by Shivaji University as well as the institution itself.

**Sports Facilities:**

The institution has play ground which is used for various sports activities such as Cricket, volley-ball, Kho-kho, Kabbaddi, Long jump and Running. There is 200 mts. Running track in the college. The students also take advantages of indoor games like Chess, Carom, Judo, wrestling, and Boxing etc. The department of physical

education circulates the notification of Annual sports programme and the schedule of Shivaji University, Kolhapur and invites the names of students wish to participate in various sports competitions. The physical director arranges the training session for participating students in sports.

As per the University regulations the institution provides travelling allowance and dearness allowance to the students. The students participate in Zonal, Inter-zonal as well as state, national level tournaments as per their performance in the tournament. The department also runs the Yoga center in the college. To maintain good health the department of physical education taken initiative in organization of inter-class completion in the college. The college conducts annual sports meet in the college.

#### Cultural Facilities:

The institution has cultural committee in the college. The cultural committee encourages the students to participate in various cultural activities for all-round development of the students. There are three classroom available for cultural programme. We have a multipurpose hall as well cultivated lawn. Where we can organize cultural activities, as well as organization of seminar and conference etc. The hall is well equipped with music system, LCD projector and 100 chairs.

In the beginning of the academic year the cultural committee circulates the notification for students about participation in cultural activities. The interested students participates in various events, the Youth Festival organized by Shivaji University, Kolhapur as well as the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://csscollegehpr.com/pdf/4.1.1%20photos.pdf">http://csscollegehpr.com/pdf/4.1.1%20photos.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.44942

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library of the college was established in the year 1991. Since then the library has made consistent progress in terms of the collection of books, periodicals, e-sources, and services. We now have a separate spacious building for a library which is fully automated since August 2016. The college library is enriched in terms of the availability of reference books and textbooks. The library has a total of 17,915 books for Senior College, 16 Journals, 120 CDs/DVDs, rare manuscripts, 2 newspapers, 348 Bound Volumes of journals. For the smooth and effective functioning of the library, there is a Library Advisory Committee. The main function of it is to design and implement policies for the library services. Library provides certain services like Book Bank Scheme,

Inter-Library Loan for the students and Internet facility.

The operations of the library are fully computerized by using ILMS software named 'LIBRERIA' Version 2.0.3715.28728, Software Developed & Powered by Maharashtra Knowledge Corporation Ltd. (MKCL), Pune. The software has been developed by a team of experts from software as well as Library and Information Science discipline and is useful for automation of in-house activities of libraries. 'LIBRERIA' is a web-based, integrated, multi-user, multi-lingual package, which computerizes all the in-house operations of the Library. This package is user-friendly & can be handled/operated by the staff vis-à-vis the beneficiaries of the system without prior knowledge of computers.

- Library Software

Sr. No

Name of the ILMS software

Nature of Automation

Version

Year of Automation

1

LIBRERIA

Fully

LIBRERIA Version 2.0.3715.28728

2015

- Special Features of LMS Software

It provides an Online/Web OPAC interface to publish the library Catalog and is UNICODE Complaint, thus supports data entry in local languages. The software facilitates automated circulation (issue-return) of books and speedy access to bibliographic, location, and availability information of the books. The accession of books is computerized and the books have barcode stickers. There is one separate computer for library users for the students and teachers to search the book on Web OPAC in the library. Access

is available on Library Portal so users can access our library Web OPAC at every corner of the world. Users can also use QR codes placed in various places of campus for accessing Web OPAC facility.

- Software Modules and work through ILM

1. Cataloguing
2. Circulation
3. Serial Controls
4. Membership
5. Reports.

Web OPAC: This deals with the Catalogue and Search. The Books available in the Library can be searched on basis of various criteria like Title, Author, Subject, Place of Publishing, Publisher, Year of Publishing, Classification Number, ISBN No., Editor, Translated Books, and Document Type Catalogue, with the exact details and the status of the books present in Library. It also provides the Combinational and Words in Title Search.

Web OPAC Link- <http://libreria.org.in/CSSLibhupari/OPAC/OPAC.aspx>

#### Special Services Provided by the Library

- Services for Physically Challenged Users: Separate space (seating arrangement) has been made available for the Physically Challenged users in the library. The library has provide free sets of book in book bank scheme.
- New Arrivals Display -Newly purchased books, journals on various subjects are displayed on New Arrivals Display to the readers for easy reference and information.
- CD-DVD- Total 120 CDs and DVDs are available on various subjects. They are used in actual teaching
- Rare Book Collection- The college is very sensitive towards the keeping of rare books in a well maintained and safe way. These books are not only assets of the library but of society and the nation.
- Library Facilities and Services
  - Digital Library Facility
  - Open access of library for all users
  - Book Bank facility for all Students
  - Rich Reference section
  - Separate study room for Users having 30 seating capacity
  - Interlibrary linkages with other college libraries

- Earn and Learn Scheme
- Free internet service to the students
- Reprography facility

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="#">nil</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** D. Any 1 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.98419**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

## 1.8 %

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure**

## 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute takes efficiently the initiative in providing the IT facilities for the students and faculty. The institution has established computer lab, Language lab and a smart class room in the college. In all the departments have provided IT facility with computer, printer and net connectivity. The institute has subscribed the internet connection of Bharat Sanchar Nigam Limited (BSNL).

The college has formed e-learning and web site updating committee to cater technical needs of the students and faculty. The separate technician is also appointed to look after the maintenance. The college purchases new software, antivirus and other related equipment as per its demand. It also purchases new version of computers, printer and scanner whenever required.

Our parent institute Rayat Shikshan sanstha, Satara has made the contract with Vitrang enterprises, Sangali. As per the decision made in CDC meeting the college with the permission of the parent institute the college give required IT equipment to the concerned dealer of the sanstha.

The institute has made the contract with Mr. Sanjeet Desai, Kolhapur for up gradation of the website and related work about it. The concerned person regularly updates the website as well as upload relevant information on the portal of college website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.csscollegehpr.com/pdf/4.3.1.pdf">https://www.csscollegehpr.com/pdf/4.3.1.pdf</a>

**4.3.2 - Number of Computers**

82

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**      **B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

8.31320

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**4.4.2Introduction :**

Chandrabai-Shantappa Shendure College is established by Rayat Shikshan Sanstha Satara which is one of the leading institute in

Asia. The institution adopts all the procedures and policies effectively as per the guidelines of the parent institute as well as Shivaji University, Kolhapur and Government of Maharashtra.

Following are the procedures and policies are adopted by the institution regarding Physical, Academic and Support facilities Library, Sports complex, Computers and Classroom.

#### 1) Physical Facilities :

As per the need of the institute regarding Physical facilities to be provided by institution for the students, the College has formed "Infrasture Development and Maintenance Committee chaired by the Principal of the college and CDC committee.

The committee organizer the meeting as per the need of the college and it discusses and invites the tenders from the concerned agencies or firms. The committee sanctions the tender of the firm having cheaper rate / expenditure about the work. The parent institute has appointed the supervisor for the supervision of the work as per the rule of the parent institute.

#### 2) Academic Facilities :

The institute provides nearly all the academic facilities through various academic committee. The Library provides book bank facility as per the norms made by Library committee. The Language Lab, Geography Laboratory, Yoga center, Magazine committee gives opportunity for the students for their academic development. The institute also conducts various lectures by the eminent speakers for the all round development of the students.

#### 3) Support Facilities:

The institute provides support facilities like NSS, Competitive Examination Guidance center, Reading room facilities etc.

The NSS committee invites applications from the students and as per the guidelines of shivaji University, Kolhapur and Govt. of Maharashtra, finalizes the find list of student enrolled in NSS. The committee organizes various activities for development of the college given the opportunity for the present students as well as the Alumni. The center provides books, Journals, Magazines and invites arranges talks of the speakers.

#### 4) Sports Centre:

The institute has the sports committee working under the leadership of Principal and the Physical Directors of the institute. To purchase the sports material or equipments, the committee organizes the meeting and as per the guidelines of parents institute it invites tenders from various firms for all round development of the students the college gives opportunity to the students to participate in different sports competitions organization at various levels. The institute also conducts annual sports meet in the campus and celebrates 'The Annual Day.'

5) Computers:

The institute has sufficient numbers of computers in different sections and as per the need. We buy the computers from the agency of the parents institute as per decision of CDC and purchase committee of the institutions. Presently in the institution the computers are provided in office, library, language lab and all the departments of the institute. The institute has separate commerce computer lab also. For the maintains purpose the college has made the agreement with particular agency for updateness of website and all e-equipments.

6) Classrooms:

The institute her framed sufficient classroom for all classes. The Infrasture and building maintenance committee looks after the needs regarding the classroom. Apart from it the college has given the facility of reading room, multipurpose hall for organization of curricular and extra curricular activates and programmers organized by various committees.

The institute strictly follows all the rules, regulation and policies and procedures for maintaining and providing all above facilities in the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

**STUDENT SUPPORT AND PROGRESSION**

**5.1 - Student Support**

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

#### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

407

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to Institutional website	<a href="http://www.csscollegehpr.com/igac.php#edstop">http://www.csscollegehpr.com/igac.php#edstop</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

21

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

21

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

As per the norms of UGC and Maharashtra University Act the students have given the representation in the statutory committees formed by the institution. The college establishes the academic

and administrative as well as curricular and extra-curricular committees at the commencement of the academic year. The chairman of each committee nominates the student representative by following the guidelines of university act and the institution.

Institute has given the representation in the committees like IQAC, NSS, Library, Gymkhana, Cultural, Vivek Vahini, College Magazine, wall paper, ICC committee etc. The representative students actively participate in the meetings of the committee as well as during the activities organized by the department as well as the concerned committee.

The representative students from various committees express their views as well as demands from the college. The student representative of IQAC suggests particular issue or idea with relates to students academic, cultural as well as extra-curricular activities to be organized by the college. The student representative of Gymkhana and cultural committee invites names of the willing students about participation in sports and cultural competitions organized by the university and the college. The student representative actively participates and supports to the NSS department during the whole academic year.

The student representative of magazine and wall paper committee collects the literary material from the students and helps the institution to publish the wall paper as well as the college magazine.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Since the establishment of the college in 1991, the alumni contribute to the development of the college through financial as well as non financial manner. The construction of the college building was possible only through the donation of the local people especially the past students of the college.. The alumni association also contributes by donating books, plants and sports material to the institution from time to time. The members of the association remain present for various functions organised in the college. They held timely meeting to discuss the problems and difficulties of the college

The alumni association is registered and it is functional in every sense of the term. One of the Alumni Members, Mr. Shivaraj Sadashiv Naik, is working a member of College Development Committee. Mr. Ajit Patil, and Mr. Sunil Bargir, alumni of the college are the members of Advisory committee of the institution. During the meeting of College Development Committee actively participates in the discussion of the meeting. They suggests the fruitful ideas for the development of the students.

The alumni of the college are very active, supportive and enthusiastic for the development of the college. They are always ready to give the helping hand for the all round development of the college.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** To provide the quality education to all, especially to the rural and socio-economically deprived students in order to make them self reliant and responsible citizens of the nation.

#### **Mission of Institution:**

1. To provide educational facilities to the students of downtrodden, deprived and backward classes of the society.
2. To prepare the students for further higher education.
3. To inculcate values of social equality, feeling of brotherhood and self-help .
4. To promote education and enable the students to accept the challenges of the new era.
5. To develop overall personality of student.

The governance of the institution is in tune with vision and mission statement of our institution. The college is governed by Rayat Shikshan Sanstha, Satara which is one of the eminent educational institutes of Maharashtra. As the management of Rayat Shikshan Sanstha is a democratic in nature, the college is also administered with decentralized and democratic spirit. Our college is located in rural area and it aims at spreading education among the socially and economically depressed classes. In order to realize this vision, the institute has been continuously making

efforts through purposeful curricular, co- curricular and extra-curricular activities that bring about desired change in our students. The management and IQAC plan academic, administrative and developmental activities to meet the mission statement. It ensures that all the important decisions regarding the development of the institution are taken with democratic spirit. In order to bring transparency and decentralization in the institute, the college has more than 55 different committees which function separately. Each committee has a chairman and the members of the committee make administrative and academic decisions after giving sufficient multifaceted discussion on the matter in hand. As per the norms of UGC the representation in College Development Committee has given. The resolutions passed in different bodies are duly maintained and decisions are implemented.

File Description	Documents
Paste link for additional information	<a href="https://www.csscollegehpr.com/pdf/vm.pdf">https://www.csscollegehpr.com/pdf/vm.pdf</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

In order to get desired effect, the various departments have carried out decentralized activities. The parent institute has adopted the policy of decentralization for the smooth functioning of the management. The college works under the guidance of parent institute. The sanstha has given the freedom and at the same time it shoulder responsibilities on the local community and staff. The CDC is composed of renowned persons from society and the staff. Under the guidance of CDC, the college works with the leadership of principal. The IQAC is an important component in the management. The IQAC and CDC of the college take the important decisions and implement them in the overall functioning of the college. As a part of decentralization, various committees are formed which shows the implementation of decentralization in the college. In this process of decentralization, the students, stakeholders, faculty, vice-principal, principal, the administrative office and supportive staff is involved.

The following case study is successfully implemented in the college. It is the best example of decentralization. As per the norms of UGC and IQAC the faculty members have given representation. The faculty members take active participation in

decision making of the institute. In this way the institution practices decentralization and participative management.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has prepared short term and long term perspective plans after its accreditation and reaccreditation process. IQAC implements these plans with the help of local managing committee, (College Development Committee) in an effective and systematic manner.

For the smooth functioning of the college, strategic plans are prepared and implemented in the academic year. In every academic year, the college functions as per the action plans prepared in the academic calendar of the college.

As per the planning, during the academic year 2020-2021 Department of commerce organized One Day online Workshop under Lead College scheme of Shivaji University, Kolhapur. The topic of the workshop was 'Business opportunities in Commerce field' dated 18/06/2021. The resource person for first session of the workshop was Dr. M.R. Thite and he delivered his lecture on 'Opportunities in Commerce field.' For second session the resource person was Prof. Mrs. S.S. Lavekar, she expressed her views on Opportunities in commerce field especially for female students. Principal Dr. Smt.. Dr. P.B.Patil chaired both the sessions of the workshop.

The Head of department of commerce, Prof. Vinod Awaghade and all colleagues of commerce faculty made the planning about the activity. In this workshop the students and faculty members from cluster colleges participated in the activity. The Chairman of the Lead college committee expressed vote of thanks and the workshop successfully completed.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://csscollegehpr.com/pdf/Srategic%20and%20perspective%20plan%202020-21.pdf">http://csscollegehpr.com/pdf/Srategic%20and%20perspective%20plan%202020-21.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institute is governed by Rayat Shikshan Sanstha. The management provides adequate teaching and non-teaching staff and takes responsibility for the development of the institute. It also provides general guidelines for quality policy in order to create conducive learning environment and presents the ethos of academic excellence. The management helps to decide major policies pertaining to academic and infrastructural development. The parent institution has signed MoUs with national and international institutes and industries to facilitate the academic and research competency in college. The Parent Institution has a separate audit-section which monitors the internal audit of institute. The Department of Higher Education is functioning at the parent institution that monitors the academic development of all the institutes. 'Rayat Quality Management System' performs academic audit of the institutes. The College Development Committee (CDC) takes decisions on general policies for the overall development of the institute and supports it.

The Principal is the academic and administrative head of the Institute and bears the ultimate responsibility for the smooth functioning of the institute. The Principal forms various committees of faculty members, students and non-teaching staff. The Principal also maintains healthy relationships with the stakeholders for the development of the institute. The Principal encourages the faculty to participate in relevant training, workshops, cultural activities etc.. Therefore the faculty members undertake major/minor research projects and participate in workshops, seminars and conferences. The personal interactions of the principal with various stakeholders play an important role in the institutional functioning.

IQAC not only designs but also implements participative, voluntary

system for execution of quality enhancement measures.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Link to Organogram of the institution webpage	<a href="http://csscollegehpr.com/pdf/os.pdf">http://csscollegehpr.com/pdf/os.pdf</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management of both Rayat Shikshan Sanstha and the college has several welfare measures for the wellbeing of teaching and non-teaching staff.

The Rayat Sevak Co-operative Bank is established in 1940 by the parent institution and has nearly 15000 shareholders. The bank provides following loan facilities to the members:

Rayat Shikshan Sanstha's Welfare Schemes:

Sevak suraksha Insurance

Sr. No.

Name of Scheme

Facility/Amount

1

Insurance Claim

1,00,000/-

Rayat Sevak Co-Op. Bank Ltd. Satara.

2

Surety Loan No.1

25,00,000/-

3

Surety Loan No.2

10,00,000/-

4

Surety Loan No.3

500,000

5

House Loan

50,00,000/

6

House Mortgage

25,00,000/-

7

**Educational Loan**

1. National Education

2. National Medical Education

3. International Education

20,00,000/-

45,00,000/-

45,00,000/-

8

**Vehicle Loan**

100% Ex showroom price

9

**Gold Loan**

2,00,000/-

10

**Saving Deposit Overdraft of Loan**

1.00.000/-

11

**Fixed Deposit Loan**

85%

12

**Recurring Deposit Facilities**

--

13

Kutumb Kalyan Yojana

50,000/-

14

Sevak Welfare Fund

--

15

Sanstha Group Insurance

1,00,000/-

16

Kayam Thev Loan

--

17

Scholarship Prize for Members & Child

--

18

Mayat Sabhasad Nidhi

10,00,000/-

19

Rayat Mauli Covid loan

200,000

Laxmibai Bahurao Patil Shikshan Uttyojak Co. Op. Pathpedhi Ltd.  
Satara

Sr.No

Name of Scheme

Facility/Amount

19

Educational Loan to Members Child

3,00,000/-

20

Member Child Merit Prize

--

Shivaji University, Kolhapur

(Sevak Welfare Insurance Scheme)

Sr.No

Name of Scheme

Facility/Amount

21

Insurance Claim

1,00,000/-

Shivaji University Teachers Association

Sr.No

Name of Scheme

Facility/Amount

22

Teachers Belevant Fund

1,00,000/-

College

Sr.No

Name of Scheme

Facility/Amount

23

Staff Welfare Scheme

--

Facility given by institute:

- Availability of employees' staff welfare fund.
- Various leave facilities such as earned, maternity, paternal, medical, surrender leave etc. according to norms of Government of Maharashtra.

All the above mentioned provisions are made by the college and management. These provisions help to develop the sense of satisfaction. All faculty and staff members are benefited by this welfare schemes.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The teachers in the college fill up Annual Self Appraisal Report (ASAR) as per 7th pay UGC regulation 18th July, 2018 and Govt. of Maharashtra resolution 8th March 2019. The faculties support it with documentary evidences. Then the internal committee of the

college comprising of Principal and other senior members scrutinize the proposal and give their consent to it.

As per the guidelines of Shivaji University, Kolhapur, our college evaluates the performance of teaching staff on the basis of the prescribed format entitled Performance Based Appraisal System (PBAS). It has the following parameters:

1. Teaching, learning and evaluation related activities.
2. Co-curricular, extension and professional development related activities.
3. Research and academic contribution.

The information regarding the above parameters is collected from teachers by circulating printed PBAS forms. Then IQAC committee assesses the data with the help of required supportive documents submitted by each faculty. The PBAS scores are determined by the IQAC committee unanimously. In the teaching and learning processes, the performance of the teacher is evaluated according to his/her participation in preparation of annual teaching plan, use of ICT, internet to impart knowledge to the students. The teachers actively participate in enrichment of syllabus and use of participatory and innovative learning methodologies. Moreover, the teachers are also assessed on the basis of their participation in UGC organized Orientation, Refresher and Short-term courses.

In addition to this, the teachers are also evaluated by their research contribution in the form of publishing and presenting of research papers in various national, international journals and conferences, seminars and symposia respectively. Teacher's participation in reference and text books writing, his contribution to carry out major and minor research projects and being research guide of Ph.D. and M.Phil. are taken into consideration to evaluate his academic performance.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

Accounts are audited regularly with three tier audit system as mentioned below:

- Internal Audit by the audit department of parent institution is done after every six months.
- The second phase audit is done by the external and competent chartered accountants firm namely M/S. Kirtane & Pandit Association, Pune.
- Annual salary and non-salary audit is conducted by Joint Director and is verified and approved by Senior Auditor of Higher Education, Kolhapur and finally by Accountant General (A.G.), Mumbai.
- The latest Audit conducted for the financial year ended on 31 March 2021.
- 

Mechanism for settling audit objection:

After the completion of the college audit by the internal and external competent chartered accountants firm namely M/S. Kirtane & Pandit Association, Pune, they submit their audit report to the Audit Department of Parent Institute. The Parent Institute submits this report to the college for compliances. The audit report is discussed in the Local Management Committee (LMC) of the college. After the discussion with LMC, Principal completes the compliance report and submits it to Parent Institute.

Annual salary and non-salary audit is done by Joint Director and is verified and approved by Senior Auditor of Higher Education, Kolhapur. Their compliance report is also completed by the college.

Annual salary and non-salary audit is done by Accountant General (A.G.), Mumbai. Accountant General (A.G.) submits their audit report to the college and their compliance report is also completed by the college. However no major audit objections are noted by Auditing Agencies. The compliance of minor queries is fulfilled.

Year

**Audit Type**

**External**

**Internal**

**Yes/No**

**Agency**

**Yes/No**

**Authority**

**2020-21**

**Academic**

**No**

-

**No**

-

**Administrative**

**No**

**Govt. of**

**Maharashtra**

**Yes**

**Rayat Shikshan Sanstha, Satara**

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers**

during the year (not covered in Criterion III)

#### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The budgetary resources are mobilized through various resources such as grant-in-aid, tuition fees, and other fee, donation collected through well-wisher. The resource mobilization policy and procedures of the institution are as follow:

- Preparation of the budget by Account section under the guidance of Principal for academic and administrative activities.
- Head of department prepares departmental budget and presents it to the Principal. Steering committee sanctions the budget by considering financial resources and needs of the departments.
- The utilization of sanctioned budget is monitored by LMC. Internal audit is done by the audit department of Parent Institution.
- College has a purchase committee which looks after quotations and sanctions the quotations by procedure.
- College seeks permission from the Parent Institution for high budget purchase. Audit department of Parent Institution monitors entire business of financial permissions and its appropriate utilizations.
- UGC grants were utilized as per UGC guidelines

Every college of Rayat Shikshan Sanstha generates funds from the stakeholders like students, alumni, teachers, local donors and

sometimes from politicians associated with educational cause. Similarly the college takes benefits of various schemes of UGC and Government to collect funds for infrastructural and academic developments. These funds are utilized in very transparent and appropriate manner and utilization certificates are sent back to the UGC. The transparency is maintained through the tender system and the purchases are made through the Principal and the committee. While doing this, timely audits are made by the Sanstha as well as governmental bodies.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has established the internal quality assurance cell. The IQAC ensures the best performance in academic and administrative activity through continuous efforts and by encouraging the teacher, students and administrative staff to achieve quality and excellence for the institution through their quality work. As per the strategy of IQAC followings are some of the initiative taken for reflecting the overall impact of the institute.

### 1 Organization of Extension Activities:

As per the planning of IQAC it was decided to organize extension activities in the neighboring community of the institute. The NSS department of our institute actively organized extension activities during pandemic period of Covid 19. The volunteers distributed the masks, sanitizers in village as well as distributed to the frontline workers. The students also performed the street play regarding awareness of covid 19.

### 2 Skill based short term courses:

In the world of Globalization and Information Technology, it is the basic need for all students to acquire a particular skill along with their regular program. Taking into consideration the need of the time, the IQAC of our institute implemented the

strategy regarding the commencement of short- term and skill based courses in the institution. Our parent institute, Rayat Shikshan Sanstha, Satara has signed many MoU's with multinational companies and organizations. Our college has also signed the MoU with local institutes and organizations, due to that the students have got an opportunity to grasp the particular skill.

As per the following table during the last five years 18 short-term and skill based courses are available in the institute,

Name of the course

Duration

Entry Qualification

Medium of instruction

Sanctioned/ approved Student strength

No. of students admitted

1. Personality Development

3 Month

H. S. C.

Marathi

10 -40

98

2 Translation and communication skills in English

6 Months

H.S.C.

English

10-40

10

3. Sugam Sangeet (vocal Music )

6 Months

H.S.C.

Marathi

10-40

13

4. Banking

6 Months

H.S.C.

Marathi

10-40

80

5. Introduction to Income Tax

6 Months

H.S.C.

English

10-40

68

6. Human Rights

6 Months

H.S.C.

Marathi

10-40

13

7. Talley

6 Months

H.S.C.

English

10-40

32

8. E-Commerce

6 Months

H.S.C.

English

10-40

50

9. Computerized Accountancy

6 Months

H.S.C.

English

10-40

56

10 Fashion Designing

3 Months

7th

Marathi

10-25

14

11Beauty Parlour

1 Month

7th

Marathi

10-25

24

12 Pak Kala

06 Months

7th

Marathi

10-25

24

13 Journalism

06 Months

10 th Pass

Marathi

10-60

12

14 Yoga

06 Months

10 th Pass

Marathi

10-50

19

15 Basic English Grammar

03Months

H.S.C.

English

10-50

33

16 Modee leepee

01

10th Pass

Marathi

20-50

17

17 Bosch bridge course

03

H.S.C.

English

15-25

61

18 MPSC/ UPSC

12 Months

H.S.C.

English /Marathi

10-40

33

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college performs very effective role and the initiative in taking reviews about teaching- learning process. Every year the results of each program have been sent to the parent institute for comparative evaluation of each subject. At the commencement of every academic year, the annual work distribution is undertaken during the staff meeting. Teachers of the every department prepare annual teaching plan and lecture notes in the academic diary prepared by the university. As per the strategy of the IQAC, the use of ICT in teaching-learning process has been increased. At Present, five class rooms have ICT facilities and a smart classroom is also established in the college. The classroom seminars, group discussions, study tours, industrial visits and organization of guest lectures are the regular activities of the college.

The outcome of learning is judged through university examination. The university has introduced semester system for all the classes. The learning outcomes are judged through unit test, home assignments, project writing etc. The extra guidance is provided both to the weaker students and the advance learners.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://csscollegehpr.com/pdf/Feedback%20report%202020-21%20(1).pdf">https://csscollegehpr.com/pdf/Feedback%20report%202020-21%20(1).pdf</a>
Upload e-copies of the accreditations and certifications	<b>No File Uploaded</b>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has taken sincere efforts in maintaining the gender equity and sensitization in curricular, co-curricular activities and facilities for women on campus. The Board of study of Shivaji University, Kolhapur has prescribed the topics with relates to Gender equity in the syllabus. In the syllabus of English, Marathi, Hindi and political science the topics bases on Gender equity has prescribed. Apart from it our college runs the certificate course entitled "Human Rights", through it we try to maintain the balance of men-women relationship and equity in the society.

Followings are the facilities for women on campus.

a) Safety and Security

There is a Internal complaint committee (previously known as Sexual Harassment Prohibition Committee) specially for girls students. The committee not only addresses but also solves the harassment problems of the girls. The committee comprises of senior women staff member (Chairman), an advocate, a social activist and senior Staff members including women faculty and representative of students. The committee organizes timely meetings and ensures the safety and security of the girl students. Scholarly lectures are arranged throughout year to create awareness about the social problems such as rights of women etc. The composition of I.C.C. is as per norms of UGC.

b) Counseling

The scholarly lecturers regarding the laws about safety and security of women are arranged with its emphasis on interpretation of laws and rights of women. The teachers also actively participate in counseling process. At personal level, teacher helps the needy students to solve their problems. We have mentor-mentee scheme named as 'The Student Adoption Scheme', under which every faculty has been allotted nearly 50 to 60 students. The teacher provides both the guidance and counseling to adopted students.

c) Common Room

There is a separate common room for girls with the facility of toilet and latrine. Drinking water facility is also made available to them. Vending machine facility is the unique feature of this room. Suggestion box with phone number of a Hupari Police Station has been kept in the common room. Girls put their suggestions through it. The meetings of internal complaint Committee are held to solve the problems of girls with the help of official, lawyer, social activist and head of the institution.

File Description	Documents
Annual gender sensitization action plan	<a href="http://csscollegehpr.com/pdf/Crit%20VII%207.1.1.pdf">http://csscollegehpr.com/pdf/Crit%20VII%207.1.1.pdf</a>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">nil</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

#### **Solid waste management**

The compost pit has been dugged in the college premises and all the organic wastes are stored in it. Organic fertilizer is made from this. It is used for the plants which are planted in the premises of the college. By such way solid waste management is done.

#### **Liquid waste management-**

Waste water from womens' toilet, gents' toilet and other places is released through a close pipe into the big pit digged at the back side of the college. This pit is filled with sand, coal, pieces of bricks etc. All waste water is absorbed in this pit. Flowering plant canna (kardal) is also planted in this pit. Thus, waste water is disposed properly. Therefore, there is no bad smell or other problems in its vicinity. It is helpful to keep the

environment clean.

#### E - Waste Management -

Electronic tools like computers, printer, scanner etc. are used for various purposes in the college. These devices last after a period of a time. According to the rule of parent institution, all these items are kept in the store room. It is reported to the parent institution. Then committee visits the institution and inspects all the items. After this procedure, all these items are given for disposal to the company which is suggested by parent institution. Thus the process of e - waste disposition takes place.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

8 The institute takes with keen interest initiative in providing inclusive environment as well as maintaining tolerance and harmony among the students by implementation of various activities in the college. Beyond the cultural, regional, linguistic and communal as well as socio-economic diversities the college maintains healthy atmosphere in the campus through different activities on the campus.

The college has made the provision of student aid fund; through this scheme the college provides concession in fees to the needy and poor students. The institution has formed the standing committee. The committee with the help of scholarship sections the notice to all students for various kinds of scholarships of Government of Maharashtra. The committee helps and counsels the students regarding the scholarship scheme and required essential documents.

The institute has also formed mentor- mentee scheme. Through this scheme each faculty have distributed some students for counseling and to help them in their personal as well as academic difficulties. Through the certificate course in 'Human Rights' the institute trying to motivate the students to become responsible citizen and inform them about their rights and responsibilities towards nation.

On occasion of 'Constitution Day' the cultural department and unit of National Service Scheme, celebrates Constitution day by taking oath of Preamble of the constitution. On occasion of Independence Day, Republic day, Dr. Karmaveer Bhaurao Patil's Birth anniversary as well as on N.S.S. day the institute publishes the wall paper on

such particular theme.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our institute takes the leading initiative in organization of various activities in the institution for inculcating values for being responsible citizens. Our NSS is very active in organization of the activities for inculcating values among the students.

The NSS unit organizes NSS Day in September, through it the NSS programme officer and the chief guest motivates and explains the objectives of NSS in higher education. On occasion of Birth anniversary of our great founder of parent institute Dr. Karmaveer Bhaurao Patil, the institute organizes 'Blood donation camp'. Through this activity we try to cultivate the value of help and support to the needy people among society.

To cultivate the value of our constitution and Democracy our students perform the street play on the topic of 'Importance of Voting'. The NSS volunteer enthusiastically participates in it and plays the street play at different places in neighboring community of the college. To create the social awareness among the students and community, the institute takes initiative in organization of activities with relates to maintain the social balance.

On occasion of 'Constitution Day' the cultural committee and NSS unit of our college jointly organizes the programme of 'Constitution Day'. The students take Oath of Preamble during the programme. The cultural committee also motivates the student to participate in Youth Festival organized by the university. The students through different competitions performance give the message of National Integration, Brotherhood, Social Harmony and Equity among the students and society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.csscollegehpr.com/agar20-21/Criteria%20-%20Q.-%207.1.9..pdf">https://www.csscollegehpr.com/agar20-21/Criteria%20-%20Q.-%207.1.9..pdf</a>
Any other relevant information	<a href="#">nil</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has formed various committees in the college with relates to curricular, extra curricular, cultural and social activities to be organized by these committees.

The cultural committee with collaboration of NSS department celebrates Republic Day, Independence Day, Constitution day, Wachan Prerna Din, NSS day, Kranti Din etc. On occasion of republic Day and Independence Day the institute publishes the wall paper activity. The enthusiastic and interested students submits

their literary material with relates to the special day and it publishes through wall paper by the auspicious hands of the dignitaries.

The institute organizes the lectures of academicians as well as social thinkers and activists on occasion of NSS day, Birth anniversary of Padmabhushan Dr. Karmaveer Bhaurao Patil, Shiv Jayanti, Shahu Maharaja jayanti, Savitribai Phule Jayanti, Dr. A.P.J. Abdul Kalam Jayanti and so on.

The NSS department of our institute takes initiative in organizations and celebrations of various days and programmes. On occasion of NSS day, the committee organizes orientation/workshop for the students newly admitted in NSS. By this programme we try to inculcate the significance of NSS and responsibility of students as citizen among the student. On occasion of 9th August 'Kranti Din' we pay the tribute to freedom movement. The I.C.C committee and Women Empowerment committee celebrates 8th March as 'International women's day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**Title: Trade Fair**

**Introduction:** Rayat Shikshan Sanstha's Chandrabai-Shantappa Shendure College, Hupari imparting quality education to the rural and down trodden society of Hupari and surrounding villages of it. The institute with its goal and objectives effectively working for the overall transformation and development of the students. The institute has taken initiative to organize different activities and practices for quality enhancement through teaching, learning and other best practices as well extension activities in the campus

**Objectives of the practice:**

- 1) To provide practical experience of the marketing to the students.
- 2) To develop entrepreneurial skills among the students.
- 3) To enhance business skills among the students.
- 4) To improve communication skills about marketing.
- 5) To create awareness about risk in the business.
- 6) To provide the guidelines about business profit and development of the firm or organization.

**Context of the practice:**

The Department Commerce of our institution is one of the leading departments which conduct various activities through the year. As per the decision taken in the IQAC meeting the institute has decided to implement two best practices in the institution, Trade Fair is one best practice out of it. The IQAC had given instruction to the commerce department to organize the activity in the month of February. As per the planning the department of commerce organizes the meeting with all the faculty members as well as it notifies to the students about organization of Trade Fair. The department invites the names of the students willing to keep the stall in the trade fair. It also circulates the terms and conditions about the stalls.

During the academic year 2020-2021 majority of the teaching-learning process was through online mode. The Government of Maharashtra had laid strict regulations about Covid-19 due to restrictions of covid 19 it was impossible for the institution to organize Trade Fair activity.

File Description	Documents
Best practices in the Institutional website	<a href="http://www.csscollegehpr.com/pdf/Best%20Practices.%20crit%20VII.Document%20(2).pdf">http://www.csscollegehpr.com/pdf/Best%20Practices.%20crit%20VII.Document%20(2).pdf</a>
Any other relevant information	<a href="http://csscollegehpr.com/pdf/crit%20VII%207.2.1.pdf">http://csscollegehpr.com/pdf/crit%20VII%207.2.1.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Rayat Shikashan Sanstha , Satara was founded by Late Padmabhushan Dr. Karmaveer Bhaurao Patil who was a social reformer and an educationist. In 1919, he established the institution with a view to impart education to the rural masses. He was under the powerful influence of the philosophy of Mahatma Jyotirao Phule, father of Indian social revolution, Late Rajarshi Chhatrapati Shahu Maharaj of Kolhapur and Mahatma Gandhi. The institution runs 42 colleges including Arts, Commerce, Science, Engineering and Law College. The liberal education is the main focus but it also renders skill based education through MoUs and linkages with the major corporate companies and prominent industries.

In our management, people like eminent scientist Dr. Raghunath Mashelkar and former Vice Chancellor Dr. Manikrao Salunkhe are playing significant role in shaping the academic policy by creating innovative academic ecosystem. The Sanstha is headed by eminent people including politicians, diplomats, and educationists like former Deputy Prime Minister of India, Late Yashwantrao Chavan, Member of Parliament and President of Rayat Shikshan Sanstha, Satara Shri. Sharad Pawar, Former Chairman of Rayat Shikshan Sanstha, Satara and the senior activist of Maharashtra Dr.N.D.Patil and others. Its aim is to realize the dream of casteless and classless Indian society and to shape the young blood into responsible citizens of India by inculcating scientific temperament and rational approach.

In 2018-19 Sanstha celebrated its centenary year. Even after 100 years the objective of the Sanstha is one and the same. As far as the college is concerned, it was established in June 1991. It is the multi faculty college imparting quality education to the masses in and around Hupari village. Hupari is well known for its silver business and it is known as silver city of Maharashtra. The

college has been working in the spirit of Rayat Shikshan Sanstha since last 25 years. It has Arts and Commerce stream. In 2004, the college was accredited with 'B+' grade. in July 2019, third cycle of NAAC, the CGPA is 2.72..

The college runs undergraduate classes of Arts and Commerce. It has the Post Graduation course in Commerce i.e. M.Com. The college also runs 18 short term courses. These courses are skill rendering in its nature. The college has done excellent work in academic field and sports. The students have been succeeded in zonal and inter zonal tournaments. Our students have participated in various tournaments and some of them have received medals at State and National level sport completion. The staff is equally competitive and research oriented. Some faculty members are selected or nominated on Board of Studies of Shivaji University, Kolhapur and other Autonomous Institute. They have contributed in framing of academic syllabus. Some of them are working as M. Phil. and Ph.D. guide. Some of the Faculty members have also been honored with awards for their social and academic contribution. For the last 27 Years, the college has been continuously working with its goal of overall development of the institution. The institution has good rapport with all stakeholders like alumni, parents, employers and all well wishers of the institution.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institute is affiliated to 'Shivaji University, Kolhapur.' & follows the curriculum designed by same university. University revises the curricula of each class after three years by rotation. The Institution ensures effective curriculum delivery through a well planned and documented process as follows:

1. IQAC and Higher authority of the college organized meeting and discussed on the curriculum planning and required faculty and Add-on Courses for the effective delivery of the curriculum
  2. Every department held departmental meeting and made discussion on the methodologies and different aspects of the curriculum, Prepared Time table and allotment of the work- load
  3. Every Departments and committees prepared Academic Calendars comprises with curriculum, Co-curriculum and extension activities which are supportive and needful to enrichment of the curriculum..
- 
1. IQAC prepared annual academic calendar on the basis of departmental and committees Calendar and concentrates whether the teaching and learning process is going through Academic Calendar or not.
  2. Every subject teacher makes daily synopses as per university guidelines and higher authority of the college checks it on specific intervals.
  3. To judge the performance of the students ICE conducted Unit tests, Home Assignments, Seminars etc.
  4. Bridge Course and Remedial -Teaching undertaken for the difficult subjects.

IQAC mentors and keeps internal check on above process for the effective implementation of the curricula.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">nil</a>

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institute and IQAC adheres to the Institute's Academic Calendar including

Continuous Internal Evaluation (CIE) as follows:

Every Departments and committees prepared Academic Calendars and submitted to IQAC.

IQAC prepared annual academic calendar on the basis of departmental and committees Calendar.

Our Examination Department prepared academic calendar to conduct CIE and displayed

calendar on website of the institute and Notice board of the college. The college examination

committee follows calendar for CIE.

The CIE Committee conducted Continuous Internal Evaluation System and follows all the

rules and regulation described by 'Shivaji University, Kolhapur' According to Academic

calendar the schedule of all examinations are decided by the committee

The Schedule of paper setting, Evaluation of answer books and submission of mark lists

prepared separately for each and every activity of CIE and communicate to faculty. This

committee keeps control on Examination and evaluation process. Higher authority of Institution

to take care of weather this process is completed in time or not according to schedule.

During Covid-19 pandemic situation the university laid down the responsibility of

organization of First years examination on the college,. Our examination committee made special

plan for conducting the same Exam and conducted this examination very rigorously

IQAC Coordinator and HODs mentors and keeps internal check on the activities of the

Committees that weather activities are going according to Academic calendar or not.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">nil</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
3	
File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
03	
File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
41	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>
<b>1.3 - Curriculum Enrichment</b>	

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- Arts and Commerce contains many units that cover topics related to professional ethics,

Gender, Human Values, Environment and Sustainability ability as:

Human Values: in the literature (Poetry, Plays, and Novels) of three languages as well as topics

in social Sciences, Environmental Sciences integrates Human Values and Social integrity,

Humility, sense of responsibility and equality, brotherhood are the key concepts in the

curriculum followed by the college. College specially introduced the Short term Course in

'Human Rights'

Professional Ethics: A commerce and Management study includes professional Ethics,

corporate social responsibility, Motivational Theories, Personnel Development, Emotional and

social intelligence etc.

Environmental Awareness: The Special Paper of Environmental studies is taught through

theory and fieldwork projects to develop environmental awareness amongst the students. All the

environmental key issues are studied and researched by the students through their projects on

different topics. Environmental Awareness is also created by NSS and NCC students through

Tree Plantation, Plastic- free drives etc.

Gender Awareness and sensitization: the College ensures safe and secured environment

for students through Discipline Committee and Internal Complaint Cell .Various counseling

sessions are created for the sensitization, Lectures, workshops, Brain storming session are

organized for the sensitization of Gender Equity and awareness. Lectures on Women Health and

Importance of Self- defense and women Protection laws are organized for the empowerment of

girls students.

Various co-curricular activities such as workshops, lectures and 'Covid-19' Survey etc.

were organized by the college as Protection against Covid-19 Pandemic,

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

03

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

307

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="http://csscollegehpr.com/pdf/4.4.2%20all.pdf">http://csscollegehpr.com/pdf/4.4.2%20all.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://csscollegehpr.com/pdf/4.4.2%20all.pdf">http://csscollegehpr.com/pdf/4.4.2%20all.pdf</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

947

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

435

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After completion of admission process at the beginning of the academic year, the college identifies slow and advanced learners with the help of their merit in the previous exam and also by conducting diagnostic tests for them. Slow learners are given extra coaching in remedial teaching classes in English and Accountancy while advanced learners are encouraged by providing them with Book Bank Facility. In addition to this, the college has designed and introduced a Certificate Course in Basic English Grammar for those who are poor in English. Those who are identified as slow as well as advanced learners are assessed at the end of academic year by their performance in the semester examinations held by affiliated university. By taking into consideration their passing percentage, the teachers pay due attention to the concerned students to improve their quality in the respective subjects.

The department of English helps and counsels the students those who are weak in the English subject. The department also supports the students of part III in preparation for BOSCH bridge course and TCS placement camp. The faculty of Department of English takes efforts for improvement for communication skills in English. Through the mentor-mentee scheme all the faculty members counsels and help them in their academic difficulties.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

## 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
947	17

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college takes every possible effort to make learning student centric. In order to help the students to acquire life skills and knowledge management skills, the college conducts various activities such as workshops, group discussions, guest lecturers etc. In addition to this, the college conducts seven short self-financing courses. Though lecture method is predominantly used for many programmes, an effort is made to make it more effective by introducing interactive method, project based method, departmental seminars, use of audio-visual aids, etc.

Experiential learning Method -

1. Use of ICT-PPT presentation, videos, Group eBook reading, Visit to educational websites

2. Film & Drama Screening

3. Participation in. Avishkar Research activity.

4. Online lectures by using different media.

Participative learning Methods

1. Wall magazine ( Kusumanjali ) published department of Marathi , Hindi, NSS, History etc.

2. Seminar activity- At under graduate and Post graduate level as per requirement of syllabus

3. Project work - At under graduate level as per requirement of syllabus

4. Organization and participation in Workshop/Seminars etc.

5. Local Field visits, Industrial visits, Institutional visits, Library visits, Educational tours

6. Organised test & home Assignment for internal Evaluation of under graduate level.

7. Organised internal Examination for internal Evaluation of under graduate level.

8. To enhance classroom learning various activities are conducted such as organisation of

guest expert lectures, lecture series etc.

Problem Solving Method

1.Group Discussion, Counselling to students regarding learning.

2.Students adoption Scheme.

3.Question bank facility available in the library

Any others

1. In the college, library facility is made available to students. Besides to this, many books, journals, magazines, textbook, and references books are also made available to the students. This library facility is helpful to enhance knowledge of the students and faculty.

2. Book bank facility is available in the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">nil</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In order to enrich learning experience of students, modern teaching aids are used. It includes use of ICT -PPT presentations every teacher has the access to the computers which is made available to the students also. There are

screening of films and dramas based on prescribed text books. E-books are made available to the students as well as teachers on Inflibnet

In last academic year majority of the teaching- learning process it was conducted by online mode. The lectures held by the faculty through, Google meet, Zoom App, You Tube etc. Under the Lead College scheme the workshops on different topics organized by the institution. The students from cluster college along with their teachers participated in it.

Educational tours are arranged to places of historical importance, industries, banks and other educational institutions with the view to provide exposure to the students. There is one scheme named Lead College Activities in which workshops on topics of relevance are arranged in which the students both within and outside the institutions participate. Such workshops arranged by other neighboring colleges under cluster and our students and teachers also participate actively in the workshops. Village survey is conducted by the department of Geography. Similarly articles are obtained from students on the occasion of international days ( Jagatik Marathi Din) and a wall paper devoted to such occasion is published at the hands of eminent persons.

Impact on students learning

1. Creates interest among the students about teaching-learning process
2. Inculcates the moral values among the students
3. The students enthusiastically participate in the interactive activities
4. Increases awareness about crosscutting issues
5. Creation of environmental Awareness.
6. Creates global competences among Students.
7. Develops the skills of pronunciation & Communication

Year

No of Teacher

ICT using teacher

%

Learning Management System (LMS)

E learning Resources

2020-21

16

16

100

Zoom Meeting,google meet, You tube etc

<https://www.academia.edu.in>, <http://www.nlib.ee/en>,  
<https://www.wikipedia.org/>, <http://www.niscair.res.in/>,  
<http://www.encyclopedia.com/>, <https://www.britannica.com/>,  
<https://en.wikipedia.org/wiki/Encyclopedia>, <https://www.merriam-webster.com/dictionary/encyclopedia>,

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File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<b>No File Uploaded</b>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<b>No File Uploaded</b>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<b>No File Uploaded</b>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

17

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File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

382

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the institution the Internal Evaluation Committee is formed which looks after the internal assessment of the students from various classes. It conducts a CAP (Central Assessment of Papers) at college level for B. A. Part-I and B .Com .Part-I examination which are conducted by university. This work is done by concerned subject teachers. When assessment work is done, the marks are uploaded on the university examination portal in the prescribed format of the university. Similarly classroom seminars and project are also conducted at B. A. Part-III and B. Com. Part-III classes. The same procedure of uploading the marks is carried out.

The schedule of classroom seminar, project work, Home Assignment and Test is followed by the department and the subject teacher. The college also conducts internal examination for B.A. & B.Com. Streams. At post graduate level, Viva-Voce and Project work are carried out within stipulated time with the help of external referees. The college examination committee strictly follows the rules and regulations regarding the assessment work of the university examination.

The college administration gives freedom to the departments to choose the method of formative evaluation. These methods of internal examination and evaluation are as follows:

1. Unit test
2. Home Assignment
3. Seminars
4. Project report
5. Viva and project report for post graduate level.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">nil</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

There is a special mechanism of transparent and robust internal assessment in terms of frequency and variety. The provision of

a right of demanding the photocopy of answer book is made available to the students. If a student feels any grievance against the evaluation of his answer book, he can demand the photocopy through a proper channel like an application demanding the photocopy. He has to pay the prescribed fee through proper channel to affiliated university. When university grants permission for revaluation, the answer book is rechecked by a faculty from the nearby college. The change in result is sent to the university and later the university declares the result. This process has to be done within ten (10) days after declaration of university result.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="#">nil</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has two programmes B. A. & B. Com. It is a three year integrated programme and we have six departments at B. A. Part-III special level- Marathi, Hindi, English, History, Geography, and Sociology. We also have post graduate department in our commerce wing.

The college also runs seven short term courses affiliated to Adult and Continuing Education and Extension, Shivaji University, Kolhapur. They are Certificate course in Personality Development, Rural Journalism, Sugam Sangit (Light Classical Music) Human Rights, Basic English Grammar, Introduction to Income Tax and Tally. Three short term skill based courses (Fashion Designing, cookery and Beauty Parlor ) of Karmaveer Vidhya Prabodhini, Rayat Shikshan Sanstha, Satara. The college also runs four COC courses (Translation and Communication Skill, Banking, Computerized Accounting and E-Commerce) funded by UGC.

The parent institution Rayat Shikshan Sanstha, Satara established important MoUs with Tata Consultancy Service (TCS) and BOSCH. They runs a bridge course of BOSCH in which 21 students have enrolled their names. This course has been started from 15th Dec. 2017.

The following chart shows the Program outcomes, program specific outcomes and course outcomes.

## Subjects

### Outcomes

#### B.A. in English

1. To acquire the knowledge of literature and English language
2. To get familiar with fundamental concepts and theories in literary criticism to interpret literary texts.
3. To make study of language phonetically
4. To explore creativity of the students through literature.

#### B.A. in Hindi

The programme will enable the students

1. To acquaint with basic knowledge of the sound system and script of Hindi language
2. To develop generic skills like critical thinking
3. To utilize knowledge of Hindi language for career and progression
4. To explore the knowledge of literary texts.

#### B.A. in Marathi

The programme will enable the students

1. To get familiar with knowledge of Marathi literature with all its conceptual terminologies
2. To get acquainted with the use of essential concepts and terms

in literary criticism to interpret literary texts.

3. To develop analytical power about the structure of language at different levels.

4. To develop literary abilities for media and publication

#### B.A. in History

The programme will enable the students

1. To develop understanding of different peoples , cultures and historical heritage of the world

2. To articulate the diversity of human experience in history

3. To develop critical thinking among students.

4.To demonstrate ethical views of historical sources and provide authentic citations in research writing

#### B.A. in Political science

The programme will enable the students

1. To make study of democratic system of governance in India

2. To enable the people to be responsible citizen by educating them about the human rights and duties.

3. To develop the knowledge of political theories and concepts.

4. To make study of the sociopolitical movements and civil society activism in Maharashtra.

5. To get acquaint with political theories of the world.

#### B.A. in Economics

The programme will enable the students

1. Demonstrate terms and concepts of economics

2. Use knowledge of economics in day to day life practices

3. Analyze critically Indian economy and financial

## B.A. in Geography

The programme will enable the students

1. Demonstrate knowledge of the significant physical and cultural features of the earth
  2. Show knowledge of quantitative methods used by the geographers to solve the problems in Geography
  3. Demonstrate knowledge of foundation of geographical information systems ( GIS)
  4. Use the subject knowledge to make vertical mobilization
- B.Com in Accountancy After completion of the program

## Commerce

1: Students will be able to acquire progressive learning of various tax issues and tax forms related to individuals.

2: Students will come to know about progressive affective domain development of values, the role of accounting in society and business.

3: Students will get knowledge about relevant financial accounting career skills, applying both quantitative and qualitative knowledge to their future careers in business.

4: Students will learn relevant managerial accounting career skills, applying both quantitative and qualitative knowledge to their future careers in business

## M.Com

1: To develop independent logical thinking and facilitate personality development.

2 To equip the students for seeking suitable careers in management and entrepreneurship.

3 To inculcate the method of data collection and their interpretations among the students..

4 To develop communication and analytical skill among students

DEPARTMENT OF COMMERCE B.COM [GENERAL] PROGRAMME OUTCOME

PO - 1 : After completing three years for Bachelors in Commerce (B.Com) program, students would gain knowledge about the fundamentals of Commerce and Finance.

PO - 2 : The commerce and finance focused curriculum aim at a number of specializations and practical exposures that would equip the student s to cope up with the modern-day challenges in commerce and business.

PO -3 The total inclusive outlook of the course offers various value based and job oriented courses that ensures students about training.

Program Specific Outcome (PSO)

PSO -PSO

PSO -PSO -PSO - 5: Learners will gain complete systematic and subject skills within various disciplines of commerce, business, accounting, economics, finance, auditing and marketing.

PROGRAM OUTCOME Master of Commerce (M.Com)

PO1 To equip Post Graduate students to accept the challenges of business world.

PO2 PO3 PO4 P05

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">nil</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

#### Evaluation of Programme Outcomes:

##### Introduction:

Evaluation of the attainment of Programme Outcome is a key to assure the quality enhancement process of an institution. Every department of the college conducts meeting for result analysis. The unique feature of the meeting is the performance of the students is assessed impartially.

##### Mechanism:

All departments of the college are asked to evaluate programme outcomes of the students' result. The result of B.A.III, B.Com. III and M.Com are sent to the parent institute along with form - D. The form - D. contains all the information regarding gradation of students mark (paper-wise).

##### Gradation

##### Percentage

##### Class

##### Sub.

##### Paper

##### No.

##### Students

Enrolled

Appeared

O

A

B

C

D

E

F

Paper

Uni.

90-100

80-89

70-79

60-69

50-59

40-49

00-49

If the percentage of result of particular subject remains lower for consecutive three years (compared to the result of

university), the parent institution asks explanation from the concerned teacher. If the concerned teacher fails to provide satisfactory explanation, the parent institution takes necessary action against the concerned teacher. As per the objectives, each department of B. A., B. Com. has been conducting their programs and achieves their goals. As per the Course objectives departments plan to fulfill the objectives.

The departments of the institution take review of pass out students about their further progress regarding their higher education as well as placement. Through the correspondence of Alumni meet the committee take review about their progression.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="#">nil</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

233

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="#">nil</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://csscollegehpr.com/pdf/student%20satisfaction%20survey%202020-21.pdf>

### RESEARCH, INNOVATIONS AND EXTENSION

<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	
<b>3.1.2.1 - Number of teachers recognized as research guides</b>	
03	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
0	

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">nil</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Chandrabai-Shantappa Shendure College, Hupari is a skill based and meritorious educational institute and it is one of the branches of Rayat Shikshan Sanstha, Satara The college is started in 1991 to offer higher education to the students of rural and deprived masses of Hupari and its nearby villages. The college renders a golden opportunity for the students of Maharashtra-Karnataka boarder to pursue their higher education. The needy and meritorious students of the college are benefitted from Central Government Scholarship, Scholarship for Physically Challenged, State Government Merit Scholarship and National Merit Scholarship.

In collaboration with Rayat Shikshan Sanstha's Karmveer Vidya Prabhodhini, the college runs Competitive Examination Guidance Centre for the students who are preparing for MPSC, UPSC, Banking and other such examination. The centre also conducts group discussions, coaching classes, online lectures and unit tests for the benefit of the students.

In order to minimize the knowledge gap between the advance learners and slow learners, the institute runs remedial coaching classes. The institution has 'Student Adoption Scheme'. Each faculty adopts certain number of students. The faculty maintains all the details of the students with its emphasis on all round development of them. Its primary focus is the transfer of knowledge. The college also runs Earn and Learn Scheme. The institute has introduced Internet facilities, e-library, e-journals to trigger innovative research among

faculty. The institute has also organized guest lecturers to develop intellectual abilities among the teachers. The institution has taken these initiatives for creation and transfer of knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://csscollegehpr.com/pdf/3.2.1.pdf">http://csscollegehpr.com/pdf/3.2.1.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	<a href="http://www.csscollegehpr.com/research.php">http://www.csscollegehpr.com/research.php</a>
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

**during the year**

**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

18

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**

**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

04

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.4 - Extension Activities**

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college undertakes various extension activities through NSS unit which includes Gram Swachata Abhiyan, Tree Plantation and various rallies emphasizing topics of social importance and relevance to Covid 19, pandemic situation, Voters Awareness etc. Special drive on Covid 19 pandemic situation in the nearby villages and the adopted village the activities were organized by the NSS unit of the college. Blood Donation Camp, Women Health Check-up Camp, Street Play on Corona Awareness was organized in Different parts of the area of the neighboring community. Mask distribution; sanitize distribution and Grain Distribution to the poor and needy people made by the NSS volunteers. At Hupari Police Station and Cottage Hospital,

Hupari the NSS volunteers distributed the masks and sanitizers.

During the pandemic situation of Covid 19 the college had taken initiative to create awareness among the students and society the through Google form relates with questionarie based on Covid 19.Field Surveys on problems and issues of Hupari town, a geographical analysis, composition of population of Jangamwadi and problems of silver industry, Hupari and agricultural problems of Jangamwadi village are taken by the students. To create awareness about Environment during Ganesh festival, the NSS volunteers motivated the villagers to save the environment.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

09

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

239

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

06

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities as per the norms of the university and it helps to run the different programs successfully. The college campus including the main building and women hostel is situated in 03 acres (12,140.58 sq. Mt.). The college is well-equipped with the physical and technology infrastructure that supports the existing academic programmes and administration. The college campus is also utilized as a centre for Yashwantrao Chavan Maharashtra Open University (YCMOU), Nashik for conducting the programmes like B.A. ,B.Com and M.A. (Marathi & English). The public organizations such as Rotary club, Rotract club etc. conducts their different programmes in the multimedia hall of the college. The students who are interested in sports use the college sport ground every day. The senior citizens use the ground for evening walk.

The institution has the following facilities for teaching-learning.

- Well -furnished Classrooms - 17
- 08 ICT enabled classrooms

- Specious seating arrangements with light and ventilation
- Each class room has the facility of Dais
- Glass boards and electric fans
- A well-furnished Principal Cabin
- The ICT enabled administrative block
- 03 well equipped laboratories (Geography, Computer and Language lab.)
- Well furnished Multi-purpose hall

All the departments, library and laboratories are equipped with ICT facilities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://csscollegehpr.com/pdf/4.1.1%20photos.pdf">http://csscollegehpr.com/pdf/4.1.1%20photos.pdf</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Chandrabai-Shantappa Shendure College, Hupari was established by Rayat Shikshan Sanstha, Satara. The institution always takes initiative in providing the various facilities to the students. Along with the other student support services the institution encourages the students to participate in sports and cultural activities organized by Shivaji University as well as the institution itself.

#### Sports Facilities:

The institution has play ground which is used for various sports activities such as Cricket, volley-ball, Kho-kho, Kabbaddi, Long jump and Running. There is 200 mts. Running track in the college. The students also take advantages of indoor games like Chess, Carom, Judo, wrestling, and Boxing etc. The department of physical education circulates the notification of Annual sports programme and the schedule of Shivaji University, Kolhapur and invites the names of students wish to participate in various sports competitions. The physical director arranges the training session for participating students in sports.

As per the University regulations the institution provides

travelling allowance and dearness allowance to the students. The students participate in Zonal, Inter-zonal as well as state, national level tournaments as per their performance in the tournament. The department also runs the Yoga center in the college. To maintain good health the department of physical education taken initiative in organization of inter-class completion in the college. The college conducts annual sports meet in the college.

#### Cultural Facilities:

The institution has cultural committee in the college. The cultural committee encourages the students to participate in various cultural activities for all-round development of the students. There are three classroom available for cultural programme. We have a multipurpose hall as well cultivated lawn. Where we can organize cultural activities, as well as organization of seminar and conference etc. The hall is well equipped with music system, LCD projector and 100 chairs.

In the beginning of the academic year the cultural committee circulates the notification for students about participation in cultural activities. The interested students participates in various events, the Youth Festival organized by Shivaji University, Kolhapur as well as the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="http://csscollegehpr.com/pdf/4.1.1%20photos.pdf">http://csscollegehpr.com/pdf/4.1.1%20photos.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.44942

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The central library of the college was established in the year 1991. Since then the library has made consistent progress in terms of the collection of books, periodicals, e-sources, and services. We now have a separate spacious building for a library which is fully automated since August 2016. The college library is enriched in terms of the availability of reference books and textbooks. The library has a total of 17,915 books for Senior College, 16 Journals, 120 CDs/DVDs, rare manuscripts, 2 newspapers, 348 Bound Volumes of journals. For the smooth and effective functioning of the library, there is a Library Advisory Committee. The main function of it is to design and implement policies for the library services. Library provides certain services like Book Bank Scheme, Inter-Library

Loan for the students and Internet facility.

The operations of the library are fully computerized by using ILMS software named 'LIBRERIA' Version 2.0.3715.28728, Software Developed & Powered by Maharashtra Knowledge Corporation Ltd. (MKCL), Pune. The software has been developed by a team of experts from software as well as Library and Information Science discipline and is useful for automation of in-house activities of libraries. 'LIBRERIA' is a web-based, integrated, multi-user, multi-lingual package, which computerizes all the in-house operations of the Library. This package is user-friendly & can be handled/operated by the staff vis-à-vis the beneficiaries of the system without prior knowledge of computers.

- Library Software

Sr. No

Name of the ILMS software

Nature of Automation

Version

Year of Automation

1

LIBRERIA

Fully

LIBRERIA Version 2.0.3715.28728

2015

- Special Features of LMS Software

It provides an Online/Web OPAC interface to publish the library Catalog and is UNICODE Complaint, thus supports data entry in local languages. The software facilitates automated circulation (issue-return) of books and speedy access to bibliographic, location, and availability information of the books. The accession of books is computerized and the books have barcode stickers. There is one separate computer for library users for

the students and teachers to search the book on Web OPAC in the library. Access is available on Library Portal so users can access our library Web OPAC at every corner of the world. Users can also use QR codes placed in various places of campus for accessing Web OPAC facility.

- Software Modules and work through ILM

1. Cataloguing
2. Circulation
3. Serial Controls
4. Membership
5. Reports.

Web OPAC: This deals with the Catalogue and Search. The Books available in the Library can be searched on basis of various criteria like Title, Author, Subject, Place of Publishing, Publisher, Year of Publishing, Classification Number, ISBN No., Editor, Translated Books, and Document Type Catalogue, with the exact details and the status of the books present in Library. It also provides the Combinational and Words in Title Search.

Web OPAC Link-

<http://libreria.org.in/CSSLibhupari/OPAC/OPAC.aspx>

Special Services Provided by the Library

- Services for Physically Challenged Users: Separate space (seating arrangement) has been made available for the Physically Challenged users in the library. The library has provide free sets of book in book bank scheme.
- New Arrivals Display -Newly purchased books, journals on various subjects are displayed on New Arrivals Display to the readers for easy reference and information.
- CD-DVD- Total 120 CDs and DVDs are available on various subjects. They are used in actual teaching
- Rare Book Collection- The college is very sensitive towards the keeping of rare books in a well maintained and safe way. These books are not only assets of the library but of society and the nation.
- Library Facilities and Services
  - Digital Library Facility
  - Open access of library for all users
  - Book Bank facility for all Students
  - Rich Reference section

- Separate study room for Users having 30 seating capacity
- Interlibrary linkages with other college libraries
- Earn and Learn Scheme
- Free internet service to the students
- Reprography facility

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="#">nil</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**D. Any 1 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.98419**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

1.8 %

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The institute takes efficiently the initiative in providing the IT facilities for the students and faculty. The institution has established computer lab, Language lab and a smart class room in the college. In all the departments have provided IT facility with computer, printer and net connectivity. The institute has subscribed the internet connection of Bharat Sanchar Nigam Limited (BSNL).

The college has formed e-learning and web site updating committee to cater technical needs of the students and faculty. The separate technician is also appointed to look after the maintenance. The college purchases new software, antivirus and other related equipment as per its demand. It also purchases new version of computers, printer and scanner whenever required.

Our parent institute Rayat Shikshan sanstha, Satara has made the contract with Vitrang enterprises, Sangali. As per the decision made in CDC meeting the college with the permission of the parent institute the college give required IT equipment to the concerned dealer of the sanstha.

The institute has made the contract with Mr. Sanjeet Desai, Kolhapur for up gradation of the website and related work about it. The concerned person regularly updates the website as well as upload relevant information on the portal of college website.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.csscollegehpr.com/pdf/4.3.1.pdf">https://www.csscollegehpr.com/pdf/4.3.1.pdf</a>

**4.3.2 - Number of Computers**

82

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

8.31320

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

#### 4.4.2 Introduction :

Chandrabai-Shantappa Shendure College is established by Rayat Shikshan Sanstha Satara which is one of the leading institute in Asia. The institution adopts all the procedures and policies effectively as per the guidelines of the parent institute as well as Shivaji University, Kolhapur and Government of Maharashtra.

Following are the procedures and policies are adopted by the institution regarding Physical, Academic and Support facilities Library, Sports complex, Computers and Classroom.

#### 1) Physical Facilities :

As per the need of the institute regarding Physical facilities to be provided by institution for the students, the College has formed "Infrasture Development and Maintenance Committee chaired by the Principal of the college and CDC committee.

The committee organizer the meeting as per the need of the college and it discusses and invites the tenders from the concerned agencies or firms. The committee sanctions the tender of the firm having cheaper rate / expenditure about the work. The parent institute has appointed the supervisor for the supervision of the work as per the rule of the parent institute.

#### 2) Academic Facilities :

The institute provides nearly all the academic facilities through various academic committee. The Library provides book

bank facility as per the norms made by Library committee. The Language Lab, Geography Laboratory, Yoga center, Magazine committee gives opportunity for the students for their academic development. The institute also conducts various lectures by the eminent speakers for the all round development of the students.

### 3) Support Facilities:

The institute provides support facilities like NSS, Competitive Examination Guidance center, Reading room facilities etc.

The NSS committee invites applications from the students and as per the guidelines of shivaji University, Kolhapur and Govt. of Maharashtra, finalizes the find list of student enrolled in NSS. The committee organizes various activities for development of the college given the opportunity for the present students as well as the Alumni. The center provides books, Journals, Magazines and invites arranges talks of the speakers.

### 4) Sports Centre:

The institute has the sports committee working under the leadership of Principal and the Physical Directors of the institute. To purchase the sports material or equipments, the committee organizes the meeting and as per the guidelines of parents institute it invites tenders from various firms for all round development of the students the college gives opportunity to the students to participate in different sports competitions organization at various levels. The institute also conducts annual sports meet in the campus and celebrates 'The Annual Day.'

### 5) Computers:

The institute has sufficient numbers of computers in different sections and as per the need. We buy the computers from the agency of the parents institute as per decision of CDC and purchase committee of the institutions. Presently in the institution the computers are provided in office, library, language lab and all the departments of the institute. The institute has separate commerce computer lab also. For the maintains purpose the college has made the agreement with particular agency for updateness of website and all e-equipments.

**6) Classrooms:**

The institute her framed sufficient classroom for all classes. The Infrasture and building maintenance committee looks after the needs regarding the classroom. Apart from it the college has given the facility of reading room, multipurpose hall for organization of curricular and extra curricular activates and programmers organized by various committees.

The institute strictly follows all the rules, regulation and policies and procedures for maintaining and providing all above facilities in the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">nil</a>

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

407

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	<a href="http://www.csscollegehpr.com/igac.php#eds">http://www.csscollegehpr.com/igac.php#eds</a> <a href="#">pop</a>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

21

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

21

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<b>No File Uploaded</b>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**3**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

45

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

As per the norms of UGC and Maharashtra University Act the students have given the representation in the statutory committees formed by the institution. The college establishes the academic and administrative as well as curricular and extra-curricular committees at the commencement of the academic year. The chairman of each committee nominates the student representative by following the guidelines of university act and the institution.

Institute has given the representation in the committees like IQAC, NSS, Library, Gymkhana, Cultural, Vivek Vahini, College Magazine, wall paper, ICC committee etc. The representative students actively participate in the meetings of the committee as well as during the activities organized by the department as well as the concerned committee.

The representative students from various committees express their views as well as demands from the college. The student representative of IQAC suggests particular issue or idea which relates to students academic, cultural as well as extra-curricular activities to be organized by the college. The

student representative of Gymkhana and cultural committee invites names of the willing students about participation in sports and cultural competitions organized by the university and the college. The student representative actively participates and supports to the NSS department during the whole academic year.

The student representative of magazine and wall paper committee collects the literary material from the students and helps the institution to publish the wall paper as well as the college magazine.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Since the establishment of the college in 1991, the alumni contribute to the development of the college through financial as well as non financial manner. The construction of the

college building was possible only through the donation of the local people especially the past students of the college.. The alumni association also contributes by donating books, plants and sports material to the institution from time to time. The members of the association remain present for various functions organised in the college. They held timely meeting to discuss the problems and difficulties of the college

The alumni association is registered and it is functional in every sense of the term. One of the Alumni Members, Mr. Shivaraj Sadashiv Naik, is working a member of College Development Committee. Mr. Ajit Patil, and Mr. Sunil Bargir, alumni of the college are the members of Advisory committee of the institution. During the meeting of College Development Committee actively participates in the discussion of the meeting. They suggests the fruitful ideas for the development of the students.

The alumni of the college are very active, supportive and enthusiastic for the development of the college. They are always ready to give the helping hand for the all round development of the college.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** To provide the quality education to all, especially to the rural and socio-economically deprived students in order to make them self reliant and responsible citizens of the nation.

**Mission of Institution:**

1. To provide educational facilities to the students of downtrodden, deprived and backward classes of the society.
2. To prepare the students for further higher education.
3. To inculcate values of social equality, feeling of brotherhood and self-help .
4. To promote education and enable the students to accept the challenges of the new era.
5. To develop overall personality of student.

The governance of the institution is in tune with vision and mission statement of our institution. The college is governed by Rayat Shikshan Sanstha, Satara which is one of the eminent educational institutes of Maharashtra. As the management of Rayat Shikshan Sanstha is a democratic in nature, the college is also administered with decentralized and democratic spirit. Our college is located in rural area and it aims at spreading education among the socially and economically depressed classes. In order to realize this vision, the institute has been continuously making efforts through purposeful curricular, co- curricular and extra-curricular activities that bring about desired change in our students. The management and IQAC plan academic, administrative and developmental activities to meet the mission statement. It ensures that all the important decisions regarding the development of the institution are taken with democratic spirit. In order to bring transparency and decentralization in the institute, the college has more than 55 different committees which function separately. Each committee has a chairman and the members of the committee make administrative and academic decisions after giving sufficient multifaceted discussion on the matter in hand. As per the norms of UGC the representation in College Development Committee has given. The resolutions passed in different bodies are duly maintained and decisions are implemented.

File Description	Documents
Paste link for additional information	<a href="https://www.csscollegehpr.com/pdf/vm.pdf">https://www.csscollegehpr.com/pdf/vm.pdf</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as

decentralization and participative management.

In order to get desired effect, the various departments have carried out decentralized activities. The parent institute has adopted the policy of decentralization for the smooth functioning of the management. The college works under the guidance of parent institute. The sanstha has given the freedom and at the same time it shoulder responsibilities on the local community and staff. The CDC is composed of renowned persons from society and the staff. Under the guidance of CDC, the college works with the leadership of principal. The IQAC is an important component in the management. The IQAC and CDC of the college take the important decisions and implement them in the overall functioning of the college. As a part of decentralization, various committees are formed which shows the implementation of decentralization in the college. In this process of decentralization, the students, stakeholders, faculty, vice-principal, principal, the administrative office and supportive staff is involved.

The following case study is successfully implemented in the college. It is the best example of decentralization. As per the norms of UGC and IQAC the faculty members have given representation. The faculty members take active participation in decision making of the institute. In this way the institution practices decentralization and participative management.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has prepared short term and long term perspective plans after its accreditation and reaccreditation process. IQAC implements these plans with the help of local managing committee, (College Development Committee) in an effective and systematic manner.

For the smooth functioning of the college, strategic plans are prepared and implemented in the academic year. In every

academic year, the college functions as per the action plans prepared in the academic calendar of the college.

As per the planning, during the academic year 2020-2021 Department of commerce organized One Day online Workshop under Lead College scheme of Shivaji University, Kolhapur. The topic of the workshop was 'Business opportunities in Commerce field' dated 18/06/2021. The resource person for first session of the workshop was Dr. M.R. Thite and he delivered his lecture on 'Opportunities in Commerce field.' For second session the resource person was Prof. Mrs. S.S. Lavekar, she expressed her views on Opportunities in commerce field especially for female students. Principal Dr. Smt.. Dr. P.B.Patil chaired both the sessions of the workshop.

The Head of department of commerce, Prof. Vinod Awaghade and all colleagues of commerce faculty made the planning about the activity. In this workshop the students and faculty members from cluster colleges participated in the activity. The Chairman of the Lead college committee expressed vote of thanks and the workshop successfully completed.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://csscollegehpr.com/pdf/Srategic%20and%20perspective%20plan%202020-21.pdf">http://csscollegehpr.com/pdf/Srategic%20and%20perspective%20plan%202020-21.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institute is governed by Rayat Shikshan Sanstha. The management provides adequate teaching and non-teaching staff and takes responsibility for the development of the institute. It also provides general guidelines for quality policy in order to create conducive learning environment and presents the ethos of academic excellence. The management helps to decide major policies pertaining to academic and infrastructural development. The parent institution has signed MoUs with national and international institutes and industries to facilitate the academic and research competency in college. The Parent Institution has a separate audit-section which monitors

the internal audit of institute. The Department of Higher Education is functioning at the parent institution that monitors the academic development of all the institutes. 'Rayat Quality Management System' performs academic audit of the institutes. The College Development Committee (CDC) takes decisions on general policies for the overall development of the institute and supports it.

The Principal is the academic and administrative head of the Institute and bears the ultimate responsibility for the smooth functioning of the institute. The Principal forms various committees of faculty members, students and non-teaching staff. The Principal also maintains healthy relationships with the stakeholders for the development of the institute. The Principal encourages the faculty to participate in relevant training, workshops, cultural activities etc.. Therefore the faculty members undertake major/minor research projects and participate in workshops, seminars and conferences. The personal interactions of the principal with various stakeholders play an important role in the institutional functioning.

IQAC not only designs but also implements participative, voluntary system for execution of quality enhancement measures.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Link to Organogram of the institution webpage	<a href="http://csscollegehpr.com/pdf/os.pdf">http://csscollegehpr.com/pdf/os.pdf</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management of both Rayat Shikshan Sanstha and the college has several welfare measures for the wellbeing of teaching and non-teaching staff.

The Rayat Sevak Co-operative Bank is established in 1940 by the parent institution and has nearly 15000 shareholders. The bank provides following loan facilities to the members:

Rayat Shikshan Sanstha's Welfare Schemes:

Sevak suraksha Insurance

Sr. No.

Name of Scheme

Facility/Amount

1

Insurance Claim

1,00,000/-

Rayat Sevak Co-Op. Bank Ltd. Satara.

2

Surety Loan No.1

25,00,000/-

3

Surety Loan No.2

10,00,000/-

4

Surety Loan No.3

500,000

5

House Loan

50,00,000/

6

House Mortgage

25,00,000/-

7

Educational Loan

1. National Education

2. National Medical Education

3. International Education

20,00,000/-

45,00,000/-

45,00,000/-

8

Vehicle Loan

100% Ex showroom price

9

Gold Loan

2,00,000/-

10

Saving Deposit Overdraft of Loan

1.00.000/-

11

Fixed Deposit Loan

85%

12

Recurring Deposit Facilities

--

13

Kutumb Kalyan Yojana

50,000/-

14

Sevak Welfare Fund

--

15

Sanstha Group Insurance

1,00,000/-

16

Kayam Thev Loan

--

17

Scholarship Prize for Members & Child

--

18

Mayat Sabhasad Nidhi

10,00,000/-

19

Rayat Mauli Covid loan

200,000

Laxmibai Bahurao Patil Shikshan Uttyojak Co. Op. Pathpedhi Ltd.  
Satara

Sr.No

Name of Scheme

Facility/Amount

19

Educational Loan to Members Child

3,00,000/-

20

Member Child Merit Prize

--

Shivaji University, Kolhapur

(Sevak Welfare Insurance Scheme)

Sr.No

Name of Scheme

Facility/Amount

21

Insurance Claim

1,00,000/-

Shivaji University Teachers Association

Sr.No

Name of Scheme

Facility/Amount

22

Teachers Belevant Fund

1,00,000/-

College

Sr.No

Name of Scheme

Facility/Amount

23

Staff Welfare Scheme

--

Facility given by institute:

- Availability of employees' staff welfare fund.
- Various leave facilities such as earned, maternity, paternal, medical, surrender leave etc. according to norms of Government of Maharashtra.

All the above mentioned provisions are made by the college and management. These provisions help to develop the sense of satisfaction. All faculty and staff members are benefited by this welfare schemes.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

07

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The teachers in the college fill up Annual Self Appraisal Report (ASAR) as per 7th pay UGC regulation 18th July, 2018 and Govt. of Maharashtra resolution 8th March 2019. The faculties support it with documentary evidences. Then the internal committee of the college comprising of Principal and other senior members scrutinize the proposal and give their consent to it.

As per the guidelines of Shivaji University, Kolhapur, our college evaluates the performance of teaching staff on the basis of the prescribed format entitled Performance Based Appraisal System (PBAS). It has the following parameters:

1. Teaching, learning and evaluation related activities.
2. Co-curricular, extension and professional development related activities.
3. Research and academic contribution.

The information regarding the above parameters is collected from teachers by circulating printed PBAS forms. Then IQAC committee assesses the data with the help of required supportive documents submitted by each faculty. The PBAS scores are determined by the IQAC committee unanimously. In the teaching and learning processes, the performance of the teacher is evaluated according to his/her participation in preparation of annual teaching plan, use of ICT, internet to impart knowledge to the students. The teachers actively participate in enrichment of syllabus and use of participatory and innovative learning methodologies. Moreover, the teachers are also

assessed on the basis of their participation in UGC organized Orientation, Refresher and Short-term courses.

In addition to this, the teachers are also evaluated by their research contribution in the form of publishing and presenting of research papers in various national, international journals and conferences, seminars and symposia respectively. Teacher's participation in reference and text books writing, his contribution to carry out major and minor research projects and being research guide of Ph.D. and M.Phil. are taken into consideration to evaluate his academic performance.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Accounts are audited regularly with three tier audit system as mentioned below:

- Internal Audit by the audit department of parent institution is done after every six months.
- The second phase audit is done by the external and competent chartered accountants firm namely M/S. Kirtane & Pandit Association, Pune.
- Annual salary and non-salary audit is conducted by Joint Director and is verified and approved by Senior Auditor of Higher Education, Kolhapur and finally by Accountant General (A.G.), Mumbai.
- The latest Audit conducted for the financial year ended on 31 March 2021.
- 

Mechanism for settling audit objection:

After the completion of the college audit by the internal and external competent chartered accountants firm namely M/S.

Kirtane & Pandit Association, Pune, they submit their audit report to the Audit Department of Parent Institute. The Parent Institute submits this report to the college for compliances. The audit report is discussed in the Local Management Committee (LMC) of the college. After the discussion with LMC, Principal completes the compliance report and submits it to Parent Institute.

Annual salary and non-salary audit is done by Joint Director and is verified and approved by Senior Auditor of Higher Education, Kolhapur. Their compliance report is also completed by the college.

Annual salary and non-salary audit is done by Accountant General (A.G.), Mumbai. Accountant General (A.G.) submits their audit report to the college and their compliance report is also completed by the college. However no major audit objections are noted by Auditing Agencies. The compliance of minor queries is fulfilled.

Year

Audit Type

External

Internal

Yes/No

Agency

Yes/No

Authority

2020-21

Academic

No

-

No

-

Administrative

No

Govt. of

Maharashtra

Yes

Rayat Shikshan Sanstha, Satara

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The budgetary resources are mobilized through various resources such as grant-in-aid, tuition fees, and other fee, donation collected through well-wisher. The resource mobilization policy

and procedures of the institution are as follow:

- Preparation of the budget by Account section under the guidance of Principal for academic and administrative activities.
- Head of department prepares departmental budget and presents it to the Principal. Steering committee sanctions the budget by considering financial resources and needs of the departments.
- The utilization of sanctioned budget is monitored by LMC. Internal audit is done by the audit department of Parent Institution.
- College has a purchase committee which looks after quotations and sanctions the quotations by procedure.
- College seeks permission from the Parent Institution for high budget purchase. Audit department of Parent Institution monitors entire business of financial permissions and its appropriate utilizations.
- UGC grants were utilized as per UGC guidelines

Every college of Rayat Shikshan Sanstha generates funds from the stakeholders like students, alumni, teachers, local donors and sometimes from politicians associated with educational cause. Similarly the college takes benefits of various schemes of UGC and Government to collect funds for infrastructural and academic developments. These funds are utilized in very transparent and appropriate manner and utilization certificates are sent back to the UGC. The transparency is maintained through the tender system and the purchases are made through the Principal and the committee. While doing this, timely audits are made by the Sanstha as well as governmental bodies.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institution has established the internal quality assurance cell. The IQAC ensures the best performance in academic and administrative activity through continuous efforts and by encouraging the teacher, students and administrative staff to achieve quality and excellence for the institution through their quality work. As per the strategy of IQAC followings are some of the initiative taken for reflecting the overall impact of the institute.

#### 1 Organization of Extension Activities:

As per the planning of IQAC it was decided to organize extension activities in the neighboring community of the institute. The NSS department of our institute actively organized extension activities during pandemic period of Covid 19. The volunteers distributed the masks, sanitizers in village as well as distributed to the frontline workers. The students also performed the street play regarding awareness of covid 19.

#### 2 Skill based short term courses:

In the world of Globalization and Information Technology, it is the basic need for all students to acquire a particular skill along with their regular program. Taking into consideration the need of the time, the IQAC of our institute implemented the strategy regarding the commencement of short- term and skill based courses in the institution. Our parent institute, Rayat Shikshan Sanstha, Satara has signed many MoU's with multinational companies and organizations. Our college has also signed the MoU with local institutes and organizations, due to that the students have got an opportunity to grasp the particular skill.

As per the following table during the last five years 18 short-term and skill based courses are available in the institute,

Name of the course

Duration

Entry Qualification

Medium of instruction

Sanctioned/ approved Student strength

No. of students admitted

1. Personality Development

3 Month

H. S. C.

Marathi

10 -40

98

2 Translation and communication skills in English

6 Months

H.S.C.

English

10-40

10

3. Sugam Sangeet (vocal Music )

6 Months

H.S.C.

Marathi

10-40

13

4. Banking

6 Months

H.S.C.

Marathi

10-40

80

5. Introduction to Income Tax

6 Months

H.S.C.

English

10-40

68

6. Human Rights

6 Months

H.S.C.

Marathi

10-40

13

7. Talley

6 Months

H.S.C.

English

10-40

32

8. E-Commerce

6 Months

H.S.C.

English

10-40

50

9. Computerized Accountancy

6 Months

H.S.C.

English

10-40

56

10 Fashion Designing

3 Months

7th

Marathi

10-25

14

11Beauty Parlour

1 Month

7th

Marathi

10-25

24

12 Pak Kala

06 Months

7th

Marathi

10-25

24

13 Journalism

06 Months

10 th Pass

Marathi

10-60

12

14 Yoga

06 Months

10 th Pass

Marathi

10-50

19

15 Basic English Grammar

03Months

H.S.C.

English

10-50

33

16 Modee leepee

01

10th Pass

Marathi

20-50

17

17 Bosch bridge course

03

H.S.C.

English

15-25

61

18 MPSC/ UPSC

12 Months

H.S.C.

English /Marathi

10-40

33

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college performs very effective role and the initiative in taking reviews about teaching- learning process. Every year the results of each program have been sent to the parent institute for comparative evaluation of each subject. At the commencement of every academic year, the annual work distribution is undertaken during the staff meeting. Teachers of the every department prepare annual teaching plan and lecture notes in the academic diary prepared by the university. As per the strategy of the IQAC, the use of ICT in teaching- learning process has been increased. At Present, five class rooms have ICT facilities and a smart classroom is also established in the college. The classroom seminars, group discussions, study tours, industrial visits and organization of guest lectures are the regular activities of the college.

The outcome of learning is judged through university examination. The university has introduced semester system for all the classes. The learning outcomes are judged through unit test, home assignments, project writing etc. The extra guidance is provided both to the weaker students and the advance learners.

File Description	Documents
Paste link for additional information	<a href="#">nil</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://csscollegehpr.com/pdf/Feedback%20report%202020-21%20(1).pdf">https://csscollegehpr.com/pdf/Feedback%20report%202020-21%20(1).pdf</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has taken sincere efforts in maintaining the gender equity and sensitization in curricular, co-curricular activities and facilities for women on campus. The Board of study of Shivaji University, Kolhapur has prescribed the topics with relates to Gender equity in the syllabus. In the syllabus of English, Marathi, Hindi and political science the topics bases on Gender equity has prescribed. Apart from it our college runs the certificate course entitled "Human Rights", through it we try to maintain the balance of men-women relationship and equity in the society.

Followings are the facilities for women on campus.

#### a) Safety and Security

There is a Internal complaint committee (previously known as Sexual Harassment Prohibition Committee) specially for girls students. The committee not only addresses but also solves the harassment problems of the girls. The committee comprises of senior women staff member (Chairman), an advocate, a social activist and senior Staff members including women faculty and representative of students. The committee organizes timely meetings and ensures the safety and security of the girl students. Scholarly lectures are arranged throughout year to create awareness about the social problems such as rights of women etc. The composition of I.C.C. is as per norms of UGC.

**b) Counseling**

The scholarly lecturers regarding the laws about safety and security of women are arranged with its emphasis on interpretation of laws and rights of women. The teachers also actively participate in counseling process. At personal level, teacher helps the needy students to solve their problems. We have mentor- mentee scheme named as 'The Student Adoption Scheme', under which every faculty has been allotted nearly 50 to 60 students. The teacher provides both the guidance and counseling to adopted students.

**c) Common Room**

There is a separate common room for girls with the facility of toilet and latrine. Drinking water facility is also made available to them. Vending machine facility is the unique feature of this room. Suggestion box with phone number of a Hupari Police Station has been kept in the common room. Girls put their suggestions through it. The meetings of internal complaint Committee are held to solve the problems of girls with the help of official, lawyer, social activist and head of the institution.

File Description	Documents
Annual gender sensitization action plan	<a href="http://csscollegehpr.com/pdf/Crit%20VII%207.1.1.pdf">http://csscollegehpr.com/pdf/Crit%20VII%207.1.1.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">nil</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### Solid waste management

The compost pit has been digged in the college premises and all the organic wastes are stored in it. Organic fertilizer is made from this. It is used for the plants which are planted in the premises of the college. By such way solid waste management is done.

#### Liquid waste management-

Waste water from womens' toilet, gents' toilet and other places is released through a close pipe into the big pit digged at the back side of the college. This pit is filled with sand, coal, pieces of bricks etc. All waste water is absorbed in this pit. Flowering plant canna (kardal) is also planted in this pit. Thus, waste water is disposed properly. Therefore, there is no bad smell or other problems in its vicinity. It is helpful to keep the environment clean.

#### E - Waste Management -

Electronic tools like computers, printer, scanner etc. are used for various purposes in the college. These devices last after a period of a time. According to the rule of parent institution, all these items are kept in the store room. It is reported to the parent institution. Then committee visits the institution and inspects all the items. After this procedure, all these items are given for disposal to the company which is suggested by parent institution. Thus the process of e - waste disposition takes place.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>D. Any 1 of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

8 The institute takes with keen interest initiative in providing inclusive environment as well as maintaining tolerance and harmony among the students by implementation of various activities in the college. Beyond the cultural, regional, linguistic and communal as well as socio-economic diversities the college maintains healthy atmosphere in the campus through different activities on the campus.

The college has made the provision of student aid fund; through this scheme the college provides concession in fees to the needy and poor students. The institution has formed the standing committee. The committee with the help of scholarship sections the notice to all students for various kinds of scholarships of Government of Maharashtra. The committee helps and counsels the students regarding the scholarship scheme and required essential documents.

The institute has also formed mentor- mentee scheme. Through this scheme each faculty have distributed some students for counseling and to help them in their personal as well as academic difficulties. Through the certificate course in 'Human Rights' the institute trying to motivate the students to become responsible citizen and inform them about their rights and responsibilities towards nation.

On occasion of 'Constitution Day' the cultural department and unit of National Service Scheme, celebrates Constitution day by taking oath of Preamble of the constitution. On occasion of Independence Day, Republic day, Dr. Karmaveer Bhaurao Patil's Birth anniversary as well as on N.S.S. day the institute publishes the wall paper on such particular theme.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional

obligations: values, rights, duties and responsibilities of citizens

Our institute takes the leading initiative in organization of various activities in the institution for inculcating values for being responsible citizens. Our NSS is very active in organization of the activities for inculcating values among the students.

The NSS unit organizes NSS Day in September, through it the NSS programme officer and the chief guest motivates and explains the objectives of NSS in higher education. On occasion of Birth anniversary of our great founder of parent institute Dr. Karmaveer Bhaurao Patil, the institute organizes 'Blood donation camp'. Through this activity we try to cultivate the value of help and support to the needy people among society.

To cultivate the value of our constitution and Democracy our students perform the street play on the topic of 'Importance of Voting'. The NSS volunteer enthusiastically participates in it and plays the street play at different places in neighboring community of the college. To create the social awareness among the students and community, the institute takes initiative in organization of activities with relates to maintain the social balance.

On occasion of 'Constitution Day' the cultural committee and NSS unit of our college jointly organizes the programme of 'Constitution Day'. The students take Oath of Preamble during the programme. The cultural committee also motivates the student to participate in Youth Festival organized by the university. The students through different competitions performance give the message of National Integration, Brotherhood, Social Harmony and Equity among the students and society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://www.csscollegehpr.com/aqar20-21/Criteria%20-%20Q.-%207.1.9..pdf">https://www.csscollegehpr.com/aqar20-21/Criteria%20-%20Q.-%207.1.9..pdf</a>
Any other relevant information	<u>nil</u>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers,**

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff  
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has formed various committees in the college with relates to curricular, extra curricular, cultural and social activities to be organized by these committees.

The cultural committee with collaboration of NSS department celebrates Republic Day, Independence Day, Constitution day, Wachan Prerna Din, NSS day, Kranti Din etc. On occasion of republic Day and Independence Day the institute publishes the wall paper activity. The enthusiastic and interested students submits their literary material with relates to the special day and it publishes through wall paper by the auspicious hands of the dignitaries.

The institute organizes the lectures of academicians as well as social thinkers and activists on occasion of NSS day, Birth anniversary of Padmabhushan Dr. Karmaveer Bhaurao Patil, Shiv Jayanti, Shahu Maharaja jayanti, Savitribai Phule Jayanti, Dr. A.P.J. Abdul Kalam Jayanti and so on.

The NSS department of our institute takes initiative in organizations and celebrations of various days and programmes. On occasion of NSS day, the committee organizes orientation/workshop for the students newly admitted in NSS. By this programme we try to inculcate the significance of NSS and responsibility of students as citizen among the student. On occasion of 9th August 'Kranti Din' we pay the tribute to freedom movement. The I.C.C committee and Women Empowerment committee celebrates 8th March as 'International women's day.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Title: Trade Fair

**Introduction:** Rayat Shikshan Sanstha's Chandrabai-Shantappa Shendure College, Hupari imparting quality education to the rural and down trodden society of Hupari and surrounding villages of it. The institute with its goal and objectives effectively working for the overall transformation and development of the students. The institute has taken initiative to organize different activities and practices for quality enhancement through teaching, learning and other best practices as well extension activities in the campus

**Objectives of the practice:**

- 1) To provide practical experience of the marketing to the students.
- 2) To develop entrepreneurial skills among the students.
- 3) To enhance business skills among the students.

- 4) To improve communication skills about marketing.
- 5) To create awareness about risk in the business.
- 6) To provide the guidelines about business profit and development of the firm or organization.

**Context of the practice:**

The Department Commerce of our institution is one of the leading departments which conduct various activities through the year. As per the decision taken in the IQAC meeting the institute has decided to implement two best practices in the institution, Trade Fair is one best practice out of it. The IQAC had given instruction to the commerce department to organize the activity in the month of February. As per the planning the department of commerce organizes the meeting with all the faculty members as well as it notifies to the students about organization of Trade Fair. The department invites the names of the students willing to keep the stall in the trade fair. It also circulates the terms and conditions about the stalls.

During the academic year 2020-2021 majority of the teaching-learning process was through online mode. The Government of Maharashtra had laid strict regulations about Covid-19 due to restrictions of covid 19 it was impossible for the institution to organize Trade Fair activity.

File Description	Documents
Best practices in the Institutional website	<a href="http://www.csscollegehpr.com/pdf/Best%20Practices.%20crit%20VII.Document%20(2).pdf">http://www.csscollegehpr.com/pdf/Best%20Practices.%20crit%20VII.Document%20(2).pdf</a>
Any other relevant information	<a href="http://csscollegehpr.com/pdf/crit%20VII%207.2.1.pdf">http://csscollegehpr.com/pdf/crit%20VII%207.2.1.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Rayat Shikashan Sanstha , Satara was founded by Late

Padmabhushan Dr. Karmaveer Bhaurao Patil who was a social reformer and an educationist. In 1919, he established the institution with a view to impart education to the rural masses. He was under the powerful influence of the philosophy of Mahatma Jyotirao Phule, father of Indian social revolution, Late Rajarshi Chhatrapati Shahu Maharaj of Kolhapur and Mahatma Gandhi. The institution runs 42 colleges including Arts, Commerce, Science, Engineering and Law College. The liberal education is the main focus but it also renders skill based education through MoUs and linkages with the major corporate companies and prominent industries.

In our management, people like eminent scientist Dr. Raghunath Mashelkar and former Vice Chancellor Dr. Manikrao Salunkhe are playing significant role in shaping the academic policy by creating innovative academic ecosystem. The Sanstha is headed by eminent people including politicians, diplomats, and educationists like former Deputy Prime Minister of India, Late Yashwantrao Chavan, Member of Parliament and President of Rayat Shikshan Sanstha, Satara Shri. Sharad Pawar, Former Chairman of Rayat Shikshan Sanstha, Satara and the senior activist of Maharashtra Dr.N.D.Patil and others. Its aim is to realize the dream of casteless and classless Indian society and to shape the young blood into responsible citizens of India by inculcating scientific temperament and rational approach.

In 2018-19 Sanstha celebrated its centenary year. Even after 100 years the objective of the Sanstha is one and the same. As far as the college is concerned, it was established in June 1991. It is the multi faculty college imparting quality education to the masses in and around Hupari village. Hupari is well known for its silver business and it is known as silver city of Maharashtra. The college has been working in the spirit of Rayat Shikshan Sanstha since last 25 years. It has Arts and Commerce stream. In 2004, the college was accredited with 'B+' grade. In July 2019, third cycle of NAAC, the CGPA is 2.72..

The college runs undergraduate classes of Arts and Commerce. It has the Post Graduation course in Commerce i.e. M.Com. The college also runs 18 short term courses. These courses are skill rendering in its nature. The college has done excellent work in academic field and sports. The students have been succeeded in zonal and inter zonal tournaments. Our students have participated in various tournaments and some of them have received medals at State and National level sport completion. The staff is equally competitive and research oriented. Some

faculty members are selected or nominated on Board of Studies of Shivaji University, Kolhapur and other Autonomous Institute. They have contributed in framing of academic syllabus. Some of them are working as M. Phil. and Ph.D. guide. Some of the Faculty members have also been honored with awards for their social and academic contribution. For the last 27 Years, the college has been continuously working with its goal of overall development of the institution. The institution has good rapport with all stakeholders like alumni, parents, employers and all well wishers of the institution.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

**Introduction:** Chandrabai-Shantappa Shendure College was established in 1991 by the parent institute Rayat Shikshan Sanstha, Satara to cater educational

facilities to the students' rural and downtrodden society of Hupari and the neighboring villages surrounded to Hupari. During last twenty seven years the college has succeeded in earning its reputation in the educational field that attracts students to admit themselves for the higher education in the college

In order to maintain the quality, the college undertakes following future plans.

1 Preparation of academic calendar: to complete all the curricular, co-curricular and extracurricular activities successfully and effectively the IQAC of the institute will prepare academic calendar of the college. Encouragement to the faculty to enhance the use of ICT for teaching -learning process.

2 To prepare strategic plan of the institution: As per the recommendations given by NAAC Peer team the IQAC will take initiative for strategic plan of the college.

3 Organizations of workshops, seminar and conferences: The IQAC will encourage the departments for organizations of workshops,

webinars, seminar and conferences. The students as well as faculties will participate in it.

4 Encouragement for research: The IQAC will encourage the faculty as well as students for research publications in reputed journals.

5 To undertake minor and major research projects. : The research committee and IQAC will take initiative for encouraging the faculty to send research proposals to various funding agencies.

6 Organization of guest lectures: Under the student and faculty exchange programme the guest lectures will be organized.

7 To sign MoU and Linkages: The IQAC will encourage the departments to sign MOU and Linkages with other institutions.

8 To organize extension activities : To keep the rapport with the community the NSS unit as well as the departments will take initiative for organizations of extension activities in the campus as well as in the neighboring villages of the college.

9 Participation in Youth festival: The cultural department will encourage the students to participate in district level as well as central youth festival organized by Shivaji University, Kolhapur.

10 Celebrations of various days: The various departments of the college will motivate the students to participate in different activities and programmes organized by the departments.

11 Organization of mid term examination: The evaluation committee of the college will focus on organization of mid semester examination for the students.

12 Organization of excursion and field visit: The departments will take initiative in organization of excursion and field visit by which the students will get experiential learning.

13 Motivation for sports activities: The department of Physical education will encourage the students to participate in zonal, inter zonal sports competitions organized by the university.

14 To facilitate the value added, skill based courses: The institute will take initiative to provide the skill based and

value added courses for the students. By implementing the courses in the college students can get the skillful knowledge to compete in the world of globalization.

15 Initiative for Best Practices of the college: The IQAC will take initiative to implement the Best practices of the college effectively with the help of students and faculties.

16 to invite the feedbacks from stakeholders: the feedback committee will invite the feedback from all stakeholders, will analyze and will take action on suggestions.