# Yearly Status Report - 2018-2019

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **RAYAT SHIKSHAN SANSTHA'S CHANDRABAI-SHANTAPPA SHENDURE COLLEGE** |
| Name of the head of the Institution | **Smt. Parvati Bhagwan Patil** |
| Designation | **Principal** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **0230-2450355** |
| Mobile no. | **9850286254** |
| Registered Email | **acscollegehpr@yahoo.co.in** |
| Alternate Email | **parvatibpatil7899@gmail.com** |
| Address | **A/P :Hupari Tal: Hatkanangale Dist. Kolhapur** |
| City/Town | **Hupari** |
| State/UT | **Maharashtra** |
| Pincode | **416203** |

## 2. Institutional Status

| | |
|---|---|
| Affiliated / Constituent | **Affiliated** |
| Type of Institution | **Co-education** |
| Location | **Rural** |
| Financial Status | **state** |
| Name of the IQAC co-ordinator/Director | **Mr. Tulshikatti Deval Chenbasu** |
| Phone no/Alternate Phone no. | **02302450355** |
| Mobile no. | **9423284396** |
| Registered Email | **devaltulshikatti@yahoo.com** |
| Alternate Email | **vinodawaghade86@gmail.com** |

## 3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | **http://www.csscollegehpr.com/pdf/aqar1718.pdf** |

## 4. Whether Academic Calendar prepared during the year

| | |
|---|---|
| **4. Whether Academic Calendar prepared during the year** | **Yes** |
| if yes,whether it is uploaded in the institutional website: Weblink : | **http://www.csscollegehpr.com/pdf/ac1819.pdf** |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity Period From | Period To |
|---|---|---|---|---|---|
| **2** | **B** | **2.66** | **2013** | **05-Jan-2013** | **04-Jan-2018** |
| **3** | **B+** | **2.72** | **2019** | **09-Aug-2019** | **08-Aug-2024** |

## 6. Date of Establishment of IQAC

| | |
|---|---|
| **6. Date of Establishment of IQAC** | **25-Jun-2004** |

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |

| | | |
|---|---|---|
| Participation in youth festival | 27-Sep-2018 1 | 20 |
| Participation in Avishkar Research meet | 27-Dec-2018 1 | 6 |
| The oppertunites in arts, commerce and banking sector | 21-Jan-2019 1 | 137 |
| Communication Skills and interview technique | 17-Dec-2018 1 | 81 |
| One day workshop on the moments of women in maharshtra | 14-Sep-2018 1 | 102 |
| [View File](#) | | |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| nil | nil | nil | 2019 0 | 0 |
| [View File](#) | | | | |

| | |
|---|---|
| **9. Whether composition of IQAC as per latest NAAC guidelines:** | **Yes** |
| Upload latest notification of formation of IQAC | [View File](#) |
| **10. Number of IQAC meetings held during the year :** | **3** |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | **Yes** |
| Upload the minutes of meeting and action taken report | [View File](#) |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Preparation of academic calendar and year plan. Submission of IIQA Organisation of lead college workshops Participation in seminar conference. Motivation for faculty for research publications.

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
|---|---|
| To prepare Academic Calendar 20182019 | Academic Calendar 20182019 was prepared and activities were organized accordingly. |
| | |

| **14. Whether AQAR was placed before statutory body ?** | Yes |
|---|---|

| Name of Statutory Body | Meeting Date |
|---|---|
| College Development Committee | 11-Apr-2019 |

| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | Yes |
|---|---|
| Date of Visit | 10-Apr-2019 |
| **16. Whether institutional data submitted to AISHE:** | Yes |
| Year of Submission | 2019 |
| Date of Submission | 01-Mar-2019 |
| **17. Does the Institution have Management Information System ?** | No |

Part B

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution ensures effective curriculum delivery through a well-planned and documented process. Academic diary is formulated by Shivaji University, Kolhapur for planning and implementation. Teachers maintain the diary. Initially syllabus, according to papers, is allocated among faculties at department level. Teachers generally prepare semester wise teaching plan and daily lesson notes are prepared for classroom teaching. At the commencement of the academic year, teacher provides syllabus and nature of question paper to student. The said copy of syllabus is made available to students in the library. The Principal addresses students regarding the structure of semester

pattern. Annual calendar for implementation of various co-curriculum activities are prepared at beginning of the academic year. Lectures in the college are conducted as per prescribed time table. The college prepares academic calendar at the outset of every academic year .The college also conducts various activities under the lead college programme .The college also runs various lectures under Short term courses. The college runs competitive exam centre for the students .The students of our college participate in various activities of lead college conducted by other college. Some of the professors of college work as a Member of Board of Studies and they contribute to framing of the syllabus and the said copy of the syllabus is uploaded on the University website of Shivaji University Kolhapur. From the academic year 2017-2018 the subject of Democracy, Elections and Good Governance is made compulsory for the students of B.A.I and B. Com. I. The project work is mandatory for the students of B.A.II, B.Com. II. For the students of B.A.III. And B.Com. III Seminar work is compulsory for 10 Marks in each subject. Similarly for the students of M.Com II project work is compulsory for research methodology paper. The other papers of M. Com have internal examination for 20 marks. The various activities in the college are student centric and teachers make use of participative, experiential teaching-learning process. The college provides educational facilities to students. The teaching staff maintains academic diary every year. As per the norms of Shivaji University Kolhapur, it is obligatory to maintain academic diary. Departmental library is the unique features of our college. The library of the college is enriched with prescribed books, references, periodicals and magazines. The Book Bank Facility is made available to the students and many students are benefited by it. The library is fully automated by MKCL LIBRARIA Software. The college has separate study room for students. The college has Women Hostel. The college has separate computer lab and it is of great help for the students who get themselves admitted for the short term courses. The computer lab is well equipped with projector, LCD and Internet facilities.

## 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|---|---|---|---|---|---|
| Nil | Nil | Nil | 0 | Nil | Nil |

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|---|---|
| Nill | Nil | Nill |
| View File | | |

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|---|---|
| BA | Core Subject | 25/06/2018 |
| BCom | Core Subject | 22/06/2018 |

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|---|---|---|
| Number of Students | Nil | Nil |

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|---|---|
| Nil | Nill | Nill |

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### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|---|---|
| BA | Environment Studies | 143 |
| BCom | Environment Studies | 157 |
| MCom | Research Methodology | 11 |

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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|---|---|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Nill |

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Report Analysis of Student Teachers Feedback 2018-2019 The College has developed questionnaire of the feedback from the students on teachers performance. The questionnaire consist 19 questions with four options 20th question is about any suggestion or comment. The questionnaire was circulates among the student and collected feedback forms were analyzed. The finding and action taken report is as follows. Findings:- 1. All the faculty have good knowledge about were special subject. 2. Some of the student replied that the library material and faculties for the students such ad e-book system were adequate. 3. All the family member prepare for the lectures thoroughly. 4. All the faculty member encourage the students to participate in various activities in the class. 5. Few students are suggested that the department should run a short term courses for the students. Action Taken Report:- 1. Short term courses suggested by the students has been started at the departments level. 2. The Principal motivated increase the ratio of placement. Analysis of Employers Feedback 2018-2019 Feedback committee of the college has developed questionnaire for the feedback from the employers about the impression of the college students. The questionnaire consists 16 questions deals with the firm of the employers , the performance of the college students on their firms ,attitude of the employee, the connection of the curriculum with the work etc. and second is about any suggestion or comment .The questionnaire was circulated among the employers and the collected feedback forms were analyzed. The following findings and the section were taken based on the analysis. Findings:- 1. Out of total 91employers were satisfied with the student employee of the college. 2. All the employers were satisfied with the counseling system for the students at the departmental level. 3. All the employers were satisfied with the organization of Co-Curricular activities at the departmental level. They

stated that these activities are helpful for the department of their various skills. Action taken:- 1. The principal remarked positively for the employers satisfaction towards the institution. 2. The principal encouraged the faculty to take efforts for higher placement Analysis of Employers Feedback 2018-2019 The college has framed the feedback from for the alumni regarding the overall effect of the institution for their development. The first part deals with the physical, academic and support facilities provided by the college. The second part is relats with the outcome of their learning as well as about the college as well as the department and facility. Findings:- 1. Out of total 90 Alumni replied that the support faculties was useful for their academic development. 2. Out of total 25 alumni expressed that few part of the syllabus was difficult to grasp, but apart from it they added knowledge. 3. 95alumni said that tutorial, unit test and seminar presentation was useful for development of presentation skills Action taken:- 1. The Principal was satisfied with the remark of alumni about the institution. 2. The principal expressed satisfaction towards the department facilities provided for the students.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|---|---|---|---|
| MCom | - | 100 | 68 | 64 |
| BCom | - | 480 | 511 | 501 |
| BA | - | 480 | 509 | 502 |
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### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|---|---|---|---|---|---|
| 2018 | 1003 | 64 | 15 | 2 | 2 |

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|---|---|---|---|---|---|
| 15 | 14 | 11 | 9 | 1 | 10 |
| View File of ICT Tools and resources | | | | | |
| View File of E-resources and techniques used | | | | | |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

2.3.2 A Innovative scheme developed by The Parent Institution, Rayat Shikshan sanstha is Mentor Mentee Scheme (Dattak-Palak Yojana) This Scheme is introduced with the objective to solve the difficulties of the students while taking education and thus can achieves the aim of education institution i .e 'All-round

development of the Students' Following is the procedure of the scheme , The coordinator of the scheme distributes nearly 50 to 60 students from different classes and streams to each faculty. A detailed form for this scheme is prepared by the coordinator which consist personal information of the students, family background, educational and economic status, students performance in previous examination ,different scholarship and free ships, hobbies and interest of the students .The mentor of the students can know the detailed information of students, socio- economic, educational status of the students and try to encourage, counsel and motivate for the overall development of the students. The concern mentor organizes minimum two or three meetings with all the allotted students to him/her every year .The mentor takes reviews about student's attendance in the class, provides information regarding scholarship, free ships, and various campus and off campus interviews. Performance in test and internal examination. The mentor motivates the students to participate in various activities i.e various workshops, seminars, placemen cell, competitive examination guidance, information about university examination, study tours, other college activities etc. The students participate in these activities according to their interest and thus the mentor can utilize the hidden talent and capacity of the students. During the meeting the students discusses about their personal or educational problems or difficulties with the concerned mentor freely as the students can't speak it openly in the classroom. Through Dattak-palak yojana mentor decides slow and advance learner by taking diagnostic test after deciding slow and advanced learners,the mentor makes special provisions of coaching for slow learners. Advanced learner students are provided extra reference book and text books. By taking special efforts for slow and advance learners the make there academic progress. Also through Dattak -palak scheme the mentor visits to the homes of the adopted students they know the situation of girls students which are unable to take education due to really marriages and other reasons. The mentor councils the parents of these girl students and health's to bring the girls students in to the flow of education. Through Dattak- palak yojana the college arranges palak meeting twice in a year. due to palak meeting the parents also know the information and various schemes of the college. these helps to attracts the students towards college. The Dattak-palak yojana also arranged alumni meet of the students twice in a year. Due to alumni meet the ex. students of the college. Connects with the college and give contribution in fund raising, administrative and developmental activities. The scheme is very beneficial for the students as well as college .It helps poor and needy students so they can continue their further education .It creates report and harmony between teacher and students

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| --- | --- | --- |
| 1067 | 15 | 1:71 |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
| --- | --- | --- | --- | --- |
| 21 | 15 | 6 | Nill | 8 |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
| --- | --- | --- | --- |
| 2018 | Dr Dattaray Ramchandra Bhosale | Associate Professor | Akhi Bhartiya hindu naadpanthi samaj maha sang |
| View File | | | |

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
| --- | --- | --- | --- | --- |

| BA | Nill | Semester 1 | 03/11/2018 | 10/12/2020 |

## 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms in Continuous Internal Evaluation (CIE) system at the institutional level The major evaluation reforms are initiated at the university level and the affiliated colleges are directed to implement them. The chief among it the reforms are the implementation of internal evaluation for B. A. Part-III and B. Com. Part-III. In each semester there is internal evaluation of each subject for 10 marks. For Vth semester seminar presentation and for VI th semester project writing is prescribed as per the guidelines of Shivaji University, Kolhapur. The university has introduced semester system for first year students from June – 2010 and subsequently it was implemented for all the classes. This college ensures effective implementation of the evaluation reforms by adhering to the guidelines laid down by the university. The following are the highlights of the internal evaluation of students in exams. • Continues Internal Evaluation system is applied for B. A. Part- I and B. Com. Part- I for the last five years. The university conducts the examination and the evaluation of the papers is done by the concerned subject teachers as per the rules and regulations of the university. The marks of each subject sent online as well as the print copy to the university • Record of CIE is maintained at departmental level and at College Exam Committee. • Home Assignments were conducted for B. A. Part-III and B. Com. Part-III at departmental level. • At B. A. III, B. Com. III, M. Com. II levels Internal Evaluation Exams are conducted as per guidelines of Shivaji University, Kolhapur. For this classroom seminars and project work are conducted since 2013. • At M. Com. Level project work and viva-voce are conducted for internal evaluation. • In academic year 2018-19 the internal examination has been conducted for all classes. c year 2018-19 the internal examination has been conducted for all classes.

## 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic and administrative committee collects departmental calendar from each department and it prepares and displays academic calendar of the institute for the students and faculty. The teachers prepare their annual plan subject-wise and paper-wise, they plan their daily lectures as well. The university has devised a proforma for the daily lectures. For the evaluation of students' performance, internal exams, departmental seminars, home assignments are given to the students. Tentative internal evaluation schedule is mentioned in the academic calendar for the benefit of the teachers and students. Academic calendar of Continuous Internal Evaluation is maintained both at college level and at departmental level.

## 2.6 – Student Performance and Learning Outcomes

### 2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://csscollegehpr.com/pdf/poco.pdf

### 2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
| --- | --- | --- | --- | --- | --- |
| Nill | MCom | - | 11 | 9 | 81.81 |

| Nill | BCom | - | 110 | 98 | 89.09 |
| Nill | BA | - | 85 | 78 | 91.76 |

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://csscollegehpr.com/pdf/sss18-19.pdf

# CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|---|---|---|---|
| Nill | 0 | nil | 0 | 0 |

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## 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|---|---|
| Maharahtratil striyanchya chalwali | history and sociology | 14/09/2018 |
| Sawad Kaushalai va mulakhattantra | marathai | 17/12/2018 |
| Kala va vanijya va banking shetratil carrer sanndi | commerce | 21/01/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|---|---|---|---|
| Akhil bhartiya hindu nathpanti gaurav puraskar | Dr. Dattary R Bhosale | Akhil bhartiya hindu nathpanti mahasang mumbai | 19/01/2019 | national |

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsered By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|---|---|---|---|---|
| Nil | Nil | Nil | Nil | Nil | Nill |

View File

## 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|---|---|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|---|
| 0 | Nill |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|---|---|---|
| National | Hindi | 4 | Nill |

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|---|
| History | 1 |
| English | 1 |

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|---|---|---|---|---|---|
| 0 | 0 | 0 | Nill | 0 | 0 | Nill |

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|---|---|---|---|---|---|
| 0 | 0 | 0 | Nill | Nill | Nill | 0 |

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|---|---|---|---|---|
| Presented papers | 20 | Nill | Nill | Nill |

View File

## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| Distribution of Pamphlets to appealing The Ganesh Mandalas for keeping environment | Sociology Department | 2 | 7 |

| | |
|---|---|
| cleanliness and to avoid all type of pollution | |

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| nil | nil | nil | Nill |

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|---|---|---|---|
| Health Check – up Camp | NSS | Health Check – up Camp | 6 | 108 |

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## 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|---|---|---|
| 0 | 0 | 0 | 0 |

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|---|---|---|---|---|
| 0 | 0 | 0 | Nill | Nill | 0 |

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|---|---|---|
| 0 | Nill | 0 | Nill |

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|---|---|

| 299600 | 1911033 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
| --- | --- |
| Classrooms with LCD facilities | Newly Added |
| Seminar Halls | Newly Added |
| Laboratories | Newly Added |

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## 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
| --- | --- | --- | --- |
| Libreria | Fully | - | 2010 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
| --- | --- | --- | --- | --- | --- | --- |
| Text Books | 193 | 53925 | 1233 | 127500 | 1426 | 181425 |

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
| --- | --- | --- | --- |
| Nil | Nil | Nil | Nill |

View File

## 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Existing | 67 | 2 | 7 | 4 | 2 | 6 | 18 | 5 | 43 |
| Added | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 67 | 3 | 7 | 4 | 2 | 6 | 18 | 5 | 43 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| 5 MBPS/ GBPS |
| --- |

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
| --- | --- |
| nil | nil |

## 4.4 – Maintenance of Campus Infrastructure

| 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year |

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|
| 202600 | 1482332 | 95000 | 182151 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Introduction: The need of policy making arises from constant, on uninterrupted and smooth functioning of these services and facilities. Statement: The policy assures the optimum utilization and proper maintenance with the standard required specification of physical, academic and support service facilities of the college to accomplish the high degree of excellence imbibing human values in all endeavours. Aims: • To achieve optimum utilization of facilities and services for the benefit of stakeholders. • To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities. • To prevent misuse and misconduct of resources and services. • To achieve timely up-gradation, replenishment, repairing and replacement of the resources and services. • To set standardized maintenance and utilization procedures for resources. • To reduce probabilities of accidents at work place for ensuring safety. The mechanism for implementation: Administrative office: The administrative office is at ground level and day to day administrative work takes place in consultation with the principal. Purchase Committee: The purchase committee headed by a senior faculty takes an annual review of the facilities and services. The report is put forth in the meeting of purchase committee chaired by the principal. In these meetings, priorities are fixed, and important decisions are referred to the LMC/CDC meetings. After receiving permission from IQAC and LMC /CDC committees, the purchase or maintenance expenses are utilized as per the predetermined procedures. Local Management Committee or College Development Committee:LMC/ CDC monitor overall functioning of facilities and services. The reports and reviews received from the purchase committee are taken into consideration during these meetings. The absolute and essential requirements of minor expenses of maintenance, replacements or construction are immediately sanctioned in the meetings. The requirements of large expenses are sent to the parent institute for approval. The college has appointed the technical staff for ICT facilities maintenance and upgradation. It is the policy of the parent institute to recruit the support staff as per the norms government and the parent institute. General Measures for optimum utilization: 1. Departments and office staff take care of facilities provided to them. 2. Instructions are displayed for the proper use of infrastructure facilities. 3. The technical staff looks after ICT facilities for major problems, the college has AMC with the local service provider. 4. The support staff having technical and mechanical skills looks after the day to day maintenance of infrastructure. 5. At the end of the year whatever amount is spent on maintenance is approved in the college development committee. The college goes through financial audit in every academic year. 6. Fire extinguishers are placed in appropriate places such as office and library. Their maintenance is carried out whenever necessary. 7. An external electrician takes care of electric fittings and wiring periodically. 8. The facility of pure drinking water is made available in the college.

http://csscollegehpr.com/pdf/criteria/Maintanace-compressed.pdf

# CRITERION V – STUDENT SUPPORT AND PROGRESSION

## 5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

|  | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|
| Financial Support from institution | Students Aid Fund | 1 | 255 |
| Financial Support from Other Sources |  |  |  |
| a) National | Govt. Post Metric Scholarship | 289 | 141467 |
| b)International | 0 | Nill | 0 |
| View File |  |  |  |

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|
| Soft skill development | 18/07/2018 | 173 | Shivaji University, Kolhapur |
| View File |  |  |  |

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|---|---|---|---|---|---|
| 2018 | Karmveervidya Prabodhini, Rayat Shikshan Sanstha's, Satara | 33 | Nill | Nill | Nill |
| View File |  |  |  |  |  |

### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---|---|---|
| Nill | Nill | Nill |

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---|---|---|---|---|
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| No Data Entered/Not Applicable !!! | | | | | |

| 5.2.2 – Student progression to higher education in percentage during the year | | | | | |
|---|---|---|---|---|---|
| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
| 2018 | 47 | Bcom | Commerce | Shivaji University Kolhapur | M.com |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---|---|
| Nill | Nill |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|---|---|
| 5 | state | 352 |

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|---|---|---|---|---|---|
| 2019 | Dance Compition | National | Nill | 1 | 9724 7580 4850 | Akshata Vanjare |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3.2 – Activity of Student Council representation of students on academic administrative bodies / Committees of the institution Students Council : The college usually forms students council every year during the first term of the academic year in accordance with the provision of Maharashtra public Universities Act 2016, 99, 147, (2) (i), Maharashtra Ordinance No. XXVIII and Statue S.442 to S.467 and Board of student welfare of Shivaji University, Kolhapur. However, during this academic year the Student Council was not formed as there was no circular regarding this issue by Shivaji University, Kolhapur. Beside this the college has formed the students Council as per the guideline of Shivaji University, Kolhapur for the academic year 2018-19. The college has students Council and it is chaired by the Principal. The council includes representatives of each class who are the topers in their respective previous examination, one representative is from Sports, NSS and Cultural department respectively, and two students are nominated by the Principal. All Academic policies and development decision are finalized by the Council. The mechanism for working out these policies is also decided by the council. The decisions are taken unanimously by the council with the democratic spirit. There is no provision of separate funding for this body. The following academic and

administrative bodies have student representation on them : 1. College Annual Magazine Committee. 2. Anti-ragging Committee. 3. Internal Quality Assurance Cell (IQAC). 4. Earn and Learn Scheme. 5. College Wallpaper Committee. 6. National Service Scheme (NSS). 7. Gymkhana Committee. 8. Library Committee. 9. Vivek Vahini Committee. 10. Cultural Activities Committee. Students member of College Magazine and Wall paper committee help the chairman of the committee in collecting, selecting and processing the literature. Anti-ragging Committee – It shall be the duty of the Anti-ragging Committee to ensure compliance with the provisions of these Regulation as well as the provisions of any law for the time being in force concerning ragging, and also to monitor and oversee the performance of the Anti-ragging Squad in prevention of ragging in the college. Students member of this committee help over all function. Student's members of Library Committee help the chairman of the committee in collection of suggestion and improve the Library facility. Student representative of the NSS committee helps the programme officer in organizing activities as well as special camp. The student representatives of other statutory committee performs their role and support the college to run all the activities effectively. It brings transparency in day to day activities in between institute and students. Student council play very important role in augmentation of physical facilities in the college. Member of student council collect verbal information and aspiration of student and convey it to Principal. Principal, who is chairman of student council in turn convey aspirations of students community to College Development Committee (CDC) and University authority. CDC and University respond positively to demand and concern of the student community. Since last few years the students council as per the procedure of university Is

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.1 – Whether the institution has registered Alumni Association? Yes Since the establishment of the college in 1991, the alumni contribute to the development of the college through financial as well as non financial manner. The construction of the college building was possible only through the donation of the local people especially the past students of the college. At the time of the second cycle of NAAC reaccreditation Silver Ornament exhibition was organized by the alumni association and the funds generated through this exhibition were donated for the college development. The alumni association also contributes by donating books, plants and sports material to the institution from time to time. The members of the association remain present for various functions organized in the college. They held timely meeting to discuss the problems and difficulties of the college. On 5th October, 2018 alumni meet was organized in which 50 past students were participated. For this meeting they generously donated the banner, moment and they also bear the expenses of advertisement of the meet. The alumni association is registered and it is functional in every sense of the term. One of the Alumni Members, Mr.Ajit Patil, is working as a member of College Development Committee. The alumni of the college are very active, supportive and enthusiastic for the development of the college. They are always ready to give the helping hand for the all round development of the college. The Alumni association of the institution registered to the Dharmaday Aukt karyalay, Dist. Kolhapur, Government of Maharashtra in the year 2019. The purpose of alumni association is to foster a spirit of trustworthiness and promote the general welfare of our organization. Alumni association exist to support the parents organization goals and to strengthen the ties between alumni, the community and the parent organization. Maintaining the updated and current information of all Alumni. To encourage, foster and promote close relations among the alumni themselves. To provide a forum for the Alumni for exchange of ideas on academic, cultural and social

issues of the day by organizing and coordinating reunion activities of the Alumni. Besides the formal Alumni, we also have informal alumni gatherings. The college receives legal and consultancy help from all alumni members. The structure of Alumni as follows. Sr. No. Name of Member Designation 1 Mr. Ajit Nemgonda Patil President 2 Mr. Shivraj Sadashiv Naik Vice President 3 Mr. Nilesh Ashok Mali Vice President 4 Mr. Sunil Chandrakant Barge Treasurer 5 Mr. Anil Prakash Bhandare Member 6 Mr. Sohel Shoukat Jamadar Member 7 Mr. Rohit Raosaheb Kumbhar Member 8 Mr. Vinayak Andarao Ranbhare Member 9 Mr. Sudarshan Adinath Makhan Member 10 Mr. Vinayak Vishwanath Chikhalge Member 11 Smt. Tejaswini Balasaheb Jadhav Member 12 Mr. Dhairyashil Dadaso Chougule Member 13 Mr. Dhanaji Yashawant Khemlapure Member 14 Adv. Smt. Aruna Algure Member 15 Adv. Smt. Rukmini Sadarekar Member 16 Smt. Parinita Pandurang Ranmale Member 17 Mr. Pruthviraj Rajaram Gaikwad Member The Alumni of the institution are very enthusiastically and sincerely as well as actively

5.4.2 – No. of enrolled Alumni:

| 50 |
| --- |

5.4.3 – Alumni contribution during the year (in Rupees) :

| 5000 |
| --- |

5.4.4 – Meetings/activities organized by Alumni Association :

| 3 |
| --- |

# CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.1 Mention two practices of decentralization and participative management during the last year (Max 500 words) 1) College Development Committee: In order to get desired effect, the various departments have carried out decentralized activities. The parent institute has adopted the policy of decentralization for the smooth functioning of the management. The parent institute involves the last man of society to the man from high position in the management. The college works under the guidance of parent institute. The Santha has given the freedom and at the same time it shoulder responsibilities on the local community and staff. The CDC is composed of renowned persons from society and the staff. Under the guidance of CDC, the college works in the leadership of principal. The IQAC is an important component in the management. The IQAC and CDC of the college take the important decisions and implement them in the overall functioning of the college. As a part of decentralization, various committees are formed which shows the implementation of decentralization in the college. The institution has made the plan to look after the academic and administrative work to fulfill it successfully. The principal has nominated vice principal for academic and administrative coordination. The head of all departments carries the responsibility of the academic as well as curricular and extracurricular activities of the departments. In this process of decentralization, the students, stakeholders, faculty, vice-principal, principal, the administrative office and supportive staff is involved. 2) Working Committees for International Conference: The college has formed various committees to bring about desired effect in mechanism. The college has successfully organized Two Day International Conference through this decentralization mechanism. In the IQAC meeting of the college, it was decided to organize International conference on behalf of the department of Commerce. The international conference was organized with the view of giving scope for business and entrepreneurship. It was the intention of the institute to

collaborate the different sectors of industry and management. The meeting was held under the presidency of the principal of the college. In the meeting it was resolved to organize conference in the month of December – 2015. The said proposal regarding the organization of International conference was put forward in the meetings of college development committee. In the meeting, it was decided to focus on increasing the number of participants for the conference. It was self funded conference on the topic entitled "Business Management Information Technology and social Sciences: A Need for 2020". The proposal of conference was sanctioned in the meeting. Dr. V. A. Mane was nominated as the coordinator of the conference and Prof. V. H. Awaghade as a secretary. The various working committees were formed for the International conference. The Steering committee, Advisory committee, Invitation committee, Publication committee, Registration Committee, Guest Arrangement committee, Tea, Breakfast Lunch Committee, Rangoli Beatification committee etc. had greatly contributed to the smooth functioning of Two Day International Conference. All the committees formed for the conference prepared the plan, discussed with their members and completed their

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6.1.2 – Does the institution have a Management Information System (MIS)?

| No |
| --- |

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
| --- | --- |
| Curriculum Development | 1. Curriculum Development: Same Faculty are BoS Members. Number of teachers participated in syllabus framing committee. The university revises syllabus after every tree year. Teachers are motivated to participate in Curriculum based programme Organized by university .Institution and other instauration the facility of institution framed the syllabus of sum short term Course. Value added and skill based courses which are conducted in the institution to improve the quality of students. the institution has a facility of feedback. Feedback on curriculum by student. Faculty for further development. Through this feedback the suggestion are conveyed to BoS of respective subject. |
| Teaching and Learning | 2. Teaching and learning: the Institution always alerts regarding the quality of syllabus and its implication to have best results the institution observes same management in teaching, preparing and evolution processes. These are the faculty plans annual teaching plan of syllabus. They writhes daily lessen note, this is mandatory. The faculty brings innovation in their teaching methods. They use technology (ICT).group discussion. Filed visit, study tours, guest lecher, brain |

| | |
|---|---|
| | storming. Quiz competition, Poster presentation, class room seminar and project. To Motivate Students the institution provide internal facility, awards for merit student beside this institution arranges the lectures of expert person . |
| Examination and Evaluation | 3. Examination and Evaluation: the instituted conducts internal assessment as per university guidelines for a B.A part I internal evaluation Methods are continuous through (Class internal evaluation) CIE calendar is prepared for continues evaluation of student. During university Exam supervisors are appointed by the head of the institution prior to the exam paper setting. Assignment, Moderation etc. works are always considered at prior level.CAP for B.A I serpent room is alerted for download. Print and photocopy of question paper received online from Shivaji University Kolhapur. Care is taken to maintain the society. |
| Research and Development | 4. Research and Development: The parent institution and college administration always encourages to the faculty to undertake the research work. The administration deputed the faculty to participate and presents research paper in the seminar and workshop. The faculty publishes there research paper in referred UGC journals. The institution as a research committee which encourages the faculty to minor and major research project by various financial bodies. Some of our faculty is engaged themselves in book writing and same of published. Same faculty pursing the Doctorial work. In the Institution the Avishkar committee is formed specially encourages student to participate in the research competition. Provision of research grant of Rs.10, 000 made for the students for Avishkar Competition parent instituted. This competition in arranged on the sanstha and university level. |
| Library, ICT and Physical Infrastructure / Instrumentation | 5. Library, ICT and physical infrastructure / Instrumentation: Computer Lab N.R.C.Centre is available for students and faculty member. Computer lab with internet facilities. Language lab with software. BIAYNI Software use for Language lab.PPT Bank |

| | is available in library.86 computers 3 Lop tope, 9 LCD, 01 T.V,01 smart board, 01 Camera, 03 Scanner,01 refrigerator, 01 lamination mission, CCTV with 08 camera, Instrumentation facilities are provide the document. |
|---|---|
| Human Resource Management | 6. Human Resource management : Welfare measures for faculty and staff. Provision of well-maintained and functional office Infrastructure and other space to carry out the work effectively. Motivational talks for faculty and staff Human Recourse Management is governed by the parent institution and head of the instituted. Committee are from Involving teaching staff, administrative staff, Peers Alumni and student for efficient functioning of all aspect of college. |
| Industry Interaction / Collaboration | 7. Industry Interactions : Student of commerce Department visited the Infosys Company, Pune to know about how corporate industries work. Students of sociology department visited Shivaji University, Kolhapur to study various aspects of higher education system. Economics Department students gave visit to Bank to learn about the experience of bank work.Students from Geography Departments visited to the village for taking Water and soil anaylsis. The Department of History arranged the excursion at the historical place. The institution signed MOU's with neighbouring colleges and parent institute as signed MOU's with various industries such as TCS Mumbai, BVG Home keeping . |
| Admission of Students | 8. Admission of Students: College forms "Admission Committee" with the help of senior an experience faculty. The guidelines regarding admission are given in prior of the process and the same are displayed on the notice board. The admission committee works very smoothly by following all the rules and regulations of admission as per the guidelines of State Government and Shivaji University, Kolhapur. For smooth functioning of admission process the committee displays the important instructions on board. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Examination | 5. Examination: The institute |

| | | implements the process of examination as per the guidelines of university. The college notifies the circular regarding filling of examination forms in each semester. The university has implemented semester pattern for each class. The students fill their examination forms online. The administrative staff helps the students to fill their forms properly. The hall tickets, online mark list the students can generate online. The university declares the result online and then it send the mark lists to the college. The college conducts the examinations as per the schedule of the university. The university appoints Internal as well as External senior supervisor for each session. The college displays the code of conduct of examination for students teachers. The assessment of question papers implements as per the norms of university. The internal examination conducts time to time and sends the internal marks to university in time. |
|---|---|---|
| | Planning and Development | 1. Planning Implementation: The institution has taken initiative in the implementation of all tasks as per the planning made by the college. At the beginning of academic year the head of the institute conducts the meeting of teaching and non-teaching staff. The college forms various committees as per the guidelines of UGC, University parent institute. The IQAC of the college prepares the annual calendar regarding various activities to be organize in the academic year. All the departments also conducts the departmental meetings and they discuss and plans regarding departmental activities to be organize in the academic year. The head of the institute takes review regarding all these activities time to time. The parent institute takes initiative for overall progress of the college by asking to send the various repots regarding the activities done in the college. |
| | Administration | 2. Administration: The institution is headed by Rayat Shikshan Sanstha, Satara. It is one the renowned institute in Maharashtra. The administration of the college is very smooth, effective and transparent. All the administrative work with relates to |

| | |
|---|---|
| | university, UGC, Joint Director of higher education as well as with the parent institute completes with the electronic mode. The college gives responses to all circulars, letters through e-mails and other e- tools. The all office correspondence completes with use of computer, internet, and fax. The parent institute is very alert with relates to effective administration. The parent institute conducts the meeting of all principal's of the sanstha and it gives guidelines and motivational talks for best and effective administration. |
| Finance and Accounts | 3. Finance and Accounts: The work relates with finance and accounts implemented by use of e- module. The college prepares its annual budget including salary and submits to joint director of higher education. The parent institute also asks to all colleges to submit their annual budget. The expenditure on various heads are utilizes as per the norms of parent institute. As per the procedure of parent institute the quotations as well as tenders are invited for particular purchase or expenditure on particular item. The parent institute has the special audit department, which works as per the norms of university and state government. Every year the audit department conducts audit camp twice in a year. The chartered accountings firm 'Kirtane Pandit of Pune verifies the account statements every year. It also gives final audit statement to each institute. The college implements the grants on proper head received from government and non government organizations. The various kinds of fees received from the students sent to university time to time. |
| Student Admission and Support | 4. Students admission and support: The procedure regarding admission and support for the students takes place as per the norms of university and state government. The college publishes prospects highlighting all the details regarding admission procedure. Through prospectus the college provides all information regarding student facilities. Admission for first year gives on merit basis. The college displays all details regarding merit based admissions. The college follows |

all rules regarding admission for students belong to reserve category. The fee details and the information regarding available subjects publish in the prospects. The support services as well as enhancement schemes publish in the prospects of the college. The information regarding scholarship displays on notice board as well as circulates in the class.

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|-----------------|--------------------------------------------------------------|--------------------------------------------------|-------------------|
| 2018 | Tulshikatti D. C. | One Week State Level Training Programme for IQAC Co-ordinators and Members | University of Mumbai | 3100 |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|------|------|------|------|------|------|
| Nill | nil | nil | Nill | Nill | Nill | Nill |
| View File | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|------|------|------|------|------|
| Faculty Training Programme (MoU) | 1 | 16/07/2018 | 21/07/2018 | 5 |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|------|------|------|------|
| Permanent | Full Time | Permanent | Full Time |
| 13 | 13 | 7 | 7 |

| 6.3.5 – Welfare schemes for | | |
|---|---|---|
| Teaching | Non-teaching | Students |
| 15 | 15 | 3 |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each) The parent institute Rayat shikshan sanstha , Satara has the separate audit department held at the central building of the parent institute. The parent institute has nominated the chief of the audit as 'Auditor' to one of the Principals of higher education institute of the sanstha. Under the leadership of the Auditor many Chartered accountants are appointed. The audit process of all branches of parent institute completes by audit department of the sanstha. All types of educational branches of the parent institute are more than seven hundred. As per the policy and guidelines of the parent institute every year the process of audit implements rigorously. The audit department of the parent institute has designed the rules and regulations for purchase and expenditure by the higher education institute as well as for the all other branches of the parent institute. During each financial/ academic year the Institute submits its budget for the different heads. The institute takes special prior permission of the management for the special expenditure in certain situation. It is obligatory to all institutions of the parent institute to invite the quotations minimum from three firms or organizations for complete the work. It is also essential to invite tenders from various agencies before giving them order of work. The audit department of the management conducts audit regularly as per the guidelines and planning made by the central audit department. In each academic / financial year the team of accountant including chief accountant visits twice to the institute and they checks all the different heads on the expenditure or credit has done authentically. The visiting team of audit department verifies all the details of financial accounts of each head of the purchase and expenditure. If they found any difference or gap of variation they mention it in audit report. It is obligation to each institute to complete the queries of variation with the sign of Auditor . Accounts are audited regularly with three tier audit system as mentioned below: • Internal Audit by the audit department of parent institution is done after every six months. • The second phase audit is done by the external and competent chartered accountants firm namely M/S. Kirtane Pandit Association, Pune. • Annual salary and non-salary audit is conducted by Joint Director and is verified and approved by Senior Auditor of Higher Education, Kolhapur and finally by Accountant General (A.G.), Mumbai. • Annual salary and non-salary audit is done by senior auditor. Mechanism for settling audit objection: After the completion of the college audit by the internal and external competent chartered accountants firm namely M/S. Kirtane Pandit Association, Pune. They submit their audit report to the Audit Department of Parent Institute. The Parent Institute submits this report to the college for compliances. The audit report is discussed in the Local Management Committee (LMC) of the college. After the discussion with LMC, Principal completes the compliance report and submits to Parent

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|---|---|---|
| Dr. Kadam Z. S. | 5000 | For education of Orphan student |

| | | |
|---|---|---|
| | View File | |

| 6.4.3 – Total corpus fund generated | |
|---|---|
| 500000 | |

## 6.5 – Internal Quality Assurance System

### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nill | Yes | Rayat Shikshan Sanstha, SataraRayat Shikshan Sanstha, Satara |
| Administrative | No | Nill | Yes | Nill |

### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent –Teacher meet 2. My Mother in My College. 3. Patriotic Cultural Program

### 6.5.3 – Development programmes for support staff (at least three)

1. Participation in seminar, conference, workshop. 2. Participation in training program 3. Physical and mental health program

### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Preparation for third cycle of NAAC. - Motivation for faculty to publish and present research papers in seminar/conferences . - To Motivate for publishing research articles in reputed journals. - Motivation for students to participate in curricular, co-curricular and extra curricular activities.

### 6.5.5 – Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
|---|---|
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | Yes |

### 6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|---|---|---|---|---|
| 2018 | Maharashtr atil Striyanchya Chalvali | 14/09/2018 | 14/09/2018 | 14/09/2018 | 102 |
| View File | | | | | |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the | Period from | Period To | Number of Participants |
|---|---|---|---|

| programme | | | | |
|-----------|------|------|--------|------|
| | | | Female | Male |
| One Day Workshop on Women's Movement in Maharashtra ( Under Lead College Scheme of Shivaji University , Kolhapur ) | 14/09/2018 | 14/09/2018 | 51 | 37 |
| Episode of the Programme " Satyamev Jayte " by Amir Khan , based on Female Foticide shown to the students | 20/12/2018 | 20/12/2018 | 9 | 6 |
| Beti Bachav Rally in the Hupari | 01/02/2019 | 01/02/2019 | 41 | 42 |
| Three Days Training Workshop for Girl Students on Self Defence | 12/02/2019 | 14/02/2019 | 22 | Nill |
| Lecture on Women Sexual Harassment Prevention Acts by Adv. Hema Katkar on occasion of International Women's Day | 08/03/2019 | 08/03/2019 | 35 | 19 |
| Publication of Manuscript written by the girl students on the topic entitled Mahilanvaril Atyachar Sadyasthiti aani Upay ( Marathi ) organized by Internal Complaint Committee of College | 08/03/2019 | 08/03/2019 | 22 | Nill |
| Under Save Baby Girl | 14/03/2019 | 14/03/2019 | 201 | 78 |

| | |
|---|---|
| campaign college kept deposit of 5000 Rs. for baby girl Miss Aarvi Mali with the help of faculty members and students | |

## 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Though we don't have the renewable energy sources in the college, we use the LED Bulbs in the college everywhere. The ventilation and the light is fully available in the college campus. The management and staff has been created the awareness among the students about the use of energy and light. Due to the awareness created in the students they do switch off the fans and lights while leaving the class.

## 7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---|---|---|
| Physical facilities | Yes | 3 |
| Ramp/Rails | Yes | 3 |
| Scribes for examination | Yes | 3 |
| Any other similar facility | Yes | 3 |

## 7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|
| 2018 | 4 | 7 | 15/09/2018 | 1 | Distribution of Pamphlets to appealing The Ganesh Mandalas for keeping environment cleanliness and to avoid all type of pollution | Awareness about environmental problems | 9 |
| | | | | View File | | | |

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|---|---|---|
| Code of conduct of College, Prospectus and as per UGC Regulation | 15/06/2018 | The institution is functioning as per professional code of prescribed/ suggested by statutory bodies / regulatory authorities for different professions. The college functions as per the prescribed code of conduct formulated by the Govt., Dept. of Education, Affiliated University and the parent Institution strictly. In case of misappropriate behavior and conduct, strict action is taken against the person who violates this code of conduct. At sanstha level, there is Disciplinary Action Committee to look into the matter of grave concern. Disciplinary measure such as transfer, stoppage increments and even suspension are taken against the person concerned. UGC Regulations https://www.ugc.ac.in/UGC_Regulations_Colleges.aspx |

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| Administering oath of Preamble of Indian Constitution on Republic Day | 26/01/2019 | 26/01/2019 | 1047 |
| Candle March for peace | 09/02/2019 | 09/02/2019 | 100 |
| Donation collected for communal riots affected people in NSS Camp | 14/02/2019 | 14/02/2019 | 100 |

View File

## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Lawn is developed in the centre place of college building. 2) Different types of trees are planted in the premises of college. 3) College participated

| in the Tree Plantation Programmes arranged by Government e.g. Shatkoti Vruksh Lagvad 4) Rain Water Harvesting System 5) Drainage water is soaked into the ground by scientific way. |
|---|

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

The college conducts number of best practices for the benefit of students. However, It is not possible to describe all these activities in detail. Therefore, a sincere attempt is made to highlight only two unique activities as best practices. Title of the Practice – 1) Patriotic Cultural Programme - Introduction – The cultural department of our college every year conducts the patriotic cultural programme on occasion of the Republic day 26th January. We conduct the activity with the motive of felicitation of Indian Constitution, to inculcate the respect and honor among students towards Indian constitution. We try to inculcate the values of National Integration, Equality and Brotherhood among the students by organizing such kind of the activity. By this patriotic programme we pay the tribute to all martyrs, freedom fighters and the great national leaders of our national freedom movement. In this programme the students perform their activity which relates to patriotism and Indian folk through the dance, Mime and Script on the basis of social issue. By presenting such kind of the issues the students try to create awareness among the people regarding the social aspects. Objectives of the programme 1) To give an opportunity to the students for presenting their talents. 2) To create the awareness regarding honour and respects towards the Indian constitution 3) To follow the National Integration, Equality and Value of Brotherhood among the students. 4) To create the feeling of honour and respect about the national leader among the students. 5) To pay homage to the martyrs and freedom fighters. Context of the practice – The cultural department of the college notify the students about the programme in detail prior to the programme . The enthusiastic and interested students enroll their name for participation in the patriotic cultural programme . The cultural committee selects the students on the basis of their performance. After the selection of the students the committee member takes practice for 15 days. In this programme the students perform the activity which relates to patriotism. Indian folk, solo and group dance, Mime and script particularly on social issues. Near about 50 to 60 students participate in the programme. This programme we organize in the college campus. On occasion of this programme all students take Oath about Constitution Preamble. By this programme we pay the tribute to all national leaders and sacrificed legends fought for Indian freedom. The Chief guest and Principal of the college motivate the students on occasion of this programme. Every year we organize such kind of pure and pious activity for inculcating the value of National Integration, Equality, Brotherhood, respect and honour towards Indian constitution among the students with the vision of preservation of Indian folk, to provide the platform to the students talents we organize this. Every year patriotic activities are celebrated with enthusiasm and interest. 2) Beti Bachao Abhiyan ( Save Baby Girl Campaign) - Introduction – Save Girl Child is an awareness campaign to save the girl child in India by ensuring their safely as well as to stop the crime against girl child especially female foeticide and gender equality. Beti Bachao Beti Padhao means Save Girl Child and educate girl child scheme was launched in 2015 for welfare of women. Objectives of the programme – 1) To create awareness among the students and society about female foeticide. 2) To promote women's empowerment in order to improve the women's status in the country. The context – There is no change in the attitude of society towards women. Son is regarded as the mark of continuity to hereditary where as girl is still regarded as the property of others. The mentality of the people living in the 21 st century doesn't seem to change in a great deal. The birth of son is celebrated with all its grandeur in

the family. On the other hand, the birth of baby girl is considered nothing but a curse. According to one statistics nearly 10 million female fetuses have been aborted in India over the past two decades. And because of that there are only 914 girls are born against 1000 boys. The very act of killing of baby girl in the womb of mother seems to threaten to social balance. In order to create social awareness among students and society, the Shivaji University, Kolhapur has undertaken Save Baby Girl Campaign. Therefore our college took initiative by responding to the said campaign from last year. The college has chosen needy family and the fixed deposit amount is kept on baby girls account for the period of 18 years. The Practice – With its prime objective of save baby girl, the girl babies are selected under this scheme. There are some conditions, The first child of the family should be girl child Afterwards the birth of second girl child the concerned family should have opted for family planning. The amount that is to be deposited is collected by the students of the college and professors. In the last years, Sneha Thombare and Mrunal Thombare were the baby girls that were selected under this scheme and an amount of Rs. 3000 per head was deposited in the bank. In the academic years 2018-19, Prof. Dr. I.H.Mulla and the students of the college deposited an amount of Rs. 5000 in the account of Miss Arvi Mali at RBL Branch of Hupari. The said amount has been deposited for 18 years period and afterwards the amount will be withdrawn by the concerned family and will be used for her higher education. The said campaign greatly helps to create awareness among the students as well as in the society.

| Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link |
|---|
| http://csscollegehpr.com/pdf/bp.pdf |

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Rayat Shikashan Sanstha , Satara was founded by Late Padmabhushan Dr. Karmaveer Bhaurao Patil who was a social reformer and an educationist. In 1919, he established the institution with a view to impart education to the rural masses. He was under the powerful influence of the philosophy of Mahatma Jyotirao Phule, father of Indian social revolution, Late Rajarshi Chhatrapati Shahu Maharaj of Kolhapur and Mahatma Gandhi. The institution runs 42 colleges including Arts, Commerce, Science, Engineering and Law College. The liberal education is the main focus but it also renders skill based education through MoUs and linkages with the major corporate companies and prominent industries. In our management, people like eminent scientist Dr. Raghunath Mashelkar and former Vice Chancellor Dr. Manikrao Salunkhe are playing significant role in shaping the academic policy by creating innovative academic ecosystem. The Sanstha is headed by eminent people including politicians, diplomats, educationists like former Deputy Prime Minister of India, Late Yashwantrao Chavan, Member of Parliament and President of Rayat Shikshan Sanstha, Satara Shri. Sharad Pawar, Former Chairman of Rayat Shikshan Sanstha, Satara and the senior activist of Maharashtra Dr.N.D.Patil and others. Its aim is to realize the dream of casteless and classless Indian society and to shape the young blood into responsible citizens of India by inculcating scientific temperament and rational approach. In 2018-19 Sanstha is celebrating its centenary year. Even after 100 years the objective of the Sanstha is one and the same… As far as the college is concerned, it was established in June 1991. It is the multi faculty college imparting quality education to the masses in and around Hupari village. Hupari is well known for its silver business and it is known as silver city of Maharashtra. The college has been working in the spirit of Rayat Shikshan Sanstha since last 25 years. It has Arts and Commerce stream. In 2004, the college is accredited with 'B' grade. In 2012, second cycle of NAAC, the

CGPA was 2.66 and now it is entering its third cycle. The college runs undergraduate classes of Arts and Commerce. It has the Post Graduation course in Commerce i.e. M.Com. The college also runs 18 short term courses. These courses are skill rendering in its nature. The college has done excellent work in academic field and sports. Aishwarya Bhandare ( B.Com), Aarti Kamble ( B.A.) these students have received merit scholarships from Shivaji University, Kolhapur. Our students have participated in various tournaments and some of them have received medals at State and National level sport competitions. The staff is equally competitive and research oriented. Some faculty members are selected or nominated on Board of Studies of Shivaji University, Kolhapur and other Autonomous Institute. They have contributed in framing of academic syllabus. Some of them are working as M. Phil. and Ph.D. guide. Some of the, Faculty members have also been honored with awards for their social and academic contribution. For the last 27 Years, the college has been continuously working with its goal of overall development

| Provide the weblink of the institution |
|:---:|
| http://csscollegehpr.com/pdf/id.pdf |

## 8.Future Plans of Actions for Next Academic Year

Introduction: The college was established in 1991 to cater educational facilities to the students of the Hupari and to the rural areas that are surrounded to Hupari. It is in the limited span of time that the college succeeded in earning its reputation in the educational field that attracts students to admit themselves for the higher education in the college. The college has confronted to the NAAC twice and it has succeeding in getting good grade. As the college is about to face third accreditation of the NAAC, it is doing its best to bring about the desired result. In order to maintain quality, the college undertakes following future plans: 1) As per the norms of the NAAC, the college has to submit IQAC report to NAAC. Therefore, the college prepares it and sends it to NAAC. - To send IIQA to NAAC for the third cycle of NAAC. - The college organizes curricular and co-curricular activities such as guest lectures, various types of competitions, etc., Academic Calendar: Every year, the college prepares academic calendar on behalf of committees of various departments. It includes expert lectures, celebration of birth and death anniversaries of the legendaries, workshops, conferences etc. The college encourages the faculty and non-teaching staff to participate in various workshops, conferences and seminars. The college motivates its teaching faculty to participate in state, national and international conferences and should present research papers in it. The college also encourages the faculty to organize workshops on innovative topics under the scheme of Lead College run by Shivaji University Kolhapur. The various departments of the college undertake study tour and make an attempt to participate maximum number of students in it. Similarly, an attempt is made to organize field visit for the students so that they can have the actual working experience. In order to create research aptitude among the students, the colleges conducts various competitions in the college. The projects of the students that are superior are chosen and these students are motivated to participate in Avishkar Competition that is held at university level. The college organizes various competitions and programmes to explore hidden potentialities of the students. The students who excel in performance are encouraged to participate in at university level, state level and at national level. The various departments of the college are motivated to make an MOU's with various institutions, economical institutions, etc., Through MOU's, an attempt is made to conduct student centric activities throughout the academic year. In order to develop sportive spirit among the students, the college organizes various completions. The college also motivates students to participate in at university level, state level and at national level. Besides developing students intellectually, the college aims at generating social awareness in them, at creating generosity among

them, and creating a sense of social awareness among them. With the aid of society, the college organizes Best Practices in various villages such as Beti-Bachao, Help to Affected People, Environmental Programmes, etc. Finalization of SSR: The college aims to submit Self